



# MID YEAR BUDGET REVIEW

FISCAL YEAR 2015-16

Compiled by the Offices of the County Administrator and Auditor/Controller

**MID YEAR BUDGET REVIEW  
2016-03-02**

**Chairman  
Supervisor Karl Fisher – District 3**

**Vice Chairman  
Supervisor John Fenley – District 5**

**Supervisor Keith Groves – District 1  
Supervisor Judy Morris – District 2  
Supervisor Bill Burton – District 4**

**VACANT – County Administrative Officer  
Margaret E. Long – County Counsel/Clerk of the Board  
Angie Bickle – Auditor/Controller  
Suzie Hawkins – Administrative Coordinator**

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**NOTE:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California. The Board will break for lunch at their discretion.*

**9:00 AM  
CALL MEETING TO ORDER IN OPEN SESSION  
PLEDGE OF ALLEGIANCE  
PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as a whole through the Chair.*

Mid-Year Budget Review:

Overview

Health and Human Services, Letty Garza

Behavioral Health Services, Noel O'Neill

Child Support Services, Lisa Dugan

Trinity County Cooperative Extension, Larry Forero

Agricultural Commissioner/Sealer, Jeff Dolf

Transportation/Building/Planning, Richard Tippett

Probation, Hal Ridlehuber

Sheriff, Bruce Haney

District Attorney, Eric Heryford

Treasurer/Tax Collector, Terri McBrayer

Clerk/Recorder/Assessor/Elections, Shanna White

Auditor/Controller, Angie Bickle

County Administration, VACANT

Discuss and/or take action on budget request and recommendations.

**ADJOURN**



# TRINITY COUNTY

## Office of the County Counsel

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### MEMORANDUM

TO: Board Members

FROM: Budget *Ad Hoc* Committee

SUBJECT: Fiscal Year 2015-2016 - Mid-Year Budget Review

DATE: February 22, 2016

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We are pleased to provide you with a mid-year review of the 2015-2016 budget adopted on September 15, 2015, in the amount of \$107,913,105.

As has been the case for several years, County departments are doing an outstanding job of remaining within their budget appropriations, while providing services to our citizens. With few exceptions, revenues and expenditures are on track. Since the passage of the budget, there have been several significant changes to the financial picture of the County. First, the passage of SB 107 on September 22, 2015 eliminated the cap on the “negative bailout,” which has resulted in \$500,000 in unanticipated revenue for 15/16. Second, the County was awarded funding through SB-863 in the amount of \$20,000,000 for the construction of a new jail. While this is a remarkable achievement for the County, it also requires the County to be fiscally cautious to ensure that it sets aside enough matching funds to build and operate the new jail.

In weighing the many needs within the County from staffing to infrastructure and deferred maintenance issues, it is our recommendation that the Board allocate the additional available general fund cash as follows:

**Administration:**

Veteran's Affairs	\$6,044	Additional Training for VetPro online claims system and costs for travel to training. Venues change annually therefore costs fluctuate for travel. Reimbursement is lower than expected and not going to meet budgeted amount.
Library	\$8,174	Reinstate County Librarian to full time following furloughs due to budget imposed reduction.
CAO	\$25,000	Estimated amount necessary to hire an individual or firm to conduct an executive search for a County Administrative Officer.
CAO	\$13,529	Cost of hiring an Administrative Coordinator I for the office of the CAO. This position is currently allocated and it is anticipated hiring will be complete by April 1, 2016.
CAO	\$6,500	Expenses for equipment for Administrative Coordinator I and Acrobat Pro insulation and maintenance for both Administrative Coordinators.
CAO	\$30,000	Estimated amount for an Interim County Administrative Officer for the remainder of 15/16.
CAO	\$2,904	KOA Hills - Benefit Changes in System
CAO	\$3,000	Cost of contract for ensuring compliance with new regulations related to Affordable Care Act reporting.
CAO	\$50,000	In anticipation of the establishment of a commercial medical marijuana permitting system, these funds will be designated for the purpose of hiring marijuana permit processing staff.
BOS	\$10,000	Reinstate BOS travel on behalf of the County business.
BOS	\$11,508	Additional amount of County's portion of election costs related to Measure W.

**Sheriff:**

Sheriff	\$30,000	For the hiring of an additional Deputy Sheriff – money will remain in the CAO's budget until hiring is complete.
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**Building/Planning:**

Building	\$35,000	Additional costs related to the increased efforts for code enforcement and abatement process for 15/16.
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Planning	\$14,383	Additional costs for Planning Commission meetings related to marijuana, including costs related to consultants for GIS by TCRCDD related to plot size, zoning densities and general GIS questions.
Planning	\$28,027	Planning Department has very limited internet access, which is limiting their ability to perform GIS functions, Parcel Viewer and Internet searches. These additional funds will allow for Dark Fiber Connection to be established.
Building	\$25,000	The 2015/16 budget has funds set aside for the hiring of retired annuitants for the purpose of performing duties of Code Enforcement Officer. The additional budget request is to allow the County to utilize the Sheriff's Department as the Code Enforcement Officer for the remainder of 15/16.
Public Works	\$28,058	Funds to complete the East Weaver Levee Evaluation and the OHV Forest Service Mixed Use Evaluation.

**Jail:**

Jail Construction	\$75,000	Amount set aside for hard matches and contingency for the construction of the new jail.
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Should the Board accept these proposed adjustments; a balance of \$97,873 will remain unappropriated. Of that amount, it is recommended that \$75,000 of these funds be designated and left unappropriated to offset supplemental tax roll and board changes that are currently being processed by the Auditor's Office. Cash may be needed to cover potential additional costs associated with the jail construction project.

The *ad hoc* committee would like to extend its appreciation for all of the hard work of the Auditor's Office and CAO staff, who have stepped up to take on the task of creating the mid-year budget in the absence of a CAO. Particular recognition should be given to the Auditor Angela Bickle.

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