

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

**2016-07-19**

**Chairman**

**Supervisor Karl Fisher - District 3**

**Vice-Chairman**

**Supervisor John Fenley - District 5**

**Supervisor Keith Groves - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Bill Burton - District 4**

**VACANT - County Administrative Officer**

**Joe Larmour - Deputy County Counsel**

**Suzie Hawkins - Deputy Clerk of the Board**

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**

**CALL MEETING TO ORDER IN OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

## **Presentations**

### **Auditor/Controller**

- 1.01** Approve the Comprehensive Annual Financial Report (CAFR), Single Audit Report and Management Report for the period ended June 30, 2015 as presented by Brad Constantine of Gallina, LLP, Certified Public Accountants.

**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

- 1.02** Receive a presentation from USFS Forest Supervisor Dave Meyer regarding insects and disease on national forest lands.

**Fiscal Impact:** No fiscal impact.

## **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

## **Agriculture**

- 2.01** Approve an agreement with the California Department of Food and Agriculture (16-0087) to reimburse the Trinity County Agriculture Department to place and service traps for the detection of exotic insect pests

**Fiscal Impact:** Revenue in the amount of \$5,055 to Department.

- 2.02** Approve an agreement with the California Department of Food and Agriculture (16-0265-SA) to reimburse the Trinity County Agriculture Department to provide organic registrations and amendments, spot inspections, soil and tissue residue sampling and complaint investigations.

**Fiscal Impact:** Revenue in the amount of \$990.

- 2.03** Approve the Work and Financial Plan (16-73-06-0281-RA) with the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA-APHIS-WS).

**Fiscal Impact:** Up to \$9,630 from the Agriculture Department.

## **Auditor/Controller**

- 2.04** Approve a budget adjustment for FY 2015/16 in the Working Capital Copier Trust Department (Dept. 8802) increasing Services & Supplies by \$3,200 and Fixed Assets by \$1,300, and decreasing Depreciation by \$4,500.

**Fiscal Impact:** No Impact to the General Fund.

- 2.05** Approve amendment number 4 to the agreement with Tina Thomas dba INFOSHA, extending the term to June 30, 2019 and increasing the maximum cost by \$10,000 for developing and modifying new and existing Click Drag and Drill reports.

**Fiscal Impact:** \$10,000 from FY 2016/17 budget.

## **Behavioral Health Services**

## **Behavioral Health Services**

- 2.06** Approve a budget adjustment for FY 2015/16 in the Alcohol & Other Drugs Services Department (Dept. 4230) increasing Revenue by \$34,950, Salaries & Benefits by \$21,300, and Services & Supplies by \$13,650.  
**Fiscal Impact:** No impact to the General Fund.
- 2.07** Approve a budget adjustment for FY 2015/16 in the Behavioral Health Services Department (Dept. 4200) increasing Transfers In by \$20,925; approve a budget adjustment for FY 2015/16 in the Alcohol & Other Drug Services Department (Dept. 4230) increasing Transfers In by \$10,800; approve a budget adjustment for FY 2015/16 in the BHS Realignment 2011 Department (Dept. 8504) increasing Transfers Out by \$10,800; and approve a budget adjustment for FY 2015/16 in the Mental Health Realignment Department (Dept. 9494) increasing Transfers Out by \$20,925.  
**Fiscal Impact:** No impact to the General Fund.
- 2.08** Approve an agreement with NorCal Services for Deaf & Hard of Hearing, Inc. to provide the required communication services for deaf, hard-of-hearing, or deaf-blind clients.  
**Fiscal Impact:** \$5,000 for FY 2016/17.
- 2.09** Approve an agreement with North Valley Behavioral Health, LLC, dba NVBH, to provide inpatient, involuntary and voluntary, acute care services to adult Medi-Cal beneficiaries of Trinity County.  
**Fiscal Impact:** Not to exceed \$150,150 per fiscal year from Medi-Cal and Behavioral Health Services allocation of Realignment funds.
- 2.10** Approve an agreement with Willow Glen Care Center to provide board and care services at Alpine House to residents of Trinity County.  
**Fiscal Impact:** \$295,650 per fiscal year from MHSA and Behavioral Health Services allocation of realignment funds.
- 2.11** Approve an agreement with Willow Glen Care Center to provide board and care services to residents of Trinity County.  
**Fiscal Impact:** \$75,000 from the MHSA and Behavioral Health Services allocation of realignment funds.

