

**MEETING AGENDA**  
2016-04-19

**Chairman**  
Supervisor Karl Fisher - District 3

**Vice-Chairman**  
Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1  
Supervisor Judy Morris - District 2  
Supervisor Bill Burton - District 4

**VACANT - County Administrative Officer**  
Margaret E. Long - County Counsel/Clerk of the Board  
Suzie Hawkins - Administrative Coordinator

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**  
**CALL MEETING TO ORDER IN OPEN SESSION**  
**PLEDGE OF ALLEGIANCE**  
**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

**Presentations**

**Transportation**

- 1.01** Adopt a resolution of appreciation recognizing Steve Delaney, Assistant Road Crew Supervisor II upon his retirement from Trinity County.

**Fiscal Impact:** No fiscal impact.

## **Transportation**

- 1.02** Receive a presentation from the Director of Transportation concerning Trinity County's Pavement Management System.  
**Fiscal Impact:** No fiscal impact; presentation will outline Road Fund requirements for future maintenance needs.
- 1.03** Receive a presentation from Mitchell Weiss of the California Transportation Commission concerning the California Road Charge Pilot Program and the need for rural participation.  
**Fiscal Impact:** No fiscal impact.

## **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

## **Auditor/Controller**

- 2.01** Approve a budget adjustment in the Tax Revenue Anticipation Note Department (Dept. 9883) increasing revenues and expenditures by \$200.  
**Fiscal Impact:** No impact to the General Fund.
- 2.02** Approve amendment number 1 to the agreement with Gallina, LLP increasing the maximum cost by \$2,000 to provide tax advisory services.  
**Fiscal Impact:** \$2,000 from the General Fund currently in Auditor's Budget.

## **Behavioral Health Services**

- 2.03** Approve a lease agreement with Hayfork Community Center, Inc. to rent the 800 square-foot modular for the Horizons Wellness Center in Hayfork, CA.  
**Fiscal Impact:** No impact to the General Fund; \$500 per month from Behavioral Health Services.
- 2.04** Approve an agreement with Susan Morris Wilson to provide "The Culture of Poverty" training for Trinity County and other community staff.  
**Fiscal Impact:** No impact to the General Fund; \$800 from Behavioral Health Services.

## **Board of Supervisors**

- 2.05** Adopt a resolution supporting Rotary's 2016 Fourth of July Parade and adopt a resolution pertaining to parking during the 2016 Fourth of July Parade.  
**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

- 2.06** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.  
**Fiscal Impact:** No fiscal impact.
- 2.07** Adopt a resolution confirming the continuance of a Local Emergency pertaining to road conditions in Trinity County due to excessive soil saturation.  
**Fiscal Impact:** No fiscal impact.
- 2.08** Approve regular meeting minutes of April 5, 2016, as submitted by the Clerk.  
**Fiscal Impact:** No fiscal impact.
- 2.09** Find no objection to the issuance of a daily alcoholic beverage license to the North Trinity Lake Improvement Association to serve alcohol during their dinner at the IOOF Hall in Trinity Center on May 7, 2016.  
**Fiscal Impact:** No fiscal impact.
- 2.10** Find no objection to the issuance of a daily alcoholic beverage license to the Weaverville Rotary Scholarship Foundation to serve alcohol during their Wine Tasting Event at the Lewiston Peddler's Faire on June 4, 2016.  
**Fiscal Impact:** No fiscal impact.

## **General Services**

- 2.11** Approve amendment number 2 to the agreement with Jones Electric increasing the maximum cost by \$13,000 for as needed electrical services.  
**Fiscal Impact:** \$13,000 from various departments based on use.
- 2.12** Approve amendment number 2 to the agreement with Paul Scribner Construction extending the term to October 31, 2016 for as needed heavy equipment services.  
**Fiscal Impact:** No fiscal impact.

