

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**  
2014-12-09

**Chairman**  
**Supervisor Judy Pflueger - District 1**

**Vice-Chairman**  
**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**  
**Supervisor Debra Chapman - District 4**  
**Supervisor John Fenley - District 5**

**Wendy Tyler - Clerk of the Board/County Administrative Officer**  
**David A. Prentice - County Counsel**  
**Suzie Hawkins - Administrative Coordinator**

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**  
**CALL MEETING TO ORDER IN OPEN SESSION**  
**PLEDGE OF ALLEGIANCE**  
**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

**Presentations**

**Board of Supervisors**

- 1.01** Present the outgoing Chairman of the Board of Supervisors with an engraved gavel.  
Fiscal Impact: No fiscal impact.
- 1.02** Receive a presentation from Dr. Mourad Gabriel of Integral Ecology Research Center (IREC) on the wildlife impacts of trespass marijuana grows.

## **Board of Supervisors**

**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

- 1.03** Receive a presentation from Humboldt Bay Municipal Water District regarding Water Resource Planning.

**Fiscal Impact:** No fiscal impact.

## **Sheriff**

- 1.04** Receive a presentation from the Bureau of State Community Corrections Project Director Robert Oates on SB 863 - Correctional Facilities Construction.

**Fiscal Impact:** No fiscal impact.

## **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately, If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

## **Auditor/Controller**

- 2.01** Approve establishing a new Agency Fund - Fund# 719 - Certified Access Specialists Deposits.

**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

- 2.02** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.

**Fiscal Impact:** No fiscal impact.

- 2.03** Adopt a resolution which approves the Trinity County Waterworks District #1's Conflict of Interest Code.

**Fiscal Impact:** No fiscal impact.

- 2.04** Approve regular meeting minutes of November 12, 2014 and special meeting minutes of November 26, 2014, as submitted by the Clerk.

**Fiscal Impact:** No fiscal impact.

- 2.05** Authorize the Chairman to sign Certification Statements regarding the composition of the Local Child Care and Development Planning Council (LPC) membership.

## **Clerk of the Board**

**Fiscal Impact:** No fiscal impact.

- 2.06** Find that the proposed license will meet the public convenience and necessity, and find no objection to the issuance of a winegrower Alcoholic Beverage License to Summit Creek Vineyards LLC, located at 510 Oliva Drive, Hayfork, CA 96041.

**Fiscal Impact:** No fiscal impact.

- 2.07** Reappoint Diane Yates and Marsha Maraviov to the Trinity County Waterworks District #1 Board of Directors to serve 4 year terms expiring 12/31/2018.

**Fiscal Impact:** No fiscal impact.

## **Clerk Recorder Assessor**

- 2.08** Accept the Canvass of November 4, 2014, Consolidated Statewide General Election completed on November 25, 2014, and direct the Clerk to let the record show that the Official Statement of Votes Cast is hereby made a part of the minutes of the Board, and the following candidates are hereby declared elected to the offices specified:

Supervisor District 4 - William (Bill) Burton.

**Fiscal Impact:** No fiscal impact.

## **General Services**

- 2.09** Approve a budget adjustment in the General Services department (Dept. 1750) increasing revenues and expenditures by \$4,700.

**Fiscal Impact:** Increase in General Fund appropriation of \$4,700.

## **Grants & Housing**

- 2.10** Approve change order no. 2R1 to the agreement with Timberline Heating and Air Conditioning to extend the term by 62 days and remove the requirement for excess liability insurance stated in Section Q of the Supplementary Conditions for the Hospital HVAC IT room project. Subject to routing as to form and content.

