

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
351 Main Street
Weaverville, CA

MEETING AGENDA

2016-07-06

Chairman

Supervisor Karl Fisher - District 3

Vice-Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret E. Long - County Counsel/Clerk of the Board

Naomi Merwin - Deputy Clerk of the Board

Note: *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

9:00 AM

CALL MEETING TO ORDER IN OPEN SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.

Presentations

Board of Supervisors

- 1.01** Adopt a proclamation of appreciation recognizing Tom McKnight for 29 years of service as Planning Commissioner for District 4.

Fiscal Impact: No fiscal impact.

Health & Human Services

- 1.02** Receive an informational presentation from Partnership HealthPlan of California (PHC) providing health care related statistical information for Trinity County.

Fiscal Impact: No fiscal impact.

Risk Management

- 1.03** Present the 2016 Annual Employee Safety Award to Personnel Analyst Monica Stygar.

Fiscal Impact: No fiscal impact.

Transportation

- 1.04** Receive a presentation from Kittelson and Associates, Inc. regarding alternative roundabout designs for the intersection of Lance Gulch Road and State Highway 299 in Weaverville, and provide direction to Staff regarding traffic control at the intersection.

Fiscal Impact: No fiscal impact.

Consent

All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.

Auditor/Controller

- 2.01** Approve a budget adjustment in the Copier Trust Department (Dept. 8802) increasing Services & Supplies by \$3,431 and Other Charges by \$6,600, and decreasing Fixed Assets by \$10,091.

Fiscal Impact: No impact to the General Fund.

- 2.02** Approve a budget adjustment in the Supp Law Enforcement Realignment Department (Dept. 8560) increasing Revenue and Transfers Out by \$18,888; approve a budget adjustment in the Sheriff's Department (Dept. 2200) increasing Transfers In by \$12,409; approve a budget adjustment in the Jail Department (Dept. 2300) increasing Transfers In by \$469; approve a budget adjustment in the District Attorney Department (Dept. 2100) increasing Transfers In by \$536; and approve a budget adjustment in the Juvenile Hall Department (Dept. 2460) increasing Transfers In and Services & Supplies by \$5,474.

Fiscal Impact: No impact to the General Fund

- 2.03** Approve amendment number 1 to the agreement with MGT of America extending the term to June 30, 2018 and increasing the maximum cost by \$16,000.

Auditor/Controller

Fiscal Impact: \$16,000 from the General Fund.

Clerk of the Board

2.04 Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.

Fiscal Impact: No fiscal impact.

2.05 Approve an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) to provide training services in FY 2016/17.

Fiscal Impact: \$13,673 from the General Fund.

2.06 Approve the regular meeting minutes of June 21, 2016 as submitted by the Clerk.

Fiscal Impact: No fiscal impact.

Clerk Recorder Assessor

2.07 Accept the Certification of the Canvass of the June 7, 2016 Presidential Primary Election completed on June 27, 2016, and direct the Clerk to let the record show that the Official Statement of Votes Cast is hereby made a part of the minutes of the Board, and the following candidates are hereby declared elected to the offices specified:

Board of Supervisors District 2: Judy Morris;

Board of Supervisors District 3: Barbara Chadwick; and

Board of Supervisors District 5: John Fenley.

Fiscal Impact: No fiscal impact.

General Services

2.08 Approve a budget adjustment in the General Services Department (Dept. 1750) increasing Revenues by \$21,814 and Transfers Out by \$78,266, and decreasing Services & Supplies by \$56,452; and approve a budget adjustment in the Capital Building Projects Department (Dept. 1810) increasing Transfers In by \$78,266.

Fiscal Impact: No impact to the General Fund.

2.09 Approve a budget adjustment in the Vehicle Abatement Department (Dept. 2950) increasing Services & Supplies by \$5,000.

Fiscal Impact: No impact to the General Fund. Current cash balance in the Vehicle Abatement Fund is \$23,253.

2.10 Approve a budget adjustment in the Working Capital Motor Pool Department (Dept. 8803) increasing Services & Supplies by \$20,000.

General Services

Fiscal Impact: No impact to the General Fund. Current cash balance in the Working Capital Motor Pool Fund is \$207,719.

2.11 Approve an agreement with Paul Scribner Construction for as needed heavy equipment services.

Fiscal Impact: Up to \$15,000 per fiscal year from the department requesting services.

2.12 Approve an agreement with Robert Storckman Plumbing for as needed plumbing services.

Fiscal Impact: Up to \$15,000 per fiscal year to the department requesting services.

2.13 Approve an agreement with Trinity Welding for as needed basic welding services.

Fiscal Impact: Up to \$15,000 per fiscal year from the department requesting services.

Health & Human Services

2.14 Approve a Memorandum of Understanding (MOU) between the Trinity County Children and Families First Commission for the provision of support for the 2016 Summer Meals Program and authorize the Health and Human Services Director to sign the MOU.

Fiscal Impact: No impact to the General Fund.