## **Child Support Services**

- 2.12** Approve an agreement with Verizon Wireless to connect the Child Support Services laptop to the State computer system while in court.  
**Fiscal Impact:** No impact to the General Fund.

## **Clerk of the Board**

- 2.13** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.  
**Fiscal Impact:** No fiscal impact.

## **Clerk of the Board**

- 2.14** Approve the regular meeting minutes of July 6, 2016 as submitted by the Clerk.  
**Fiscal Impact:** No fiscal impact.

## **County Administrative Officer**

- 2.15** Approve a budget adjustment for FY 2015/16 in the Co Admin/Personnel Department (Dept. 1200) increasing Interfund Expenses and decreasing Services & Supplies by \$25.  
**Fiscal Impact:** No impact to the General Fund.
- 2.16** Approve a budget adjustment for FY 2015/16 in the Trinity County Waterworks #1 Department (Dept. 8667) increasing Revenue and Services & Supplies by \$2,535.  
**Fiscal Impact:** No impact to the General Fund.

## **County Counsel**

- 2.17** Approve a budget adjustment for FY 2015/16 in the County Council Department (Dept. 1600) increasing Revenue and Services & Supplies by \$51,042.  
**Fiscal Impact:** Increase in General Fund appropriations of \$51,042.

## **District Attorney**

- 2.18** Approve a budget adjustment for FY 2015/16 in the District Attorney Department (Dept. 2100) increasing Interfund UAL by \$2,569, and decreasing Revenue by \$24,570, Salaries and Benefits by \$9,268 and Services & Supplies by \$17,871.  
**Fiscal Impact:** Decrease in General Fund appropriations of \$24,570.
- 2.19** Approve a budget adjustment for FY 2015/16 in the Victim Witness Grant Department (Dept. 8192) increasing Revenue by \$12,685, Salaries and Benefits by \$9,791 and Services & Supplies by \$4,014, and decreasing Interfund UAL by \$1,120.  
**Fiscal Impact:** No impact to the General Fund.

## **Grants**

- 2.20** Approve a budget adjustment for FY 2015/16 in the CDBG PI Department (Dept. 1974) increasing Interfund Expenses and decreasing Services & Supplies by \$10,153.  
**Fiscal Impact:** No impact to the General Fund.

## **Health & Human Services**

## **Health & Human Services**

- 2.21** Approve a budget adjustment for FY 2015/16 in the Health Department (Dept. 4000) increasing Transfers Out and decreasing Services & Supplies by \$3,434; and approve a budget adjustment for FY 2015/16 in the Women Infants & Children Department (Dept. 4180) increasing Transfers In and decreasing Revenue by \$3,434.  
**Fiscal Impact:** No impact to the General Fund.
- 2.22** Approve a budget adjustment for FY 2015/16 in the Welfare Department (Dept. 5000) increasing Fixed Assets and decreasing Other Charges by \$70,683.  
**Fiscal Impact:** No impact to the General Fund.
- 2.23** Approve amendment number 1 to the agreement with Cascade Software Systems, Inc. increasing the maximum cost by \$15,000 for timecard/labor distribution, accounts payable, project/grants ledger, budget expenditures ledger and loan portfolio system modules.  
**Fiscal Impact:** No impact to the General Fund.
- 2.24** Approve amendment number 1 to the Memorandum of Understanding with Trinity County Solid Waste extending the term to June 30, 2017 for training and support throughout the Cost Accounting Management System implementation.  
**Fiscal Impact:** No impact to the General Fund.
- 2.25** Approve amendment number 2 to the Memorandum of Understanding with the Trinity County Office of Education extending the term to June 30, 2017 and increasing the maximum cost by \$2,530 to provide tutoring services for Child Protective Services foster youth in open child welfare cases.  
**Fiscal Impact:** No impact to the General Fund.
- 2.26** Approve an agreement with Glenn County Health and Human Services Agency for providing Child Welfare Services/Case Management System staff training.  
**Fiscal Impact:** No impact to the General Fund.