**Fiscal Impact:** No fiscal impact.

## **Health & Human Services**

## **Health & Human Services**

- 2.11** Adopt a resolution which removes from the Health and Human Services Capital Asset Inventory Departmental Listing:  
Asset ID 12591, a 2000 Ford Explorer (VIN 1FMZU72X3YUB22382);  
Asset ID 12936, a 2001 Ford Expedition (VIN 1FMRU16W71LB61681); and  
Asset ID 12947, a 2001 Ford Expedition (VIN 1FMRU16W31LB44912).  
**Fiscal Impact:** Unknown revenue to the Department.
- 2.12** Approve an agreement with Cascade Software Systems Inc. in the amount of \$ 30,000 for accounting software for the Department of Health and Human Services. Subject to routing as to form and content.  
**Fiscal Impact:** No impact to the General Fund; \$ 30,000 from Health and Human Services.

## **Probation/Collections**

- 2.13** Approve a budget adjustment in the Juvenile Detention Facility (Dept. 2460) decreasing Salaries & Benefits and increasing Services & Supplies by \$90,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.14** Approve amendment no. 1 to the agreement with Siskiyou County increasing the maximum cost to county by \$100,000 for the detention of minors in the Charlie Byrd Youth Correctional Center. Subject to routing as to form and content.  
**Fiscal Impact:** The department's current year's general fund allocation is anticipated to be sufficient to include the costs of housing minors in other county's juvenile halls. Future year's budgets will include these estimated costs as well.
- 2.15** Approve an agreement with Tehama County for the detention of minors in the Tehama County Juvenile Hall. Subject to routing as to form and content.  
**Fiscal Impact:** Maximum cost \$100,000 over the life of the agreement.

## **Solid Waste**

- 2.16** Approve amendment no. 1 to the agreement with Waste Recovery West, Inc., increasing the maximum cost to county by \$10,000 and add pickup of used tires and rims at the Department of Transportation's Weaverville yard on an as needed basis and at the requests of the County. Subject to routing as to form and content.  
**Fiscal Impact:** Maximum cost not to exceed \$10,000 to Department of Transportation.

## **Transportation**

- 2.17** Adopt the Wildwood Road Bridge 5C-86 Project Construction Plans and Specifications, authorize the Director of Transportation to make revisions as necessary and authorize solicitation of bids for construction. Subject to routing as to form and content.

## **Transportation**

**Fiscal Impact:** The County's 11.47% match will be paid for with a combination of State Transportation Improvement Program (STIP) \$417,000 and local funds \$55,598. There will be no impact to the General Fund.

- 2.18** Approve an agreement with Ed and Dianne Turney of Weaverville, CA, for the purchase of excess Trinity County Department of Transportation property described as Flagg Alley on the Weaverville Townsite Map and authorize the Director of Transportation to execute all remaining documentation to complete escrow requirements. Subject to routing as to form and content.

**Fiscal Impact:** No impact to General Fund; \$1,500 purchase price to be paid into Road Funds.

- 2.19** Approve an agreement with Federal Highway Administration to provide scoping services and to prepare a Master Agreement to design and construct highway bridges within Trinity County. Subject to routing as to form and content.

**Fiscal Impact:** No impact to the General Fund; funded by Highway Bridge Program - \$75,000.

- 2.20** Approve an agreement with the Metropolitan Transportation Commission (MTC) in the amount of \$142,010 to provide pavement management services for a period of five years. Subject to routing as to form and content.

**Fiscal Impact:** Funded by Planning, Programming, and Monitoring (PPM) Funds (\$47,336.66), Rural Planning Assistance Funds (RPA) (\$47,336.67) and Road Funds (\$47,336.67).

- 2.21** Ratify the Director of Transportation's signature approving Contract Change Orders (CCO) #4, 7, 10, 11, 12, 17, and 18 with Tullis, Inc. of Redding, California increasing the maximum cost by \$143,585.20 to modify the admixture to the bridge concrete, raise footing elevations at Piers No. 2 & 3, reducing steel and concrete, delete bridge rock slope protection, additional work to construct bioswales, add cable barrier above the box culvert wingwall, concrete correction, install utility pull boxes at bridge, and compensation to contractor for work and materials to fully resolve Notice of Potential Claim #1 for the Lance Gulch Road - Phase 1 Project. Subject to routing as to form and content.