2.15 Approve a Memorandum of Understanding with the Human Response Network (HRN) allowing the Intergovernmental Transfer (IGT) Policy Council to allocate IGT funds to HRN for their transportation assistance program and allowing Trinity County Health and Human Services to provide payment for a portion of the IGT Funds to HRN.

Fiscal Impact: No impact to the General Fund.

2.16 Approve amendment number 2 to the agreement with the Human Response Network extending the term to July 30, 2019 and increasing the maximum cost by \$120,000 to provide in-home parenting education to at-risk families.

Fiscal Impact: No impact to the General Fund; funding is from State Allocation.

2.17 Approve an agreement with David Herfindahl, MD authorizing the application of fluoride varnish to children who have an increased risk for dental caries and authorize the Health and Human Services Director to sign the Standing Medical Order.

Fiscal Impact: No impact to the General Fund.

2.18 Approve an agreement with the Trinity County Resource Conservation District (RCD) allowing RCD to use a Health and Human Services vehicle for transporting children enrolled in the annual Young Family Ranch Summer Camp during related field trips.

Fiscal Impact: No impact to the General Fund.

Risk Management

Risk Management

- 2.19** Approve a budget adjustment in the Risk Management Department (Dept. 1890) increasing Revenues by \$23,002, Salaries & Benefits by \$21,818 and Services & Supplies by \$1,184.

Fiscal Impact: No impact to the General Fund.

Solid Waste

- 2.20** Approve an agreement with Waste Tire Products to provide recycling of CRT's/E-Waste from the Solid Waste Transfer Stations.

Fiscal Impact: Estimated revenue up to \$15,000 (\$.23/pound) per fiscal year for CRT's; and costs at \$.03/pound for E-Waste from the Solid Waste Enterprise Fund.

Transportation

- 2.21** Approve a budget adjustment in the Building Department (Dept. 2480) decreasing Salaries and Benefits and increasing Services & Supplies by \$1,500.

Fiscal Impact: No impact to the General Fund.

- 2.22** Authorize the Chairman to sign a letter to Senator Mike McGuire, in support of SB-1 Transportation funding: environmental mitigation: oversight and AB-1591 Transportation funding.

Fiscal Impact: Potential revenue up to \$3.2 million to the Road Fund.

- 2.23** Ratify the Chairman's signature on an agreement with The Adams Companies, LLC. To prepare a draft project scope of work and Independent Fee Estimate (IFE) for an Airport Layout Plan (ALP) for the Ruth Airport.

Fiscal Impact: \$2,520 from AIP Grant for ALP Project; \$280 from Airport Construction Funds.

- 2.24** Ratify the Chairman's signature on an agreement with The Adams Companies, LLC, to prepare a draft project scope of work and Independent Fee Estimate (IFE) for an Airport Master Plan (AMP) for the Trinity Center Airport.

Fiscal Impact: \$3,600 from AIP Grant for AMP Project; \$400 from Airport Construction Funds.

Reports/Announcements

- 3.01** I. Report from Department Heads
 a. Code Enforcement Update
II. Report from County Administrative Officer
III. Report from Members of the Board of Supervisors

Transportation Commission

RECESS AS THE BOARD OF SUPERVISORS AND CONVENE AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01** Receive an update from Caltrans Project Manager, Clint Burkenpas, regarding the bi-annual STIP progress report, focusing on Highway 3 turnouts.

Fiscal Impact: No fiscal impact.

ADJOURN AS THE TRANSPORTATION COMMISSION AND RECONVENE AS THE BOARD OF SUPERVISORS

County Matters

All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.

Clerk of the Board

- 5.01** Acknowledge receipt of and assign a Supervisor to draft a response to Grand Jury Report SDR 2015-2016-001 Water Committee.
Fiscal Impact: No fiscal impact.
- 5.02** Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Adam Wanty's request to have the Code Enforcement Appeal Fee of \$1,050 waived
Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.
- 5.03** Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Airiya D. Song's request to have the Code Enforcement Appeal Fee of \$1,050 waived
Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.
- 5.04** Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Albert Uribe's request to have the Code Enforcement Appeal Fee of \$1,050 waived
Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.
- 5.05** Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider GBT Holdings' request to have the Code Enforcement Appeal Fee of \$1,050 waived
Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.
- 5.06** Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Joe Townsend's request to have the Code Enforcement Appeal Fee of \$1,050 waived
Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.

Clerk of the Board

5.07 Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Mai Vue's request to have the Code Enforcement Appeal Fee of \$1,050 waived

Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.

5.08 Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Martha Wofford's request to have the Code Enforcement Appeal Fee of \$1,050 waived

Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.

5.09 Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 consider Pa Thao's request to have the Code Enforcement Appeal Fee of \$1,050 waived

Fiscal Impact: Potential loss of revenue to the General Fund in the amount of \$1,050.

Closed Session

6.01 Government Code Section 54954.5(e) - Public Employee Evaluation: Director of Transportation.

ADJOURN