

**MEETING AGENDA**  
2013-07-23

**Chairman**  
Supervisor Debra Chapman - District 4

**Vice-Chairman**  
Supervisor Judy Pflueger - District 1

Supervisor Judy Morris - District 2  
Supervisor Karl Fisher - District 3  
Supervisor John Fenley - District 5

Wendy Tyler - Clerk of the Board/County Administrative Officer  
David A. Prentice - County Counsel  
Suzie White - Administrative Coordinator

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**  
**CALL MEETING TO ORDER IN OPEN SESSION**  
**PLEDGE OF ALLEGIANCE**  
**ANNOUNCEMENTS**

**Presentations AM**

**Board of Supervisors**

- 1.01** Adopt a resolution of appreciation recognizing Administrative Services Officer Renie Tenneson upon her retirement from Trinity County.  
**Fiscal Impact:** No fiscal impact
- 1.02** Receive a presentation from Zoe Chambers on Trinity County's Annual Relay for Life Event.  
**Fiscal Impact:** No fiscal impact.

**Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately, If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

### **Agriculture**

- 2.01** Approve a budget adjustment in the Agriculture Department (Dept. 2490) increasing both revenues and expenditures by \$4,000.

**Fiscal Impact:** Increase in General Fund appropriation in the amount of \$4,000.

### **Auditor/Controller**

- 2.02** Approve a budget adjustment in the Weaverville Lighting District (Dept. 8202) increasing Services & Supplies by \$550.

**Fiscal Impact:** No impact to the General Fund.  
Current cash balance is \$153,741.

### **Behavioral Health Services**

- 2.03** Approve a budget adjustment in the Alcohol & Other Drug Services Department (Dept. 4230) increasing both revenues and expenditures by \$8,908.

**Fiscal Impact:** No impact to the General Fund.

### **Building & Development Services**

- 2.04** Approve establishing a budget for FY 12/13 in the Local Enforcement Agency Department (Dept. 8598) appropriating \$16,262 in both revenues and expenditures.

**Fiscal Impact:** No impact to the General Fund.

### **Child Support Services**

- 2.05** Adopt a resolution which proclaims August 2013 as "Child Support Awareness" Month.

**Fiscal Impact:** No fiscal impact.

- 2.06** Adopt a resolution which removes from the Child Support Services Office Capital Asset Inventory Departmental Listing:

Asset ID 13235, HP Server Ultrium 448 (Serial No.USE8Z200GH).

**Fiscal Impact:** No fiscal impact.

### **Clerk of the Board**

- 2.07** Approve regular meeting minutes of July 09, 2013, as submitted by the Clerk.

## **Clerk of the Board**

**Fiscal Impact:** No fiscal impact.

## **Clerk Recorder Assessor**

- 2.08** Approve a budget adjustment in the Social Security Number Truncation Department (Dept. 8521) increasing Transfers In by \$4,000; and approve a budget adjustment in the Clerk Recorder (Dept. 2500) increasing Transfers Out by \$4,000, increasing Services & Supplies by \$13,000 and increasing revenues by \$17,000.

**Fiscal Impact:** Increase in General Fund appropriation in the amount of \$17,000.

- 2.09** Approve an agreement with Data Information Management Systems, Inc to provide a voter registration system for the Elections department. Subject to routing as to form and content.

**Fiscal Impact:** Net impact of zero to the County for the first 5 years.

## **County Administrative Officer**

- 2.10** Adopt a resolution which removes from the Copier Trust Capital Asset Inventory Departmental Listing:

Asset ID 12789, Canon GP200E (Serial No. NKM896).

**Fiscal Impact:** No impact to the General Fund.

- 2.11** Approve a budget adjustment in the Cemetery Department (Dept. 9300) increasing both revenues and expenditures by \$4,437.

**Fiscal Impact:** No impact to the General Fund.

- 2.12** Approve a budget adjustment in the Information Technology Department (Dept. 1940) increasing both revenues and expenditures by \$10,599.

