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**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

2013-07-09

Chairman

Supervisor Debra Chapman - District 4

Vice-Chairman

Supervisor Judy Pflueger - District 1

Supervisor Judy Morris - District 2

Supervisor Karl Fisher - District 3

Supervisor John Fenley - District 5

Wendy Tyler - Clerk of the Board/County Administrative Officer

David A. Prentice - County Counsel

Suzie White - Administrative Coordinator

Note: *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

Presentations AM

Transportation

- 1.01** Adopt a resolution of appreciation recognizing Transit Coordinator Kitty Wilson upon her retirement from Trinity County.

Fiscal Impact: No fiscal impact

Consent

All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately, If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.

Auditor/Controller

- 2.01** Approve amendment no. 2 to the agreement with Rodney Craig Goodman, Jr. CPA increasing the Maximum Cost to County for Fiscal Year 2012-13 to \$71,500 to further assist the County with the negotiations of the County-Court Memorandum of Understanding. Subject to routing as to form and content.

Fiscal Impact: The Maximum Cost to County for Fiscal Year 2012-13 will increase from \$65,500 to \$71,500.

- 2.02** Approve an agreement with Rodney Craig Goodman, Jr. CPA to assist the County with the preparation of the financial statements, the development of policies and procedure, the completion of the County's annual State Controller Report and negotiations of the County-Court Memorandum of Understanding; and other professional services as required for Fiscal Year 2013-14. Subject to routing as to form and content.

Fiscal Impact: The Maximum Cost to County for Fiscal Year 2013-14 will be \$47,200 and is included in the Auditor's Fiscal Year 2013-14 requested budget.

Board of Supervisors

- 2.03** Approve the Board's response to Grand Jury Report GP 2012/2013-001 - Timeliness of General Plan Updates For The People's Protection.

Fiscal Impact: No fiscal impact.

Behavioral Health Services

- 2.04** Approve an agreement with Remi Vista, Inc. to provide youth mental health services. Subject to routing as to form and content.

Fiscal Impact: \$250,000 for FY13/14, from EPSDT and Behavioral Health Services's allocation of Realignment Funds.

- 2.05** Approve an agreement with Willow Glen Care Center to provide Board and Care services to Trinity County residents. Subject to routing as to form and content.

Fiscal Impact: Not to exceed \$50,000 per fiscal year with funding from MHSA and Behavioral Health Services allocation of realignment funds.

Clerk of the Board

- 2.06** Adopt a resolution which removes from the Health and Human Services' Office Capital Asset Inventory Departmental Listing:
Asset ID 12970, 2002 E350 Ford Chassis (VIN #1FDSE35F52HA57691) and authorize Trinity County Life Support to salvage the item.

Fiscal Impact: No fiscal impact.

Clerk of the Board

- 2.07** Appoint Margie Lee, Executive Director of the Human Response Network and Wendy Tyler, County Administrative Officer to the Trinity County Children and Families First Commission.

Fiscal Impact: No fiscal impact.

- 2.08** Approve regular meeting minutes of June 25, 2013, as submitted by the Clerk.

Fiscal Impact: No fiscal impact.

- 2.09** Authorize the Chairman to sign a letter to the California Department of Transportation in support of North Fork Grange and Trinity River Jamboree's application for an encroachment permit to place "Special Event" signs on Highway 299, in the Junction City area on August 17 and 18, 2013.

Fiscal Impact: No fiscal impact.

County Administrative Officer

- 2.10** Adopt a resolution establishing time reporting policies for exempt employees.

Fiscal Impact: No fiscal impact.

- 2.11** Approve a Memorandum of Understanding with the Watershed Research and Training Center for Wetlands Restoration work. Subject to routing as to form and content.

Fiscal Impact: No fiscal impact.

- 2.12** Approve amendment no. 1 to the Master Memorandum Of Understanding with Trinity County Skilled Trades Unit to limit cash-out of Compensatory Time Off. Subject to routing as to form and content.

Fiscal Impact: Unknown savings to the Road Fund.

- 2.13** Authorize a promotional in department recruitment for a Transit Coordinator.

Fiscal Impact: Approximate cost in salary and benefits per month at A step is \$5,544.

- 2.14** Authorize the recruitment and hiring of two Public Health Nurses I/II to fill recent vacancies.

Fiscal Impact: Approximate cost in salary and benefits per month for a Public Health Nurse I is \$6,785 and for a Public Health Nurse II is \$7,313 per position.

District Attorney

- 2.15** Adopt a resolution authorizing the District Attorney to submit to the California Emergency Management Agency an application to receive funding for the Trinity County Victim Witness Assistance Program in the amount of \$73,298 for the period July 1, 2013 through June 30, 2014 and authorizing the District Attorney to sign the Grant Award Agreement, including any extensions or amendments thereof.

Fiscal Impact: No impact to the General Fund; all grant expenditures will be reimbursed by the California Emergency Management Agency.

