

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**  
2014-03-25

**Chairman**  
**Supervisor Judy Pflueger - District 1**

**Vice-Chairman**  
**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**  
**Supervisor Debra Chapman - District 4**  
**Supervisor John Fenley - District 5**

**Wendy Tyler - Clerk of the Board/County Administrative Officer**  
**David A. Prentice - County Counsel**  
**Suzie White - Administrative Coordinator**

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**  
**CALL MEETING TO ORDER IN OPEN SESSION**  
**PLEDGE OF ALLEGIANCE**  
**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

**Presentations AM**

**Agriculture**

- 1.01** Receive a presentation from Jeff Dolf, Agricultural Commissioner and Yana Valachovic, UC Cooperative Extension's Forest Advisor and Humboldt – Del Norte County Director regarding Phytophthora ramorum, the pathogen known to cause Sudden Oak Death.

**Fiscal Impact:** No fiscal impact

**10:00 AM Public Hearings**

## **Transportation Commission**

- 2.01** Adopt a resolution defining the terms "Unmet Transit Needs" and "Reasonable to Meet"; and Conduct a public hearing regarding potential unmet transit needs. If the Commission determines there are no "Unmet Transit Needs" that are "Reasonable to Meet", adopt a resolution making that finding.

**Fiscal Impact:** No impact to the General Fund; all transit programs are funded with State and Federal funds including Federal Transit Administration Section 5311 and 5311F; Local Transportation Funds (LTF), and State Transit Assistance (STA).

## **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately, If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

## **Clerk of the Board**

- 3.01** Appoint Cody Canale as alternate for the restoration category on the Trinity County Fish and Game Advisory Commission.

**Fiscal Impact:** No fiscal impact.

- 3.02** Approve special meeting minutes of March 3, 2014 and regular meeting minutes of March 11, 2014, as submitted by the Clerk.

**Fiscal Impact:** No fiscal impact.

- 3.03** Authorize the Chairman to sign a letter to the California Department of Transportation in support of North Fork Grange and Trinity River Jamboree's application for an encroachment permit to place "Special Event" signs on Highway 299, in the Junction City area on August 15-17, 2014.

**Fiscal Impact:** No fiscal impact.

## **County Administrative Officer**

- 3.04** Approve the allocation of positions listing effective March 1, 2014.

**Fiscal Impact:** No fiscal impact.

## **Probation/Collections**

- 3.05** Approve a budget adjustment in the Community Corrections Performance Incentive Department (Dept. 8522) decreasing revenues by \$80,000.

**Fiscal Impact:** No impact to the General Fund.  
Current Cash Balance is \$183,736.

- 3.06** Approve a budget adjustment in the Prison Rape Elimination Department (Dept. 8599) increasing Salaries & Benefits by \$9,790 and decreasing Services & Supplies by \$9,790.

**Fiscal Impact:** No impact to the General Fund.

## Sheriff

- 3.07** Approve a budget adjustment in the Emergency Services Department (Dept. 2260) increasing both revenues and expenditures by \$602.  
**Fiscal Impact:** No impact to the General Fund.
- 3.08** Approve a budget adjustment in the Justice Asset Seizure Department (Dept. 8587) increasing both revenues and expenditures by \$13,100.  
**Fiscal Impact:** No impact to the General Fund.  
Current cash balance is \$42,050.
- 3.09** Approve a budget adjustment in the National Forest Eradication Department (Dept. 2290) decreasing Salaries & Benefits by \$1,186 and increasing Services & Supplies by \$1,186.  
**Fiscal Impact:** No impact to the General Fund.
- 3.10** Approve a budget adjustment in the Sheriff's Department (Dept. 2200) increasing both revenues and expenditures by \$45,524.  
**Fiscal Impact:** Increase in General Fund appropriation of \$45,524.
- 3.11** Approve a budget adjustment in the State & Local Asset Seizure Department (Dept. 8593) increasing Fixed Assets by \$163,500.  
**Fiscal Impact:** No impact to the General Fund.  
Current cash balance is \$180,307.
- 3.12** Approve amendment no. 2 to the agreement with Avalon 9-1-1 Solutions, changing the contract amount from "not to exceed \$120,000 for the first contract year" to "not to exceed \$15,000 per fiscal year" in order for Avalon 9-1-1 Solutions to continue to serve as the Trinity 9-1-1 County Coordinator.  
**Fiscal Impact:** Up to \$15,000 per fiscal year.
- 3.13** Approve an agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for the Boating Safety and Enforcement Financial Aid Program for Fiscal Year 2014-2015 in the amount of \$114,543.  
**Fiscal Impact:** Cost to the General Fund in an amount equal to the estimated vessel taxes of \$12,751.47.
- 3.14** Approve the 2014 Cooperative Law Enforcement Annual Drug Operations Plan & Financial Plan (11-LE-11051360-216) with the USDA, Forest Service, Shasta-Trinity National Forest to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Systems Lands.  
**Fiscal Impact:** Revenues up to \$31,000.00
- 3.15** Approve the 2014 Cooperative Law Enforcement Annual Drug Operations Plan & Financial Plan (11-LE-11051360-215) with the USDA, Forest Service, Six Rivers National Forest to receive funding to conduct operations to suppress manufacturing and trafficking of controlled substances on or affecting National Forest Systems Lands.  
**Fiscal Impact:** Revenues up to \$30,084.46