**Fiscal Impact:** Increase in General Fund appropriation of \$10,599.

- 2.13** Authorize the recruitment and hiring of a half-time Transportation Aide/Custodian to fill a vacancy due to a recent resignation in Behavioral Health.

**Fiscal Impact:** Approximate cost in salary and benefits per month at A Step for a Transportation Aide/Custodian is \$2,859.

- 2.14** Authorize the recruitment and hiring of a Mental Health Clinician I/II to fill a vacancy due to a recent resignation in Behavioral Health.

**Fiscal Impact:** Approximate cost in salary and benefits per month at A step for a Mental Health Clinician I is \$6,301 and for a Mental Health Clinician II is \$6,757.

## **District Attorney**

- 2.15** Approve a budget adjustment in the DA Asset Seizure Department (Dept. 8588) increasing Transfers Out by \$17,000 and Services & Supplies by \$1,250; and approve a budget adjustment in the District Attorney's Department (Dept. 2100) increasing Transfers In by \$17,000; Salaries & Benefits by \$23,312 and decreasing Services & Supplies by \$6,312.

## **District Attorney**

**Fiscal Impact:** Increase in General Fund appropriation of \$17,000.  
Current cash balance in the DA Asset Seizure Department is \$39,618.

## **Health & Human Services**

- 2.16** Approve a budget adjustment in the Categorical Aids Department (Dept. 5050) increasing both revenues and expenditures by \$94,910.  
**Fiscal Impact:** No impact to the General Fund.
- 2.17** Approve a budget adjustment in the Indigent Care Department (Dept. 5080) decreasing both revenues and expenditures by \$18,900.  
**Fiscal Impact:** No impact to the General Fund.
- 2.18** Approve a budget adjustment in the Public Guardian Department (Dept. 5100) increasing both revenues and expenditures by \$3,331.  
**Fiscal Impact:** No impact to the General Fund.
- 2.19** Approve a budget adjustment in the Welfare Department (Dept. 5000) decreasing both revenues and expenditures by \$291,823.  
**Fiscal Impact:** No impact to the General Fund.

## **Sheriff**

- 2.20** Approve a budget adjustment in the Lake Patrol Department (Dept. 2210) decreasing Salaries & Benefits by \$32,733 and increasing Services & Supplies by \$32,733.  
**Fiscal Impact:** No impact to the General Fund.
- 2.21** Approve a budget adjustment in the Sheriff's Department (Dept. 2200) decreasing Salaries & Benefits by \$10,000 and increasing Interfund Expense by \$10,000.  
**Fiscal Impact:** Net impact to the General Fund is zero.

## **Transportation**

- 2.22** Approve a budget adjustment in the Local Transportation Fund (Dept. 8461) increasing Transfers Out by \$25,468 and Transfers In by \$1,209; and approve a budget adjustment in the Transit Department (Dept. 3360) increasing Transfers In by \$25,468; revenues by \$23,809; Services & Supplies by \$81,168; Transfers Out by \$1,209 and decreasing Fixed Assets by \$33,100.  
**Fiscal Impact:** No impact to the General Fund.
- 2.23** Approve a budget adjustment in the Non Transit Department (Dept. 3361) increasing both revenues and expenditures by \$43.  
**Fiscal Impact:** No impact to the General Fund.

## **Transportation**

- 2.24** Approve amendment no. 3 to the agreement with Omni Means, LTD., to increase the compensation for additional services as County Surveyor.

**Fiscal Impact:** \$10,000 to General Fund, partially offset by fees.

- 2.25** Authorize the Director of Transportation to sign a Notice of Intent to comply with the Waiver of Waste Discharge Requirements and General Water Quality Certification for County Road Management and Activities Conducted under the Five Counties Salmonid Conservation Program.