**Fiscal Impact:** No impact to General Fund; \$143,585.20 from STIP Contingency Funds, Lance Gulch Road Phase 1.

## **Reports/Announcements**

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- 3.01** I. Report from Department Heads  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## **Transportation Commission**

**RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION**

## **Transportation Commission**

- 4.01** Adopt a resolution which amends the 2014 RTIP to delete the Horsewater Lane Pedestrian Bridge Project.

**Fiscal Impact:** No impact to the General Fund; allows \$130,000 in State Transportation Improvement Program funds to be used on the Hayfork Creek Bridge Project.

- 4.02** Adopt a resolution which approves an additional allocation of Local Transportation Funds (LTF) for FY 2014/2015 in the amount of \$13,604.

**Fiscal Impact:** \$13,604 reduction in the LTF Trust Account. There are sufficient funds in the trust account for this allocation.

## **RECESS AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS**

### **County Matters**

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time*

### **Board of Supervisors**

- 5.01** Adopt a resolution urging State and Federal Officials to engage in forest management and wildfire prevention activities on federal lands.

**Fiscal Impact:** No fiscal impact.

- 5.02** Receive an update from the Trinity County Natural Resources Collaborative Formation Group (Trinity County Collaborative).

**Fiscal Impact:** No fiscal impact.

### **County Administrative Officer**

- 5.03** Approve a budget adjustment in the District Attorney's Office (Dept. 2100) increasing Salaries & Benefits by \$61,428 and increasing revenues by \$1,324.

**Fiscal Impact:** Increase in the General Fund appropriation of \$61,428.

- 5.04** Approve a Master Memorandum of Understanding with the Trinity County Management and Confidential Unit. Subject to routing as to form and content.

**Fiscal Impact:** Approximately \$ 40,000 for the term of the MOU.

### **Sheriff**

- 5.05** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Michael Rist as Undersheriff at Range O248 Step E effective December 1, 2014.

## **Sheriff**

**Fiscal Impact:** Approximate cost in salary and benefits per month for Undersheriff at A Step is \$9,265 and at E Step is \$11,087

## **Transportation**

**5.06** Award to Tullis, Inc. of Redding, California, the contract for construction of Lance Gulch Road, Phase 2 in the amount of \$4,527,078.

**Fiscal Impact:** No impact to General Fund; \$4,527,078 from Federal STIP Construction Funds.

## **Treasurer/Tax Collector**

**5.07** Pursuant to Trinity County Code Section 2.60.410(A) authorize hiring Huey Dang as Assistant Treasurer/Tax Collector at Range M225 Step C effective December 1, 2014.

**Fiscal Impact:** Approximate cost in salary and benefits per month for an Assistant Treasurer/Tax Collector at A Step is \$7,246 and at C Step is \$7,906.

## **Closed Session**

### **In-Home Supprt Services Authority**

**6.01** RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE IN-HOME SUPPORT SERVICES AUTHORITY

Government Code section 54957.6 - Labor Negotiations  
County's Designated Representatives: Monica Stygar and Dave Ritchie  
Employee Organizations: In-Home Supportive Services

ADJOURN AS THE IN-HOME SUPPORT SERVICES AUTHORITY AND RECONVENE AS THE BOARD OF SUPERVISORS

### **Board of Supervisors**

**7.01** Government Code section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

### **County Counsel**

**7.02** Government Code section 54956.9(a) - Conference with Legal Counsel - Pending Litigation  
Number of cases: Two

Burke v Trinity County Detention Facility (Trinity County Superior Court Case No. 14CV071); and Verizon California Inc. v California State Board of Equalization, et al. (Sacramento County Superior Court Case No. 34-2014-00171512)

**ADJOURN**