

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

2016-06-21

**Chairman**

**Supervisor Karl Fisher - District 3**

**Vice-Chairman**

**Supervisor John Fenley - District 5**

**Supervisor Keith Groves - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Bill Burton - District 4**

**VACANT - County Administrative Officer**

**Margaret E. Long - County Counsel/Clerk of the Board**

**Naomi Merwin - Deputy Clerk of the Board**

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**

**CALL MEETING TO ORDER IN OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

**Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

**Auditor/Controller**

## **Auditor/Controller**

- 1.01** Approve a budget adjustment in the Copier Trust Department (Dept. 8802) increasing Services & Supplies by \$4,000.  
**Fiscal Impact:** No impact to the General Fund; current cash balance in the Copier Trust Fund is \$92,294.
- 1.02** Approve a budget adjustment in the Public Defender Department (Dept. 2170) transferring \$11,064 of appropriations within Services & Supplies.  
**Fiscal Impact:** No impact to the General Fund.

## **Behavioral Health Services**

- 1.03** Approve an agreement with Enrico and Mary Kay Raffanti to provide office space for Trinity County Behavioral Health Services.  
**Fiscal Impact:** No impact to the General Fund; \$133,600 in FY 2016/17 from BHS.

## **Board of Supervisors**

- 1.04** Appoint Mike McHugh to the Planning Commission for District 1 to serve a term concurrent with that of Supervisor Keith Groves.  
**Fiscal Impact:** No fiscal impact.

## **Child Support Services**

- 1.05**  
Approve an agreement with the Trinity County Department of Information Technology to service the county system that is linked to bi-tech and shared drives, and service the telephone system.  
**Fiscal Impact:** No impact to the General Fund.
- 1.06** Approve an agreement with the Trinity County Department of Transportation to provide maintenance, service and repair of Child Support Vehicles.  
**Fiscal Impact:** No impact to the General Fund.
- 1.07** Approve an agreement with the Trinity County Fair Association allowing Child Support Services staff to have an outreach booth at the Trinity County Fair.  
**Fiscal Impact:** No impact to the General Fund.

## **Clerk of the Board**

- 1.08** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.  
**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

**1.09** Appoint David Wellock to serve a two year term on the Lewiston Cemetery Committee.

**Fiscal Impact:** No fiscal impact.

**1.10** Approve the regular meeting minutes of June 7, 2016 as submitted by the Clerk.

**Fiscal Impact:** No fiscal impact.

**1.11** Cancel the Board Meeting currently scheduled for August 2, 2016.

**Fiscal Impact:** No fiscal impact.

## **Health & Human Services**

**1.12** Approve amendment number 2 to the Memorandum of Understanding with Partnership HealthPlan of California allowing Trinity County to participate in the Intergovernmental Transfer of Public Funds (IGT) program, and authorize the Interim County Administrative Officer/County Counsel to sign the agreement.

**Fiscal Impact:** No impact to the General Fund.

**1.13** Approve an agreement with Del Norte County's Department of Health and Human Services to provide Quality Assurance services during federally mandated quarterly Child Welfare Case Reviews.

**Fiscal Impact:** No fiscal impact.

**1.14** Approve an Intergovernmental agreement regarding the transfer of Public Funds with the California Department of Health Care Services (DHCS) allowing Trinity County to participate in the Intergovernmental Transfer of Public Funds (IGT) program; and authorize the Interim County Administrative Officer/County Counsel to sign the agreement.

**Fiscal Impact:** No impact to the General Fund.

**1.15** Approve an Intergovernmental Transfer Assessment Fee agreement with the California Department of Health Care Services (DHCS) allowing Trinity County to participate in the Intergovernmental Transfer of Public Funds (IGT) program; and authorize the Interim County Administrative Officer/County Counsel to sign the agreement.

**Fiscal Impact:** No impact to the General Fund.

## **Planning**

**1.16** Approve amendment number 2 to the agreement with Michael Baker International extending the term to September 30, 2016 for consultant services on the Housing Element.

