

MEETING AGENDA
2016-02-17

Chairman
Supervisor Karl Fisher - District 3

Vice-Chairman
Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1
Supervisor Judy Morris - District 2
Supervisor Bill Burton - District 4

VACANT - County Administrative Officer
Margaret E. Long - County Counsel/Clerk of the Board
Suzie Hawkins - Administrative Coordinator

Note: *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

9:00 AM
CALL MEETING TO ORDER IN OPEN SESSION
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT

This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.

Consent

All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.

Agriculture

Agriculture

- 1.01** Approve a memorandum of understanding with the California Department of Food and Agriculture (15-sd53) for seed subvention.

Fiscal Impact: The maximum revenue amount not to exceed \$100.00.

Auditor/Controller

- 1.02** Approve a budget adjustment in the Auditor's Office (Dept. 1300) increasing revenues and expenditures by \$4,000.

Fiscal Impact: Increase in the General Fund appropriation of \$4,000.

- 1.03** Approve a budget adjustment in the General Fund Department (Dept. 1000) increasing revenues and expenditures by \$3,000.

Fiscal Impact: Increase in General Fund appropriation of \$3,000.

- 1.04** Approve a budget adjustment in the Law Library Department (Dept. 8555) increasing Transfers Out by \$170; and approve a budget adjustment in the Courts General Department (Dept. 1500) increasing Transfers In and Services & Supplies by \$170.

Fiscal Impact: Increase in General Fund Appropriation of \$170
Law Library cash balance is \$3,189

- 1.05** Approve an agreement with MGT of American to provided SB 90 claims service on behalf of the County.

Fiscal Impact: \$8,000 per year from the General Fund; currently budgeted in Auditor's 2015-16 budget.

- 1.06** Approve an agreement with Schiff Hardin LLP to provided legal services for the Jail Construction funding project.

Fiscal Impact: Up to \$1,000 per year from the General Fund; currently budgeted in Auditor's 2015-16 budget.

- 1.07** Update the authorized signatories with Union Bank for the Trinity County Public Facilities Corporation Certificates of Participation Series 2005.

Fiscal Impact: No fiscal impact.

Board of Supervisors

- 1.08** Approve amendment number 2 to the agreement with Prentice, Long & Epperson, PC to add additional services and compensation in the amount of \$5,000 per month in the absence of a CAO, effective January 1, 2016.

Fiscal Impact: \$5,000 per month from the General Fund.

- 1.09** Authorize the Chairman to sign a letter to the California State Water Board asking for an interpretation of SB 88 - Water.

Board of Supervisors

Fiscal Impact: No fiscal impact.

Child Support Services

- 1.10** Approve amendment number 2 to the agreement with Calserve, Inc. to extend the term to March 1, 2017 and increase the maximum cost to county by \$5,000 for process service of legal documents for the North Coast Regional Department of Child Support Services.

Fiscal Impact: No impact to the General Fund; the \$5,000 for the yearly expense is already built into the Child Support Services Budget.

Clerk of the Board

- 1.11** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.

Fiscal Impact: No fiscal impact.

- 1.12** Approve regular meeting minutes of January 20, 2016, as submitted by the Clerk. (Note: Supervisors absent from the meeting on the 20th will be recorded as an abstained vote.)

Fiscal Impact: No fiscal impact.

- 1.13** Authorize the Chairman to sign the Trinity County Fair Operating Budget for 2016.

Fiscal Impact: Includes \$25,000 General Fund revenue as budgeted in Fiscal Year 2015/2016.

Health & Human Services

- 1.14** Adopt a resolution which removes from the Health and Human Services Capital Asset Inventory Departmental Listing:

Asset ID: 13097, a 2003 Subaru Impreza (VIN No. JF1GG8503H810690);

Asset ID: 13222, a 2007 Subaru Forester (VIN No. JF1SG63667H702140);

Asset ID: 13184, a 2005 Subaru Forester (VIN No. JF1SG636H747525); and

Asset ID: 13221, a 2007 Subaru Forester (VIN No. JF1SG63677H701367).

Fiscal Impact: No impact to the General Fund; unknown revenue to HHS Sale of Fixed Assets.

- 1.15** Appoint Director of Public Health Nursing, Megan Blanchard, to the Partnership HealthPlan of California (PHC) Board Commission.

Fiscal Impact: No impact to the General Fund.

