

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

2016-05-17

Chairman

Supervisor Karl Fisher - District 3

Vice-Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret E. Long - County Counsel/Clerk of the Board

Suzie Hawkins - Deputy Clerk of the Board

Naomi Merwin - Deputy Clerk of the Board

Note: *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.

Presentations

Board of Supervisors

1.01 Adopt a proclamation recognizing May 2016 as Mental Wellness Month.

Fiscal Impact: No fiscal impact.

Clerk of the Board

Clerk of the Board

- 1.02** Receive a presentation from the Human Response Network regarding smoke free parks.

Fiscal Impact: No fiscal impact.

Consent

All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.

Agriculture

- 2.01** Approve a budget adjustment in the Agricultural Commissioner Department (Dept. 2490) increasing Salaries & Benefits and decreasing Other Charges by \$1,540.

Fiscal Impact: No impact to the General Fund.

Auditor/Controller

- 2.02** Approve a budget adjustment in the Auditor-Controller Department (Dept. 1300) increasing revenue and Services & Supplies by \$40,000.

Fiscal Impact: Increase in General Fund appropriation of \$40,000.

- 2.03** Approve an agreement with Gallina, LLP to perform annual financial audits for fiscal years ending June 30, 2016, June 30, 2017, June 30, 2018, June 30, 2019, and June 30, 2020.

Fiscal Impact: \$343,635 from General Fund over the life of the contract.

- 2.04** Approve an agreement with Rodney Craig Goodman, Jr., CPA to perform budget development services for the 2016-17 annual County budget.

Fiscal Impact: \$40,000 to General Fund in FY 2015-16 from the auditor's budget.

Behavioral Health Services

- 2.05** Approve an agreement with John Kasdorf to assist with computer and network matters at Trinity County Behavioral Health Services.

Fiscal Impact: \$25,000 for FY16-17 from BHS.

- 2.06** Approve an agreement with Mark Armerding, M.D., to provide psychiatric treatment to clients and provide Medical Director Services at TC Behavioral Health Services.

Fiscal Impact: \$240,000 for FY16-17 from BHS.

Behavioral Health Services

- 2.07** Approve the job specification, salary range and allocate to Behavioral Health Services a Triage Manager at Range M223; effective May 17, 2016 and direct that said change be made to the allocation listing.

Fiscal Impact: Approximate cost in salary and benefits per month for a Triage Manager at A step is \$7,417.

Clerk of the Board

- 2.08** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.

Fiscal Impact: No fiscal impact.

- 2.09** Approve an agreement with Noel J. O'Neill, LMFT, to serve as Director of Behavioral Health.

Fiscal Impact: Not to exceed \$110,500 from Mental Health Services Act (MHSA) and Behavioral Health Services allocation of Realignment Funds, FY 2016-17.

- 2.10** Approve regular meeting minutes of May 3, 2016 as submitted by the Clerk.

Fiscal Impact: No fiscal impact.

County Counsel

- 2.11** Approve an agreement with Murphy and Buchal, LLP to provide legal services as set forth in a settlement agreement arising out of the case of Hou v. Trinity County (Trinity County Superior Court Case No. 16CV002).

Fiscal Impact: No fiscal impact.

District Attorney

- 2.12** Authorize the Chairman to sign the revised Victim Witness Assistance Program Grant VOCA Certificate of Assurance of Compliance form for fiscal year 2015/2016.

Fiscal Impact: No fiscal impact.

Health & Human Services

- 2.13** Adopt the Trinity County Mass Care and Shelter Plan as a component of the County's Emergency Operations Plan.

Fiscal Impact: No impact to the General Fund.

Health & Human Services

- 2.14** Approve a budget adjustment in County Children's Fund Department (Dept. 8511) increasing Revenue by \$217 and Services & Supplies by \$13,008, and decreasing Transfers Out by \$10,000; and approve a budget adjustment in Behavioral Health Service Department (Dept. 4200) decreasing Transfers In and Other Charges by \$10,000.
- Fiscal Impact:** No impact to the General Fund; current cash balance in County Children's Fund is \$49,320.
- 2.15** Approve a budget adjustment in the HHS Realignment Department (Dept. 8503) increasing Transfers Out by \$343,538; approve a budget adjustment in the Indigent Care and Burial Department (Dept. 5080) increasing Transfers In and Other Charges by \$11,590; approve a budget adjustment in the Welfare Department (Dept. 5000) increasing Transfers In by \$184,948, Salaries & Benefits by \$35,660, Services & Supplies by \$36,303 and Other Charges by \$124,575; and approve a budget adjustment in the Categorical Aids Department (Dept. 5050) increasing Transfers In and Other Charges by \$147,000.
- Fiscal Impact:** No impact to the General Fund; current cash balance in HHS Realignment Fund is \$513,913; and current cash balance in Human Services Fund is \$118,296.
- 2.16** Approve amendment number 1 to the agreement with Up Town Storage increasing the rent by \$15 per month and changing the storage unit number from 104 to 102.
- Fiscal Impact:** No impact to the General Fund; \$85 dollars per month for HHS, included in current budget.
- 2.17** Approve the purchase of a 2017 Ford Expedition from Crown Motors for \$45,761.83 and a 2017 Ford Fusion from Harper Motors for \$24,920.80 and authorize the Director of Health and Human Services to sign the required documents.
- Fiscal Impact:** No impact to the General Fund; cost are included in HHS budget.