**Fiscal Impact:** No fiscal impact.

## **Planning**

- 1.17** Authorize the Chairman to sign a letter to the Redwood Coast Energy Authority (RCEA) in support of RCEA's pursuit of California Energy Commission grants to fund electric vehicle plug-in charging stations within Trinity, Humboldt and Del Norte Counties.

**Fiscal Impact:** No fiscal impact.

## **Probation/Collections**

- 1.18** Approve amendment number 1 to the agreement with Stericycle, Inc. increasing the maximum cost by \$4,000 for special waste services.

**Fiscal Impact:** \$4,000 from the General Fund; included in FY 2015/16 budget.

- 1.19** Approve an agreement with Shasta County for the detention of minors in the Shasta County Juvenile Hall.

**Fiscal Impact:** Not to exceed \$100,000 from the General Fund; contract terms are \$115 per day per person.

## **Sheriff**

- 1.20** Approve amendment number 1 to the agreement with Central Valley Toxicology, Inc. increasing the maximum cost by \$20,000 and extending the term to June 30, 2018 for forensic toxicology services.

**Fiscal Impact:** Up to \$30,000 from the Coroner's budget.

- 1.21** Approve amendment number 1 to the agreement with the Trinity County Resource Conservation District increasing the maximum cost by \$2,000 and extending the term to December 31, 2016 for GIS services for the Trinity County Volunteer Fire Departments.

**Fiscal Impact:** No impact to the General Fund; \$17,000 from the Homeland Security Grant Program.

## **Solid Waste**

- 1.22** Approve an agreement with J&J Portable Toilets, Inc. to provide and service portable toilets at Trinity Center, Junction City, Big Bar, Burnt Ranch, Hyampom and Hayfork transfer sites; provide and clean portable toilets at the Hayfork Airport; and provide and service portable toilets during emergencies.

**Fiscal Impact:** Up to \$14,275 from the Solid Waste Enterprise Fund, Airport's Division, and the Sheriff 's Department.

## **Transportation**

- 1.23** Approve an agreement with the Federal Aviation Administration (FAA) to provide Airport Improvement Project funds for the design of the Trinity Center airport pavement reconstruction, and authorize the Director of Transportation to execute the agreement and supplements.

## Transportation

**Fiscal Impact:** \$93,623 in Federal AIP funds; \$4,682 in State funds; and \$5,722 in Trinity County Airports funds.

- 1.24** Approve an agreement with the Human Response Network for administration of the Transportation Assistance Program for persons needing transportation to medical providers and social services.

**Fiscal Impact:** No impact to the General Fund; \$45,000 from Local Transportation Funds.

- 1.25** Award a contract to Amerigas Propane Service to provide the County of Trinity with propane.

**Fiscal Impact:** Various funding sources; cost is dependent upon actual price of propane and actual amount delivered.

- 1.26** Ratify the Chairman's signature on an amended agreement with Lionakis for design of the Sheriff's Detention Facility.

**Fiscal Impact:** \$1,673,900 from the New Jail Capital Project Fund.

- 1.27** Ratify the Chairman's signature on an agreement with Tullis Inc. to pave the access road at the Minersville boat ramp.

**Fiscal Impact:** \$12,000 reimbursable by the USFS Challenge Agreement.

## **10:00 AM Public Hearings**

### Grants

- 2.01** Conduct a public hearing to consider adopting a resolution which authorizes submission of a 2016 Community Development Block Grant application for replacement/construction of sewer laterals in the community of Lewiston.

**Fiscal Impact:** Potential financial impact to the General Fund for indirect and overhead costs not reimbursable by grant, costs are unknown at this time.

### Planning

- 2.02** Conduct a public hearing to consider taking the following actions:

1. Decide whether to adopt a Negative Declaration based on the findings that: (A) on the basis of the whole record before the Board, including the initial study and comments received, there is no substantial evidence that the project, as defined in item 2 below, will have a significant effect on the environment; and (B) a Negative Declaration reflects the Board's independent judgment and analysis; and

2. Adopt a resolution approving the 2014-2019 Housing Element of the General Plan for the period July 1, 2014 through June 30, 2019, pending certification by the State.