## **Library**

- 2.27** Approve a budget adjustment for FY 2015/16 in the Library Department (Dept. 6000) increasing Revenue and Salaries & Benefits by \$1,211.  
**Fiscal Impact:** Increase in General Fund appropriations of \$1,211.

## **Personnel**

- 2.28** Approve an agreement with CPS HR Consulting for Board of State and Community Corrections (BSCC) Examinations.  
**Fiscal Impact:** Up to \$4000 from the department requesting services.

## **Sheriff**

- 2.29** Approve a budget adjustment for FY 2015/16 in the Animal Control Department (Dept. 2350) increasing Revenue by \$7,700, Interfund UAL by \$10, Services & Supplies by \$6,890, and Interfund Expense by \$800.  
**Fiscal Impact:** Increase in General Fund Appropriations of \$7,700.
- 2.30** Approve a budget adjustment for FY 2015/16 in the Emergency Services - OES Department (Dept. 2260) increasing Interfund UAL by \$618 and Services & Supplies by \$14,637, and decreasing Salaries & Benefits by \$15,006 and Interfund Expense by \$249.  
**Fiscal Impact:** No impact to the General Fund.
- 2.31** Approve a budget adjustment for FY 2015/16 in the Jail Department (Dept. 2300) increasing Interfund UAL by \$27,500, Services & Supplies by \$17,030, Other Charges by \$4,000 and Fixed Assets by \$5,470, and decreasing Salaries & Benefits by \$54,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.32** Approve a budget adjustment for FY 2015/16 in the Jail Health Department (Dept. 2301) increasing Services & Supplies and decreasing Salaries & Benefits by \$15,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.33** Approve a budget adjustment for FY 2015/16 in the Lake Patrol Department (Dept. 2210) increasing Interfund UAL by \$1,568 and Services & Supplies by \$14,152, and decreasing Salaries & Benefits by \$15,000 and Interfund Expense by \$720.  
**Fiscal Impact:** No impact to the General Fund.
- 2.34** Approve a budget adjustment for FY 2015/16 in the Local Law Enforcement Sheriff Realignment Department (Dept. 8561) increasing Revenues and Transfers Out by \$64,490.  
**Fiscal Impact:** No impact to the General Fund.
- 2.35** Approve a budget adjustment for FY 2015/16 in the Sheriff's Department (Dept. 2200) increasing Revenues by \$387,000, Services & Supplies by \$532,290 and Transfers In by \$64,490, and decreasing Salaries & Benefits by \$80,000, Interfund Expenses by \$21,000, and Fixed Assets by \$14,800; and approve a budget adjustment for FY 2015/16 in the Coroner Department (Dept. 2110) increasing Services & Supplies by \$35,000.  
**Fiscal Impact:** Increase in General Fund appropriations of \$451,490
- 2.36** Approve a budget adjustment for FY 2015/16 in the State & Local Asset Seizure Department (Dept. 8593) increasing Revenue and Fixed Assets by \$55,132.  
**Fiscal Impact:** No impact to the General Fund.
- 2.37** Approve an agreement with Trinity Tire Factory for as needed general tire repair and/or replacement, vehicle repair services, emergency vehicle road service and other vehicle maintenance to Trinity County Sheriff's Office vehicles.  
**Fiscal Impact:** Up to \$25,000 from the Sheriff's budget.