## **Grants**

- 2.13** Approve a budget adjustment in the Disaster Recovery Initiative Department (Dept. 2159) increasing Salaries & Benefits and decreasing Services & Supplies by \$5,391.  
**Fiscal Impact:** No impact to the General Fund.
- 2.14** Approve an agreement with Trinity County Resource Conservation District for the Trinity County Fire Safe Council Community Coordination and Implementation Project.  
**Fiscal Impact:** No impact to the General Fund; \$30,000 from Title III funding.

## **Grants**

- 2.15** Approve an agreement with the Watershed Research and Training Center to develop and implement a fuels reduction program to create defensible space and to participate in the Trinity Fire Safe Council and the Trinity Collaborative.

**Fiscal Impact:** No impact to the General Fund; \$30,000 from Title III funding.

- 2.16** Approve an agreement with Weaverville Fire District for implementation and administration of a Fire Prevention and Fuels Reduction program.

**Fiscal Impact:** No impact to the General Fund; \$30,000 from Title III funding.

## **Health & Human Services**

- 2.17** Approve a memorandum of understanding with Health Mobile to provide mobile dental health services for under-served residents of Trinity County.

**Fiscal Impact:** No impact to the General Fund; \$9,000 from Partnership Health Plan of California.

- 2.18** Approve a memorandum of understanding with the California Department of Social Services for participation in an online employment and wage verifications.

**Fiscal Impact:** No impact to the General Fund.

- 2.19** Award the Community Based Child Abuse Prevention Grant agreements as recommended by the Trinity County Child Abuse Prevention Council Executive/Finance Committee as follows:

- 1) Mountain Valley Unified School District in the amount of \$4,401 for implementation and administration of a Hayfork Playgroup and Nurturing Parent Facilitator;
- 2) Trinity County Office of Education in the amount of \$12,000 for implementation and administration of the School Readiness: Parent Development Initiative;
- 3) Watershed Research and Training Center in the amount of \$8,000 for implementation and administration of the Indian Valley Summer Camp; and
- 4) Weaverville Parent Nursery School in the amount of \$5,000 for implementation and administration of a Parent Cooperative Preschool.

**Fiscal Impact:** No impact to the General Fund; \$29,401 from Health and Human Services.

## **Information Technology**

- 2.20** Approve a budget adjustment in the Information Technology Department (Dept. 1940) increasing Salaries & Benefits and decreasing Services & Supplies by \$9,237.

**Fiscal Impact:** No impact to the General Fund.

- 2.21** Approve amendment number 6 to the agreement with Hewlett Packard Enterprise securing pricing for the period of April 1, 2016 through March 31, 2020 for technical support and maintenance for specified HP Equipment.

**Fiscal Impact:** \$4,882.92 per year for the four year period.

## **Sheriff**

- 2.22** Approve the annual agreement (2016-56) with the Drug Enforcement Administration (DEA) of the United States Department of Justice (DOJ) for the Domestic Cannabis Eradication Suppression Program for 2016 and authorize the Sheriff to sign the agreement.

**Fiscal Impact:** \$80,000 in funding.

- 2.23** Ratify the Chairman's signature on amendment number 1 to the agreement with Lionakis extending the term to June 30, 2016, increasing the maximum cost by \$25,000 and modifying Exhibit A-Services to be Provided by Contractor for the Jail Construction Project.

**Fiscal Impact:** Up to \$25,000 from the General Fund.

## **Solid Waste**

- 2.24** Adopt a resolution authorizing the County Administrative Officer, Director of Solid Waste or his/her designee signature authority to execute all documents necessary to implement and secure payment from various payment programs administered by the Department of Resources Recycling and Recover (CalRecycle).

**Fiscal Impact:** \$20,000 in revenue to the Solid Waste Enterprise Fund.

## **Transportation**

- 2.25** Approve a budget adjustment in the Surveyor Department (Dept. 1910) transferring appropriations within Services & Supplies in the amount of \$5,000.