Library

- 2.18** Approve an agreement between the Trinity County Library and ByWater Solutions LLC to provide comprehensive technical support and hosting for the Koha integrated library system.
- Fiscal Impact:** \$2,431 to the library's FY 2015-16 budget.

Personnel

- 2.19** Revise the job title for Risk & Loss Prevention Manager to Risk & Loss Prevention Manager/Personnel Analyst.
- Fiscal Impact:** No fiscal impact.

Transportation

Transportation

- 2.20** Award to DKS Associates the contracts to provide safety studies and to prepare plans, specifications and estimates for striping and signing on select County roads for federal aid project numbers: HSIPL 5905(099), HSIPL 5905(100) and HSIPL 5905(101).

Fiscal Impact: \$453,552.47 from Highway Safety Improvement Program (HSIP) funds and \$50,394.72 from Road Funds.

10:00 AM Public Hearings

Planning

- 3.01** Conduct a public hearing to consider taking the following actions concerning Planning File # P-15-23 (Mulvey) regarding APN 014-070-06, in the Hayfork area:
1. Adopt a Mitigated Negative Declaration, finding that on the basis of the whole record before the Board, including the initial study and comments received, that there is no substantial evidence that the project will have a significant effect on the environment and that a mitigated Negative Declaration reflects the Board's independent judgment and analysis; and
 2. Adopt a resolution which approves a Tentative Subdivision Map to subdivide the subject lands into 2 parcels, based on the findings of fact and subject to the conditions of approval as shown on the attached Board resolution, and;
 3. Introduce, waive the reading of and enact an ordinance amending Trinity County Zoning Ordinance (Ordinance No. 315) by rezoning the northerly portion of APN 014-070-06 (Parcel 1) from Residential Duplex (R-2) to Retail Commercial (C-1) located at 201 Clinic Avenue, Hayfork; and
 4. Adopt a resolution amending the General Plan Designation for the northerly portion of APN 014-070-06 from Multi-Family Residential – Medium Density (MF-M) to Commercial (C).

Fiscal Impact: No fiscal impact.

Solid Waste

- 3.02** Conduct a public hearing to consider authorizing the Deputy Director of Solid Waste to submit a Registration Permit Application changing the days and hours of operation of the Hayfork Transfer Station to the Trinity County LEA/Environmental Health Division.

Fiscal Impact: No fiscal impact.

Reports/Announcements

Reports/Announcements

- 4.01**
- I. Report from Department Heads
 - a. Code Enforcement Update
 - II. Report from County Administrative Officer
 - III. Report from Members of the Board of Supervisors

Transportation Commission

RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 5.01** Adopt a resolution which authorizes federal funding under the Federal Transit Administration Section 5311 program for a transit capital project.

Fiscal Impact: No impact to the General Fund; funding from 5311 program funds, Local Transportation Funds (LTF) and State Transit Assistance Funds (STA).

- 5.02** Receive an update from Caltrans Project Manager Clint Burkenpas regarding the 2016 Trinity County State Highway Construction Projects.

Fiscal Impact: No fiscal impact.

ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

County Matters

All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.

Auditor/Controller

- 6.01** Approve a budget adjustment in the Public Defender Realignment Department (Dept. 8501) increasing Revenue and Transfers Out by \$1,400; approve a budget adjustment in the Public Defender Department (Dept. 2170) increasing Transfers In by \$1,400 and Services & Supplies by \$9,097, and approve a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing Contingency by \$7,697.

Fiscal Impact: Increase in General Fund appropriation of \$9,097; current Contingency balance is \$140,757.

Health & Human Services

- 6.02** Pursuant to Trinity County Code Section 2.60.410(A)(2) authorize hiring a Staff Services Analyst II at Range G194 Step C in the Health & Human Services department, effective June 1, 2016.

Fiscal Impact: Approximate cost in salary and benefits for a Staff Services Analyst II at A step is \$5,605 and at C step is \$6,105.

Transportation

6.03 Pursuant to Trinity County Code Section 2.60.470(c) authorize the Director of Transportation to be paid for 80 hours of vacation in May 2016 and 80 hours of vacation in November 2016.

Fiscal Impact: Approximately \$11,475 from Road funds.

Treasurer/Tax Collector

6.04 Adopt a resolution approving the discontinuance of the Treasury Oversight Committee.

Fiscal Impact: Reduction in audit expenses in the amount of \$3,000 to treasury pool participants.

6.05 Approve the Trinity County Annual Investment Policy.

Fiscal Impact: Reduction in audit expenses in the amount of \$3,000 to treasury pool participants.

Closed Session

7.01 Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

ADJOURN