- 2.16** Approve a budget adjustment in the APPOE Department (Dept. 8190) increasing both revenues and expenditures by \$3,785.

District Attorney

Fiscal Impact: No impact to the General Fund.

- 2.17** Approve a budget adjustment in the Victim Witness - DA Department (Dept. 8192) decreasing Salaries & Benefits and increasing Services & Supplies by \$3,918.

Fiscal Impact: No impact to the General Fund.

Health & Human Services

- 2.18** Introduce and waive the reading of an ordinance permitting Trinity County to join the Partnership HealthPlan of California Commission providing managed health care for Medi-Cal recipients.

Fiscal Impact: No impact to the General Fund.

Probation/Collections

- 2.19** Approve a budget adjustment in the Probation Department (Dept. 2400) decreasing Interfund expense and increasing Transfers Out by \$5,000.

Fiscal Impact: No impact to the General Fund.

Sheriff

- 2.20** Approve a budget adjustment in the Animal Control Department (Dept. 2350) increasing both revenues and expenditures by \$7,641.

Fiscal Impact: Increase in General Fund appropriation of \$7,641.

- 2.21** Approve a budget adjustment in the Sheriff's Department (Dept. 2200) decreasing Services & Supplies by \$10,000; and approve a budget adjustment in the Coroner's Department (Dept. 2110) increasing Services & Supplies by \$10,000.

Fiscal Impact: Net impact is zero.

Transportation

- 2.22** Approve the destruction of Department of Transportation Request for Proposal files from 1979-1998; Prelim Budget Reports from 1980-1985; Eligibility Lists from 1974-1983; Salary Schedules from 1968-1978; Various Payroll Forms from 1984-1985; Accounts Payable/Receivable, Inventory and Cost Center Ledgers from 1985; and Miscellaneous Correspondence from 1985.

Fiscal Impact: No fiscal impact.

County Matters AM **Auditor/Controller**

Auditor/Controller

- 3.01** Adopt a resolution authorizing Trinity County to issue a Tax Revenue Anticipation Note for Fiscal Year 2013-14 in the amount of \$3,000,000 with Umpqua Bank and authorize the County Auditor and County Treasurer to sign the Tax Revenue Anticipation Note, 2013.

Fiscal Impact: Provides operating funds to meet cash flow needs.

Transportation Commission

RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01** Receive a presentation by Caltrans Project Manager Steve Rogers regarding Counties' Regional Improvement Program funded projects on State Highway Systems in Trinity County.

Fiscal Impact: No fiscal impact.

- 4.02** Adopt a resolution allocating Local Transportation Funds for Fiscal Year 12/13 and authorize the Executive Secretary to transmit Allocation Instructions to the County Auditor.

Fiscal Impact: \$25,468 reduction in LTF Trust Account; there is no effect on the County General Fund.

ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

Reports

Reports

- 5.01** I. Report from Department Heads
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors

Closed Session

County Counsel

- 6.01** Government Code section 54956.9 - Conference with Legal Counsel - Inition of Litigation
Number of Cases: One

1:30 PM RECONVENE

PUBLIC COMMENT

This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.

Public Hearings

County Administrative Officer

- 7.01** Accept the annual 2012-2013 CDBG Grantee Performance Reports (GPR) for grant #10-DRI-6793 Disaster Recovery Initiative, The Community Facilities Revolving Loan Fund, Economic Development Revolving Loan Fund and Housing Rehabilitation Revolving Loan Fund and authorize the County Administrative Officer to sign the reports for submittal to CDBG.

Fiscal Impact: No fiscal impact

County Matters

All contracts submitted to the Board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.

Clerk of the Board

- 8.01** Acknowledge receipt of and assign Supervisors to draft responses to the following Grand Jury Reports:
JUR 2012-2013-001 - Trinity County Juvenile Detention Facility: The Application of an Education plan and the deveelopment of a work ethic!;
JUR 2012-2013-002 - CDCR/CAL-FIRE Trinity River Conservation Camp: Pride and a plan go a long way!;
JUR 2012-2013-003 - Trinity County Detention Facility: An Arrested State of Decay.

Fiscal Impact: No fiscal impact.

County Administrative Officer

- 8.02** Increase the allocation from one Administrative Coordinator I/II to two Administrative Clerk Seniors or Administrative Coordinators I/II effective July 1, 2013 and authorize the recruitment and hiring of one Administrative Clerk Senior or Administrative Coordinator I.

Fiscal Impact: Approximate cost in salary and benefits per month for an Administrative Clerk Senior is \$4,496 and for an Administrative Coordinator I is \$4,717.

County Administrative Officer

8.03 Pursuant to Government Code Section 21221(h) and Trinity County Code Section 2.60.410(2), authorize hiring annuitant Carol Huang as an extra help Public Health Nurse III at Range G228 Step D and find that this position requires specialized skills.

Fiscal Impact: Approximate cost in salary and benefits per month at D Step is \$8,586.

ADJOURN