**Fiscal Impact:** No direct fiscal impact; however having a certified Housing Element does open up some access to grant funding that would otherwise be precluded.

## Reports/Announcements

### Reports/Announcements

- 3.01** I. Report from Department Heads  
    a. Code Enforcement Update  
II. Report from County Administrative Officer  
III. Report from Members of the Board of Supervisors

## Transportation Commission

### RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

### Transportation Commission

- 4.01** Adopt a resolution approving the 2016/17 Overall Work Program (OWP) and OWP Budget for FY 2016/17, and authorize the Executive Secretary to execute the Regional Transportation Planning Process Certifications.
- Fiscal Impact:** \$158,000 from Regional Planning Assistance funds; \$27,143 from Local Transportation Funds; \$7,121 from ATP grant funds; and \$40,000 from STIP/PPM.
- 4.02** Adopt a resolution approving the allocation of Local Transportation Funds for FY 2016/17 and adopt a resolution approving the allocation of State Transit Assistance Funds for FY 2016/17.
- Fiscal Impact:** No impact to the General Fund; \$361,792 reduction in the LTF Trust Account and \$202,542 reduction in the STA Trust Account.

### ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

## County Matters

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.*

### Auditor/Controller

- 5.01** Accept Umpqua's offer to extend credit on the terms and conditions stated within the Commitment Letter for Fiscal Year 2016/17 Short Term Note in the amount of \$3,000,000; and authorize the Chairman to sign the Commitment Letter dated May 6, 2016.
- Fiscal Impact:** Provides operating funds to meet cash flow needs during the interim until property tax revenue is received.

## **Auditor/Controller**

- 5.02** Approve a budget adjustment in the Courts General Department (Dept. 1500) increasing Services & Supplies by \$15,500 and approve a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing Contingency by \$15,500.

**Fiscal Impact:** Increase in General Fund appropriation of \$15,500; current Contingency balance is \$100,830.

## **Clerk of the Board**

- 5.03** Acknowledge receipt of and assign a Supervisor to draft a response to the following Grand Jury Reports:  
COR2015-2016-001 Community Development Block Grants Loans Final Report: Money, Money Nowhere... The Bucks Stop Here!!!;  
JUR2015-2016-001 Evidence Policies and Procedures Final Report; and  
JUR2016-2016-002 Inmate Welfare Fund.

**Fiscal Impact:** No fiscal Impact

- 5.04** Adopt a preliminary budget for fiscal year 2016/2017, including Enterprise Funds and dependent Special Districts, in the amount of \$83,475,762.

**Fiscal Impact:** \$83,475,762.

- 5.05** Pursuant to Trinity County Fee Waiver Policy consider R. Marcus Duncan's request to have the Code Enforcement Appeal Fee of \$1,050 waived.

**Fiscal Impact:** Loss of revenue to the General Fund in the amount of \$1,050.

## **County Counsel**

- 5.06** Waive the reading of and enact an ordinance which amends Trinity County Code Section 2.34.050 changing the composition of the First 5 Commission, introduced on June 7, 2016.

**Fiscal Impact:** No fiscal impact.

## **Health & Human Services**

- 5.07** Approve the job specification, salary range and allocate to Health & Human Services, Public Health Unit a Public Health Nursing Supervisor at Range M230, effective July 1, 2016 and direct that said change be made to the allocation listing.

**Fiscal Impact:** Approximate cost in salary and benefits per month for a Public Health Nursing Supervisor at A step is \$7,748.

## **Closed Session**

**6.01** Government Code 54954.5(c) - Conference with Legal Counsel - Pending Litigation

No. of Cases: One

Verizon California Inc. v. California State Board of Equalization, et al. (Case No. 34-2011-00116029-CU-MC-GDS)

**6.02** Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

**ADJOURN**