## Transportation

- 2.38** Approve a budget adjustment for FY 2015/16 in the Airport Development Maintenance Department (Dept. 1853) increasing Interfund Expenses and decreasing Fixed Assets by \$40,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.39** Approve a budget adjustment for FY 2015/16 in the Airport Operations Department (Dept. 1852) increasing Services and Supplies by \$3,192 and Interfund Expenses by \$2,308, and decreasing Transfers Out by \$5,500.  
**Fiscal Impact:** No impact to the General Fund.
- 2.40** Approve a budget adjustment for FY 2015/16 in the Planning Department (Dept. 2800) increasing Interfund Expenses and decreasing Salaries & Benefits by \$12,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.41** Approve a budget adjustment for FY 2015/16 in the Public Works Department (Dept. 3000) increasing Interfund Expenses and decreasing Services & Supplies by \$22,500.  
**Fiscal Impact:** No impact to the General Fund.
- 2.42** Approve a budget adjustment for FY 2015/16 in the Special Aviation Development Department (Dept. 1854) increasing Interfund Expense by \$22,500, and decreasing Transfers In by \$5,500 and Fixed Assets by \$28,000.  
**Fiscal Impact:** No impact to the General Fund.
- 2.43** Approve a budget adjustment for FY 2015/16 in the Surveyor Department (Dept. 1910) increasing Interfund Expenses and decreasing Services & Supplies by \$4,400.  
**Fiscal Impact:** No impact to the General Fund.
- 2.44** Approve a sole source agreement with the Chico State University, Chico Research Foundation to prepare an economic, demographic and labor statistical profile of Trinity County.  
**Fiscal Impact:** No impact to the General Fund; \$4,900 from the FY 2016/17 Overall Work Program.
- 2.45** Approve an agreement with Trillium Solutions for annual Trinity Transit web site and GTFS software subscriptions, a one time web site update and developer time and assistance as needed.  
**Fiscal Impact:** No impact to the General Fund; \$10,000 from 5311F, Local Transportation Fund (LTF) and State Transit Assistance Funds (STA).
- 2.46** Award to North State Resources and Sycamore Environmental Consultants the agreements for on-call environmental services and authorize the Director of Transportation or his designee to sign specific task orders covered under the contract.  
**Fiscal Impact:** Up to \$298,000 from transportation grants and Road Funds; General Funds may be used upon a service request from a General Fund department.
- 2.47** Continued from July 6, 2016, approve a revised budget adjustment in the Building Department (Dept. 2480) increasing Revenue by \$11,000 and Interfund Expenses by \$51,000, and decreasing Salaries & Benefits by \$6,500 and Services & Supplies by \$33,500.

## **Transportation**

**Fiscal Impact:** Increase in General Fund appropriations of \$11,000.

## **Veterans Services**

**2.48** Approve a budget adjustment for FY 2015/16 in the Veterans Services Officer Department (Dept. 5090) increasing Salaries & Benefits and decreasing Services & Supplies by \$141.

**Fiscal Impact:** No impact to the General Fund.

**2.49** Approve the Medi-Cal Certificate of Compliance and Subvention Certificate of Compliance for FY 2016/17.

**Fiscal Impact:** Revenue in the amount of \$20,000.

## **Reports/Announcements**

- 3.01**
- I. Report from Department Heads
    - a. Code Enforcement Update
  - II. Report from County Administrative Officer
  - III. Report from Members of the Board of Supervisors

## **County Matters**

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.*

## **Auditor/Controller**

**4.01** Adopt a resolution authorizing Trinity County to issue a Tax Revenue Anticipation Note for FY 2016/17 in the amount of \$3,000,000 with Umpqua Bank and authorize the County Auditor and County Treasurer to sign the Tax Revenue Anticipation Note, 2016.

**Fiscal Impact:** Provide operating funds to meet cash flow needs.

**4.02** Approve a budget adjustment for FY 2015/16 in the Public Defender Department (Dept. 2170) increasing Services & Supplies by \$17,245; and approve a budget adjustment for FY 2015/16 in the Contingency General Fund Department (Dept. 9901) decreasing Appropriation for Contingency by \$17,245.

**Fiscal Impact:** Increase in General Fund appropriations of \$17,245. Current balance in Contingency General Fund is \$85,330.

## **Personnel**



## **Personnel**

- 4.03** Approve amendment number 12 to the agreement with CalPERS to amend the terms and provisions of the retirement plan with CalPERS to add Pre-Retirement Option 2W Death Benefits for Miscellaneous members; authorize the Chairman and/or County Counsel to sign any other required documents to complete the amendment; and introduce and waive the reading of an ordinance amending Trinity County Code Section 2.60.841 Public Employees' Retirement System - Terms and Conditions--General.

**Fiscal Impact:** Increase in PERS employer contribution per employee in the amount of 0.083% of gross salaries.

## **Closed Session**

- 5.01** Government Code section 54954.5(f) - Labor Negotiations  
County's Designated Representatives: David Prentice and Shelly Pourian  
Employee Organization: Deputy Sheriff's Association

**Fiscal Impact:** No fiscal impact.

## **ADJOURN**