- 1.16** Approve a budget adjustment in the Health Department (Dept. 4000) increasing Services & Supplies and decreasing Salaries & Benefits by \$22,896.

Fiscal Impact: No impact to the General Fund.

Health & Human Services

- 1.17** Approve an memorandum of understanding between Health & Human Services (HHS) and the Sheriff's Departments to provide a Deputy to HHS.
Fiscal Impact: No impact to the General Fund; cost is included in HHS budget.
- 1.18** Approve the Trinity County Health and Human Services Children's Medical Services Plan, Fiscal Guidelines and Budget Certification statements for FY 2015-2016 for the CCS, CHDP and Foster Care programs.
Fiscal Impact: No impact to the General Fund; funding for programs comes from State allocation.
- 1.19** Award to Mountain Valley Pacific Floors the contract to replace flooring in HHS Building 1 and 2, and upgrade the flooring in the CPS Visitation Center.
Fiscal Impact: Not to exceed \$20,000 from HHS budget.

Information Technology

- 1.20** Approve amendment number 3 to the agreement with World Telecom, Inc. increasing the maximum cost by \$24,000 per fiscal year to cover additions services required by Health and Human Services for cabling and phone services.
Fiscal Impact: No impact to the General Fund; increase to be paid for by HHS.
- 1.21** Approve an updated Information Technology Policy.
Fiscal Impact: Little to no fiscal impact.

Personnel

- 1.22** Approve amendment number 1 to the agreement Koff and Associates, Inc adding the General Unit to the study, increasing the max cost by \$36,680, extending the term to March 30, 2016 and replacing Exhibit A with a revised version to perform a Classification and Compensation Study for Trinity County Employees.
Fiscal Impact: \$36,680 from the General Fund.
- 1.23** Ratify County Counsel/Interim County Administrative Officer Margaret Long's signature on the agreement with First Capital Consulting for ACA Cost Minimization services related to the Patient Protection and Affordable Care Act (ACA).
Fiscal Impact: Up to \$10,000 per fiscal year from the General Fund.

Solid Waste

- 1.24** Approve an agreement with Clean Fleets.net, LLC to provide CARB-required opacity testing for Solid Waste vehicles.

Solid Waste

Fiscal Impact: Not to exceed the maximum amount of \$4,000 annually to the Solid Waste Enterprise Fund.

Transportation

- 1.25** Adopt a resolution which authorizes the Director of Transportation to apply for a Caltrans Aeronautics Acquisition and Development Program Grant for a Runway Pavement Project at Hayfork Airport.
Fiscal Impact: \$55,000 in matching fund from the 2016/17 Airport Development budget.
- 1.26** Adopt a resolution which authorizes the Director of Transportation to apply for a Caltrans Aeronautics Acquisition and Development Program Grant for Runway Pavement Rehabilitation at Hyampom Airport.
Fiscal Impact: \$46,000 in matching funds from the 2015/16 Airport Development budget.
- 1.27** Adopt an updated Department of Transportation - Transit Division Drug and Alcohol Testing Policy.
Fiscal Impact: No impact to the General Fund; transit operations are funded with Federal Transit Authority (FTA) 5311 funds, Local Transportation Funds (LTF), and State Transit Assistance Funds (STA).
- 1.28** Approve amendment number 1 to the agreement with Trinity County Resource Conservation District increasing Hourly Chargeout Rates from \$59 to \$65 for GIS Coordinator services and \$40 to \$45 for GIS Technician services.
Fiscal Impact: No fiscal impact; contract Not to Exceed amount remains unchanged.
- 1.29** Ratify County Council/Interim County Administrative Officer Margaret Long's signature on an agreement with Shaw & Associates, to provide appraisal services for the proposed jail property near the Weaverville Airport.
Fiscal Impact: Not to exceed \$5,000 from the General Fund.
- 1.30** Ratify Road Commissioner Rick Tippet's signature on contract change orders 1, 2, 3, 4, 5, 6 & 7 with Stewart Engineering, Inc of Redding, California increasing the max amount by \$48,830.20 for traffic control, the Federal Trainee Goal, extra time for concrete delivery, increased footing depth, plan clarification, addition of a rock lined down drain and best management practices for the Hayfork Creek Bridge.
Fiscal Impact: No impact to the General Fund; \$43,229.38 funded by Highway Bridge Program and \$5,600.82 funded by State Transportation Improvement Program.
- 1.31** Ratify Road Commissioner Rick Tippet's signature on contract change orders 29, 31, and 31-S1 with Tullis, Inc. of Redding, California increasing the maximum cost by \$108,000 to install additional concrete sidewalk area around the street light at the Highway 299 and Lance Gulch Road, additional erosion control and to an edge drain system on the west side of Lance Gulch Road from for the Lance Gulch Road Phase II project.
Fiscal Impact: No impact to General Fund; \$108,000 funded by Lance Gulch Road Phase 2 STIP Contingency Funds.