## Transportation

## **Transportation**

- 3.16** Approve amendment no. 1 to the agreement with Transit Marketing LLC, to add additional tasks to the update of the Transit Development Plan in an amount not to exceed \$76,696.
- Fiscal Impact:** No impact to the General Fund; \$6,246 of Rural Planning Assistance funds and \$740 of 5311F Transit Operation funds.
- 3.17** Approve a Right of Way Contract with Jimmy and Norma D Toney to obtain a Utility Easement over Assessor Parcel Number 024-500-71.
- Fiscal Impact:** There is no impact to the General Fund; \$1,500 from Trinity County Road Funds.
- 3.18** Approve Right of Way agreements with Jack & Marcheta Gorman (APN 019-200-22), and Eddie & Theresa Pokorny (APN 019-200-43), to acquire a Right of Way for the Hayfork Creek Bridge Project, and authorize the Director of Transportation to execute title documents to complete the purchase.
- Fiscal Impact:** No impact to the General Fund; \$40,070 from Highway Bridge Program and Road Funds (matching funds).

## **Veterans Services**

- 3.19** Authorize the Chairman to sign a letter in Support of Assembly Bill (AB) 2703 for continued additional funding for County Veteran Services.
- Fiscal Impact:** No fiscal impact.

## **Reports/Announcements**

### **Reports/Announcements**

- 4.01** I. Report from Department Heads  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## **County Matters**

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time*

### **County Administrative Officer**

- 5.01** Approve the job description, salary range, add to the alphabetical position listing, and allocate to Health and Human Services, Public Health Division a Public Health Analyst I at Range G184 and a Public Health Analyst II at Range G194 effective May 1, 2014; and delete the allocation of Staff Services Analyst from Health and Human Services, Public Health Division's allocation listing.
- Fiscal Impact:** Approximate cost in salary and benefits per month for a Public Health Analyst I at A step is \$5,424 and for a Public Health Analyst II at A step is \$5,841.
- 5.02** Pursuant to Government Code Section 21221(h) authorize hiring retired annuitant John Jelich as an Senior Transportation Planner at Range T208 Step G in the Department of Transportation (Transportation Planning) and find that this position requires specialized skills.

## **County Administrative Officer**

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Senior Transportation Planner at G step is \$7,347.

## **Planning/Natural Resources**

**5.03** Accept the 2014 General Plan Status Report.

**Fiscal Impact:** None at this time, however long term financing of a General Plan update will require consideration.

## **Sheriff**

**5.04** Adopt a resolution declaring six (6) surplus vehicles and authorizing removal from the County's list of fixed assets and authorizing disposal of vehicles through auction or disposing of as scrap through the Department of Transportation in conjunction with the next salvage sale.

**Fiscal Impact:** Unknown revenue to Sheriff (2200), Sale of Fixed Assets (9801).

## **Transportation**

**5.05** Adopt the Project Construction Plans and Specification for phase I construction of Lance Gulch Road; authorize the Director of Transportation to make revisions as necessary; and authorize solicitation of bids for construction.

**Fiscal Impact:** No impact to the General Fund; \$6,487,300 from State Transportation Improvement Program.

## **Closed Session**

### **Board of Supervisors**

**6.01** Government Code section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

**ADJOURN**