**Fiscal Impact:** No fiscal impact.

## **Treasurer/Tax Collector**

- 2.26** Approve a budget adjustment in the Treasurer-Tax Collector Department (Dept. 1350) decreasing Salaries & Benefits by \$8,500 and increasing Interfund Expense by \$8,500.

**Fiscal Impact:** Net impact to the General Fund is zero.

## **10:00 AM County Matters**

### **County Administrative Officer**

- 3.01** Consider Mark Schaffer's request to have the Code Enforcement Appeal Fee of \$1,050 waived.

**Fiscal Impact:** Loss of revenue to the General Fund in the amount of \$1,050.

## **Reports**

### **Reports**

- 4.01** I. Report from Department Heads  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## **Closed Session**

### **County Counsel**

- 5.01** Government Code section 54956.9(a) - Conference with Legal Counsel - Pending Litigation  
Number of cases: One  
Hollingsworth v. O'Connell (California Supreme Court Case number to be determined at this time)

1:30 PM RECONVENE

## **PUBLIC COMMENT**

This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.

## **Presentations PM**

### **Clerk of the Board**

**6.01** Receive a Travel Analysis briefing from Shasta-Trinity National Forest District Ranger.

**Fiscal Impact:** No fiscal impact.

## **County Matters**

*All contracts submitted to the Board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.*

### **Board of Supervisors**

**7.01** Authorize the Chairman to sign a letter to Secretary Vilsak regarding recommendations of the Trinity County Collaborative Group.

**Fiscal Impact:** No fiscal impact.

**7.02** Discuss and/or take action regarding the request of Trinity County Collaborative Group that the Board of Supervisors send a Freedom of Information Act request to the United States Forest Service for records pertaining to the Shasta-Trinity National Forest Planning Process and other items of interest.

**Fiscal Impact:** No fiscal impact.

**7.03** Ratify the Chairman's signature on a letter to the Shasta-Trinity National Forest Deputy Forest Supervisor Al Olson regarding the Staffor Fire Salvage and Restoration Project and an Emergency Status Declaration.

**Fiscal Impact:** No fiscal impact.

### **County Administrative Officer**

**7.04** Establish the position of Vocational Trainee in the Department of Health and Human Services at Range G118; direct said change be made to the salary schedule; and authorize the recruitment and hiring of a Vocational Trainee.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Vocational Assistant at A Step is \$1,859

## **County Administrative Officer**

- 7.05** Pursuant to Trinity County Code section 2.60.410(2) approve moving Richard Duperly from an extra help part-time Transit Driver to a Permanent part-time Transit Driver at Range G 159 Step C in the Department of Transportation Transit Division.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Full Time Transit Driver at A Step is \$2,992 and at C Step is \$3,152. Funding for this position comes from the Local Transportation Fund (LTF), State Transit Assistance Fund (STA), and Federal Transit Authority (FTA) 5311 and 5311F program. There is no effect to the County General Fund.

- 7.06** Re-establish the position of Principal Planner at Range M227 in the Department of Transportation, Planning Division; delete the position of Senior Planner; direct said changes be made to the department allocation listing; and pursuant to Trinity County Code section 2.60.410(3)(b) reclassify Frank Lynch to a Principal Planner at Range M227 Step E effective August 1, 2013.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Principal Planner at the E Step is \$8,729.

## **County Counsel**

- 7.07** Adopt a resolution which adopts a Governance Manual as Board bylaws to include a meeting schedule and adopts Rosenberg's Rules of Order.

**Fiscal Impact:** No fiscal impact.

## **Health & Human Services**

- 7.08** Enact an ordinance permitting Trinity County to join the Partnership HealthPlan of California Commission providing managed health care for Medi-Cal recipients. Introduced July 9, 2013.

**Fiscal Impact:** No impact to the General Fund.

## **Transportation**

- 7.09** Award Annual Bid to Thomas R. Bess, Inc. for Asphalt Concrete & Premix Schedule II in an amount not to exceed \$82,811.25

**Fiscal Impact:** Expenditure \$82,811.25

**ADJOURN**