

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**  
2015-12-15

**Chairman**  
**Supervisor Judy Morris - District 2**

**Vice-Chairman**  
**Supervisor Karl Fisher - District 3**

**Supervisor Keith Groves - District 1**  
**Supervisor Bill Burton - District 4**  
**Supervisor John Fenley - District 5**

**Wendy Tyler - Clerk of the Board/County Administrative Officer**  
**Margaret E. Long - County Counsel**  
**Suzie Hawkins - Administrative Coordinator**

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**  
**CALL MEETING TO ORDER IN OPEN SESSION**  
**PLEDGE OF ALLEGIANCE**  
**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

**8:30 AM Closed Session**

**County Counsel**

**1.01** Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

**Presentations**

## **Sheriff**

- 2.01** Receive a presentation and update from Project Director Robert Oates from the Board of State and Community Corrections in regards to Trinity County receiving funding for a new Jail Facility through SB 863.

**Fiscal Impact:** No fiscal impact.

## **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

## **Behavioral Health Services**

- 3.01** Appoint John Stokke to the Trinity County Behavioral Health Services Board (TCBHSB) to serve a three year term expiring December 14, 2019.

**Fiscal Impact:** No fiscal impact.

## **Board of Supervisors**

- 3.02** Approve a budget adjustment in the Board of Supervisors Department (Dept. 1100) increasing revenues and Services and Supplies by \$881.

**Fiscal Impact:** Increase in General Fund Appropriations of \$881.

## **Clerk of the Board**

- 3.03** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.

**Fiscal Impact:** No fiscal impact.

- 3.04** Adopt a resolution confirming the continuance of a Local Health Emergency due to hazardous unhealthy debris and air quality concerns in Trinity County.

**Fiscal Impact:** No fiscal impact.

- 3.05** Approve regular meeting minutes of November 17, 2015, as submitted by the Clerk.

**Fiscal Impact:** No fiscal impact.

- 3.06** Approve the standard encroachment permit application with Cal-Trans for installation of various banners over and across Highway 299 at post mile 51.8 (between Hammer and Olson buildings) in Weaverville, CA for calendar year 2016.

**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

- 3.07** Authorize the Chairman to sign a letter to Caltrans supporting the encroachment permit application submitted by the Human Response Network for Teen Dating Violence Awareness Month (February), Sexual Assault Awareness Month (April), Child Abuse Awareness Month (April), and Domestic Violence Awareness Month (October).

**Fiscal Impact:** No fiscal impact.

## **Clerk Recorder Assessor**

- 3.08** Accept the Canvass of the November 3, 2015, Consolidated District Election completed on November 17, 2015, and direct the Clerk to let the record show that the Official Statement of Votes Cast is hereby made a part of the minutes of the Board, and the following candidates are hereby declared elected to the offices specified:

Coffee Creek School District ~ Nancy Vincent & Meghan Coleman  
Mountain Valley Unified School District Area 1 ~ Angela Riggs & Diane K. Yates  
Trinity Alps Unified School District Area 1 ~ Lynne Gervasi

**Fiscal Impact:** No fiscal impact.

## **General Services**

- 3.09** Approve a budget adjustment in the General Services Department (Dept. 1750) increasing revenue and Services & Supplies by \$12,500.

**Fiscal Impact:** Increase in General Fund appropriations of \$12,500.

## **Grants & Housing**

- 3.10** Adopt a resolution modifying the DRI grant #10-DRI-6793 application resolution (2011-028) to allow for a budget adjustment to move funds for the completion of the project at the Hospital.

**Fiscal Impact:** No impact to the general fund; funding from CDBG grant number 10-DRI-6793

- 3.11** Approve amendment number 4 to the agreement with Aspen Street Architects, Inc. to modify Tasks C, D and E; increase the maximum cost by \$14,101.93 and extend the term to March 31, 2016 for architectural service for design related to the Hospital portion of the DRI grant, 10-DRI-6793. Subject to routing as to form and content.

**Fiscal Impact:** No impact to the General Fund; funding from CDBG grant number 10-DIR-6793.

## **Health & Human Services**

## **Health & Human Services**

- 3.12** Approve an agreement with Esplanade Office for layout design, purchase and installation of 36 workstations with partitions in five units/offices of the Health and Human Services Department. Subject to routing as to form and content.

**Fiscal Impact:** No impact to the General Fund impact. Not to exceed \$139,607.01 included in the HHS FY 15/16 budget.

## **Personnel**

- 3.13** Approve changing the range of the Vocational Trainee from G128 to G138 and the Vocational Assistant from G138 to G148 effective January 1, 2016.

**Fiscal Impact:** Approximate increase in salary and benefits per month at A step for a Vocational Trainee is \$244 and for a Vocational Assistant is \$148.

- 3.14** Approve destruction of employment applications, rating sheets and selection materials dated prior to December 31, 2012.

**Fiscal Impact:** No fiscal impact.

## **Sheriff**

- 3.15** Adopt a resolution which removes from the Sheriff's Office Capital Asset Inventory Departmental Listing:

Asset ID 13169, a 2005 Ford Expedition (VIN # 1FMPU16545LA17591).

**Fiscal Impact:** Unknown revenue to Sheriff's Department Property Sales account.

- 3.16** Approve a 5 year Master Agreement with the USDA, Forest Service, Shasta Trinity National Forest to receive financial support for Trinity County Sheriff's Office performing law enforcement activities on the Shasta Trinity National Forest, and authorize the County Administrative Officer to sign the agreement. Subject to routing as to form and content.

