

**MEETING AGENDA**  
2014-05-13

**Chairman**  
**Supervisor Judy Pflueger - District 1**

**Vice-Chairman**  
**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**  
**Supervisor Debra Chapman - District 4**  
**Supervisor John Fenley - District 5**

**Wendy Tyler - Clerk of the Board/County Administrative Officer**  
**David A. Prentice - County Counsel**  
**Suzie White - Administrative Coordinator**

---

**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**  
**CALL MEETING TO ORDER IN OPEN SESSION**  
**PLEDGE OF ALLEGIANCE**  
**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

**Presentations**

**Behavioral Health Services**

- 1.01** Adopt a resolution proclaiming May 2014 as Mental Wellness Month.  
Fiscal Impact: No fiscal impact.

**Cooperative Extension**

- 1.02** Adopt a resolution commemorating one hundred years of service by the University of California Cooperative Extension.

**Fiscal Impact:** No fiscal impact.

### **Auditor/Controller**

- 1.03** Accept the Comprehensive Annual Financial Report (CAFR), Single Audit and Management Report for the period ended June 30, 2013 as presented by Richard Gonzalez of Gallina, LLP, Certified Public Accountants.

**Fiscal Impact:** No fiscal impact.

### **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately, If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

### **Auditor/Controller**

- 2.01** Adopt a resolution which authorizes biennial audits of records for Coffee Creek Volunteer Fire Department in place of annual audits.

**Fiscal Impact:** No impact to the General Fund.

- 2.02** Adopt a resolution which establishes Trinity County's Appropriation Limit for Fiscal Year 2013/14.

**Fiscal Impact:** No fiscal impact.

- 2.03** Approve a budget adjustment in the Emergency Medical Services Discretionary Department (Dept. 8591) increasing Services & Supplies by \$784 and Transfer's Out by \$5,000; and approve a budget adjustment in the Fire Protection Department (Dept. 2430) increasing Transfers In and Interfund Expenses by \$5,000.

**Fiscal Impact:** Increase in General Fund appropriation of \$5,000.  
Current cash balance in the EMS: Discretionary Fund is \$10,615.

- 2.04** Approve the following expenditures from the Emergency Medical Services Discretionary Fund (Dept. 8591) based on the EMS Committee's unanimous recommendation:

- 1) A one-time lump sum allocation of \$3,640 payable to the Trinity County Fire Chiefs Association to purchase Extrication Gloves, for the Fire Departments, effective fiscal year 2013/2014;
- 2) Fifty percent allocation of revenue received per fiscal year to repeater propane/maintenance expense, budgeted in appropriate department effective for fiscal year 2014/2015;
- 3) A one-time allocation of \$5,000 dollars for repeater propane/maintenance expense, budgeted into the appropriate department effective fiscal year 2013/2014;
- 4) A one-time allocation of \$500 dollars for mandated immunizations for Emergency Medical Responders; request must come from the Fire Chief and be approved by the Public Health Department, effective fiscal year 2014/2015.

**Fiscal Impact:** \$8,640 from Emergency Medical Services Discretionary dollars for fiscal year 2013/2014.  
Current cash balance is \$10,615

## **Behavioral Health Services**

- 2.05** Approve a budget adjustment in Behavioral Health Services (Dept. 4200) increasing revenues and expenditures by \$90,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.06** Approve a budget adjustment in BHS Realignment (Dept. 8504) increasing revenues and Transfers Out by \$29,629; approve a budget adjustment in Mental Health Realignment (Dept. 9494) increasing revenues and Transfers Out by \$21,527; approve a budget adjustment in Behavioral Health Services (Dept. 4200) increasing Transfers in by \$45,857 and decreasing revenues by \$45,857; and approve a budget adjustment in Alcohol & Other Drug (Dept. 4230) increasing Transfers in by \$5,299 and decreasing revenues by \$5,299.  
**Fiscal Impact:** No impact to the General Fund.
- 2.07** Approve an agreement with Anne MacRae for FY 14-15 to provide clinical Medi-Cal reimbursable Occupational Rehabilitation activities and consultation work.  
**Fiscal Impact:** \$47,540 from Medi-Cal and MHSA Funds.
- 2.08** Approve an agreement with Outlook Associates, LLC, to provide project coordination and support.  
**Fiscal Impact:** Fiscal impact will be \$40,000 per fiscal year 2014-15 from the Mental Health Services Act Funds.

## **Child Support Services**

- 2.09** Approve a budget adjustment in the Child Support Department (Dept. 2130) increasing revenues and expenditures by \$24,950.  
**Fiscal Impact:** No impact to the General Fund.

## **Clerk of the Board**

- 2.10** Adopt a resolution designating the Trinity County Arts Council as the Local Arts Agency.  
**Fiscal Impact:** No fiscal impact.
- 2.11** Approve regular meeting minutes of April 22, 2014 and Special Meeting Minutes of April 28, 2014, as submitted by the Clerk.  
**Fiscal Impact:** No fiscal impact.