Treasurer/Tax Collector

- 1.32** Adopt a resolution approving the sale of Tax-Defaulted property subject to the Tax Collector's Power to Sell.

Fiscal Impact: Unknown at this time; dependent upon sales .

Veterans Services

- 1.33** Authorize the Chairman to sign a letter to the President of the California Association of County Veterans Service Officers regarding the Proposed Membership Dues Increase for 2016/17.

Fiscal Impact: No fiscal impact.

10:00 AM Public Hearings

Planning

- 2.01** Conduct a public hearing to uphold, modify, or overturn the Planning Commission's action to deny a Use Permit and Variance from setback requirements for Cross Development (Dollar General Store Project), Planning File No. P-15-14.

Fiscal Impact: No direct fiscal impact from the action is anticipated.

Solid Waste

- 2.02** Conduct a public hearing to consider adopting a resolution which establishes a schedule of fees for waste disposal and appropriate exemptions for the 2016-2017 annual solid waste parcel fee billing.

Fiscal Impact: Revenue estimated in the amount of \$900,000 to the Solid Waste Enterprise fund.

Reports/Announcements

Reports/Announcements

- 3.01** I. Report from Department Heads
a. Code Enforcement Update
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors

Transportation Commission

RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01** Adopt a resolution which approves the reduced 2016 Regional Transportation Improvement Program for the 2016 State Transportation Improvement Program.

Fiscal Impact: No impact to the General Fund or County Road Funds; reduction in state transportation funding.

ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

County Matters

All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.

County Administrative Officer

- 5.01** Increase from 1 to 2 the allocation of Administrative Clerk I/II or Administrative Coordinator I/II (N/R) effective February 1, 2016 and direct that said change be made to the allocation listing.

Fiscal Impact: Approximate cost in salary and benefits per month for an Administrative Coordinator I at A step is \$4,277.

Health & Human Services

- 5.02** Introduce and waive the reading of an ordinance amending Trinity County Code Section 2.70.030 pertaining to the membership of the Partnership Healthplan of California Commission.

Fiscal Impact: No impact to the General Fund.

Personnel

- 5.03** Introduce and waive the reading of an ordinance amending Trinity County Code Section 2.60.520 pertaining to Sick Leave.

Fiscal Impact: No fiscal impact.

- 5.04** Ratify Assistant County Counsel David Prentice's signature on a Side Letter Agreement with United Public Employees of California Local 792 on behalf of the Skilled Trades Unit adding language that was missing from Section 15 - Commercial Driver's License Incentive of the MOU.

Fiscal Impact: No fiscal impact.

Solid Waste

- 5.05** Pursuant to Government Code Section 21221(h) authorize hiring retired annuitant Barbara Rapinac as a Project Specialist III at Range P780 Step A in the Solid Waste Department effective February 1, 2016 and find that this position requires specialized skills.

Fiscal Impact: Approximate cost in salary per month for a Project Specialist III at A step is \$4,665

Closed Session

Board of Supervisors

- 6.01** Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel
- 6.02** Government Code Section 54954.5(e) - Public Employee Appointment: Interim County Administrative Officer

County Counsel

- 6.03** Government Code section 54954.5(f) - Labor Negotiations
County's Designated Representatives: David Prentice and Shelly Pourian
Employee Organizations: Deputy Sheriff's Association

In-Home Support Services Authority

- 6.04** RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE IN-HOME SUPPORT SERVICES AUTHORITY

Government Code section 54954.5(f) - Labor Negotiations
County's Designated Representatives: Monica Stygar and David Prentice
Employee Organizations: In-Home Supportive Services

ADJOURN AS THE IN-HOME SUPPORT SERVICES AUTHORITY AND RECONVENE AS THE BOARD OF SUPERVISORS

ADJOURN