**Fiscal Impact:** Potential revenue for the Sheriff's Office.

- 3.17** Approve a 5 year Master Agreement with the USDA, Forest Service, Six Rivers National Forest to receive financial support for Trinity County Sheriff's Office performing law enforcement activities on the Six Rivers National Forest, and authorize the County Administrative Officer to sign the agreement. Subject to routing as to form and content.

**Fiscal Impact:** Potential revenue for the Sheriff's Office.

## **Solid Waste**

- 3.18** Accept information listing Solid Waste's compliance with the State requirements for the Mandatory Commercial Recycling Program.

**Fiscal Impact:** No fiscal impact.

## **Solid Waste**

- 3.19** Approve a Memorandum of Understanding with GovDeals, a Delaware Corporation to provide an online auction system for Trinity County Solid Waste. Subject to routing as to form and content.

**Fiscal Impact:** No fiscal impact, but each transaction will vary depending on type of asset being sold. Solid Waste will pay a 0% fee and the winning bidder pays a 10% Buyers Premium (Option W3).

## **Transportation**

- 3.20** Approve amendment number 2 to the agreement with Enplan Consultants of Redding, CA to extend the term to December 31, 2016 and increase the maximum amount by \$39,000 for on-call Environmental Services. Subject to routing as to form and content.

**Fiscal Impact:** \$20,500 from State Transportation Improvement Program (STIP) funds and the remainder from grants, road funds or general funds depending on the project.

- 3.21** Award to VSS Emultech of W. Sacramento, CA the contract for Asphaltic Emulsions for Schedule I in an amount not to exceed \$224,596.40 and Schedule II in the amount not to exceed \$87,115.88.

**Fiscal Impact:** The total amount of \$311,712.28 which is included in the Road Department Budget under Special Departmental Expense.

## **Treasurer/Tax Collector**

- 3.22** Adopt a resolution approving disbursement of excess proceeds from the 2013-14 sale of Tax-Defaulted property.

**Fiscal Impact:** Revenue in current budget.

## **10:00 AM Public Hearings**

### **Transportation**

- 4.01** Adopt a resolution which vacates 0.5 miles of East Fork Road, County Road Number 421, crossing over Lot 37 within Sections 29 and 32, Township 35 North, Range 11 West M.D.B. & M.

**Fiscal Impact:** Minimal decrease in Road Funds received for maintained miles.

## **Reports/Announcements**

### **Reports/Announcements**

- 5.01** I. Report from Department Heads  
    a. Code Enforcement Update  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## Transportation Commission

### RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

#### Transportation Commission

- 6.01** Adopt a resolution which approves a grant application for California Transit Security Grant Program Proposition 1B-6667-0002 eligible funds naming Trinity County, as the operator of Trinity Transit, the eligible recipient of these funds in the amount of \$11,507 for Fiscal Years 2014-2015.

**Fiscal Impact:** No fiscal impact.

- 6.02** Adopt a resolution which approves the 2016 Regional Transportation Improvement Program (RTIP) for the 2016 State Transportation Improvement Program (STIP).

**Fiscal Impact:** State Transportation Improvement Program will be revenue neutral. No impact to the General Fund or County Road Funds.

### ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

#### County Matters

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.*

#### Clerk of the Board

- 7.01** Authorize the removal of the existing stick built fair managers residence by the most economical means; and authorize placement of a new 27'x44' Fleetwood Manufactured Home Model 28443S, to be purchased and installed at the expense of the Trinity County Fair Association on the fairgrounds property.

**Fiscal Impact:** No fiscal impact.

#### County Administrative Officer

- 7.02** Approve Memorandum of Understanding establishing the Northcoast Regional Department of Child Support Services Subject to routing as to form and content.

**Fiscal Impact:** No impact to the General Fund; funding will come via allocation from the State Department of Child Support Services.

- 7.03** Discuss content of commercial medicinal marijuana permitting and monitoring program.

## **County Administrative Officer**

**Fiscal Impact:** Unknown at this time.

**7.04** Adopt a resolution delegating the responsibilities of the County Administrative Officer.

**Fiscal Impact:** No fiscal impact.

## **County Counsel**

**7.05** Receive a presentation from County Counsel on necessary and/or recommended changes to medical marijuana ordinance (315-797) related to personal grow in light of new California law.

**Fiscal Impact:** No fiscal impact.

## **Risk Management**

**7.06** Increase from 1 to 2 the allocation of Loss Prevention Specialist I/II or Risk and Loss Prevention Manager (maximum of one) in the Risk Management Unit of County Administration, effective January 1, 2016 and direct that said changes be made to the allocation of positions listing.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Loss Prevention Specialist I at A step is \$4,715.

## **Closed Session**

### **County Counsel**

**8.01** Government Code section 54954.5(c) - Conference with Legal Counsel - Existing Litigation

No. of Case: Two

~ County of Trinity v. UPEC, Local 792 for General Unit

~ Bosenko v. The City of Los Angeles (LA Superior Court Case No. BS158682)

**8.02** Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

### **Risk Management**

**8.03** Government Code 54954.5(d) - Liability Claims

No. of Cases: One

Claimant: Joseph Daniel Wescott (Claim No. TRN14-009)

Agency Claimed Against: Trinity County

**ADJOURN**