## **County Administrative Officer**

- 2.12** Approve an agreement with Eureka Humboldt Fire Extinguisher Company, Inc. for maintenance, re-charging, re-placing, etc. of fire extinguishers in county buildings and county vehicles.  
**Fiscal Impact:** Up to \$10,000 per fiscal year paid out of various department funds.
- 2.13** Approve the purchase of a 2014 Jeep Patriot for Motor Pool to be assigned to the Building Department; and approve a budget adjustment in the Motor Pool (Dept. 8803) transferring \$20,608 from Motor Pool cash balance into the Motor Pool operating budget.

**Fiscal Impact:** No impact to the General Fund.  
Current cash balance is \$95,681.

- 2.14** Ratify County Administrative Officer Wendy Tyler's signature on an agreement with Mike's Heating and Air to provide emergency repairs to the Trinity County Jail AC units.

**Fiscal Impact:** \$43,360 from the General Fund.

## **Grants & Housing**

- 2.15** Approve establishing a budget for FY 2013-14 in the Home Grants Department (Dept. 1971) in the amount of \$9,355 in Services & Supplies.

**Fiscal Impact:** No impact to the General Fund.  
Current cash balance is \$16,072.

## **Probation/Collections**

- 2.16** Adopt a resolution which removes from the County Listing of Fixed Assets-Probation Department: Asset ID 12949, a 2000 Ford Crown Vic (VIN 2FAFP74W8YX158764); and Asset ID 12569, a 1971 Timber Trailer (VIN ES30230).

**Fiscal Impact:** Unknown revenue to Probation (2400)

## **Sheriff**

- 2.17** Approve an agreement with Dietz Equipment d.b.a. 99 West to perform general installation and maintenance of radio equipment and other emergency equipment that is used in the Trinity County Sheriff's Office's vehicles and trailers on an as needed basis.

**Fiscal Impact:** Up to \$100,000.

## **Transportation**

- 2.18** Adopt a resolution certifying Trinity County's 2013 Maintained Road System Mileage.

**Fiscal Impact:** Revenue: \$1,374,000.

- 2.19** Approve the following change orders to the agreement with Steelhead Constructors, Inc. for the reconstruction of Hyampom Road:

Change Order No. 1 Supplement No. 1 to reduce the maximum cost by \$3,859.18;

Change Order No. 4 to reconcile quantities and extra work increasing the maximum cost by \$57,678.90;

Change Order No. 5 to account for additional materials increasing the maximum cost by \$84,986; and Change Order No. 6 to account for differing site conditions increasing the maximum cost by \$88,017. Subject to routing as to form and content.

**Fiscal Impact:** No impact to the General Fund; funded by the State Transportation Improvement Program (STIP).

## **Reports/Announcements**

### **Reports/Announcements**

- 3.01 I. Report from Department Heads
- II. Report from County Administrative Officer
- III. Report from Members of the Board of Supervisors

## Transportation Commission

### RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

#### Transportation Commission

- 4.01 Receive a presentation from Steve Rogers of Caltrans regarding upcoming 2014 construction projects in Trinity County on State Highways 299, 36 & 3 (including Buckhorn).  
**Fiscal Impact:** No fiscal impact.
- 4.02 Adopt a resolution which allocates annual Regional Surface Transportation Program (RSTP) funds to the County of Trinity; Department of Transportation, and authorizes the Executive Secretary to execute annual Federal Apportionment Exchange and State Match Agreements with Caltrans.  
**Fiscal Impact:** Annual revenue is estimated at \$60,000.
- 4.03 Adopt a resolution which authorizes the Executive Secretary to execute various transportation agreements on behalf of the Trinity County Transportation Commission.  
**Fiscal Impact:** No fiscal impact.

### ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

#### County Matters

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time*

#### Auditor/Controller

- 5.01 Accept Umpqua's offer to extend credit on the terms and conditions stated within the Commitment Letter for Fiscal Year 2014-15 Short Term Note in the amount of \$3,000,000; and authorize the Chairman to sign the Commitment Letter dated April 24, 2014.  
**Fiscal Impact:** Provides operating funds to meet cash flow needs during the interim until property tax revenue is received.

#### Board of Supervisors

- 5.02 Authorize the Chairman to sign a letter to Shasta-Trinity National Forest Forest Supervisor Dave Myers and Bureau of Land Management Field Manager Jennifer Mata supporting the Trinity County Collaborative Roadside and Plantation Shaded Fuel-Break Project.  
**Fiscal Impact:** No fiscal impact.

**5.03** Discuss and/or take action to direct staff to prepare a letter concerning the development of a balanced 2014 water bond and authorize the Chairman to sign said letter.

**Fiscal Impact:** No fiscal impact.

### **County Administrative Officer**

**5.04** Pursuant to Trinity County Code Section 2.60.410 (2) authorize hiring Leanne Brown as a Public Health Nurse III at Range G228 Step E in the Department of Health and Human Services, effective May 14, 2014.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Public Health Nurse III at A step is \$7,613 and at E step is \$8,943.

### **Closed Session**

#### **County Administrative Officer**

**6.01** Government Code section 54957.6 - Labor Negotiations  
County's Designated Representatives: Wendy Tyler and David Prentice  
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, and Trinity County Deputy Sheriff's Association

#### **County Counsel**

**6.02** Government Code section 54956.9 - Conference with Legal Counsel - Existing Litigation  
No. of Cases: One

Verizon California Inc. v. California State Board of Equalization, et al. (Sacramento County Superior Court Case No. 34-2013-00138191)

**ADJOURN**