**Fiscal Impact:** No impact to the General Fund.

- 2.26** Approve a consent to assignment which transfers the hanger lease agreement for Trinity Center Airport Hangar A-4 from Barber Family Trust, Douglas Barber to ACV Group, LLC.

**Fiscal Impact:** No fiscal impact.

## **10:00 AM Public Hearings**

### **Transportation Commission**

- 3.01** RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

Adopt a resolution which defines the terms "Unmet Transit Needs" and "Reasonable to Meet"; and conduct a public hearing regarding potential unmet transit needs.

ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

## **Transportation Commission**

**Fiscal Impact:** No impact to the General Fund; all transit programs are funded with State and Federal funds including Federal Transit Administration Section 5311 and 5311F; Local Transportation Funds (LTF), and State Transit Assistance (STA).

## **Reports/Announcements**

### **Reports/Announcements**

- 4.01** I. Report from Department Heads  
    a. Code Enforcement Update  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## **County Matters**

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.*

### **Auditor/Controller**

- 5.01** Approve a budget adjustment in the Public Defender Department (Dept. 2170) increasing expenditures by \$8,016 and approve a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing contingency by \$8,016.

**Fiscal Impact:** Increase in General Fund appropriation in the amount of \$8,016.  
Current Contingency balance is \$174,527.

### **County Administrative Officer**

- 5.02** Take the following action in the County Administrative Department effective May 1, 2016 and direct that said changes be made to the allocation of positions listing:
- 1) Delete the position of Senior Financial Analyst;
  - 2) Add 1 Accounting Technician I at Range N167, Accounting Technician II at Range N177 or Accounting Technician, Senior at Range N187;
  - 3) Pursuant to Trinity County Code Section 2.60.360 reclassify the Administrative Coordinator II to an Accounting Technician II at Range N177 Step D;
  - 4) Change from 2 to 1 the allocation of Administrative Clerk I/II or Administrative Coordinator I/II;  
and
  - 5) Pursuant to Trinity County Code Section 2.60.410(A)(2) authorize hiring an Administrative Coordinator II at Range N174 Step E.

## **County Administrative Officer**

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Senior Fiscal Analyst at E step is \$10,358; for an Accounting Technician II at A step is \$4,779 and at D step is \$5,421; and for an Administrative Coordinator II at A step is \$ 4,660 and at E step is \$5,511.

## **Probation/Collections**

**5.03** Allocate 1 Senior Fiscal Analyst at Range M242 to the Probation Department effective May 1, 2016 and delete the allocation of Business Manager from the Probation Department effective July 1, 2016; and direct that said changes be made to the allocation of positions listing.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Senior Fiscal Analyst at A step is \$8,495 and for a Business Manager at C step is \$8,329.

## **Transportation**

**5.04** Approve a budget adjustment in the Planning Department (Dept. 2800) increasing expenditures by \$8,640 and approve a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing contingency by \$8,640.

**Fiscal Impact:** Increase in General Fund appropriation in the amount of \$8,640. Current Contingency balance is \$166,511; contingent on approval of Auditor's request for Public Defender Department.

**5.05** Continued from April 5, 2016: Approve amendment number 5 to the agreement with Quincy Engineering, Inc. to increasing the maximum cost by \$394,855 to provide for Roundabout evaluation and potential design for Lance Gulch Road at Highway 299.

**Fiscal Impact:** No impact to the General Fund; \$394,855 from State Transportation Improvement Program (STIP) funds.

## **Closed Session**

**6.01** Government Code section 54954.5(c) - Conference with Legal Counsel - Existing Litigation  
No. of Cases: One

Verizon California Inc. v. California State Board of Equalization, et al. (Case No. 34-2011-00116029-CU-MC-GDS)

**6.02** Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

**6.03** Government Code section 54954.5(f) - Labor Negotiations  
County's Designated Representatives: David Prentice and Shelly Pourian  
Employee Organizations: Deputy Sheriff's Association

## **ADJOURN**