

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
351 Main Street  
Weaverville, CA

**MEETING AGENDA**

2016-11-01

**Chairman**

**Supervisor Karl Fisher - District 3**

**Vice-Chairman**

**Supervisor John Fenley - District 5**

**Supervisor Keith Groves - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Bill Burton - District 4**

**VACANT - County Administrative Officer**

**Margaret E. Long - County Counsel / Clerk of the Board**

**Naomi Goulette - Deputy Clerk of the Board**

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**Note:** *This agenda contains a brief general description of each item to be considered. Supporting documentation is available in the public packet at the Board meeting or at the Office of the Clerk of the Board, located at 11 Court Street, Room 230, Weaverville, California.*

**9:00 AM**

**CALL MEETING TO ORDER IN OPEN SESSION**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

*This time is for information from the public. Comments are limited to three minutes and must pertain to matters within the jurisdiction of this Board. No action or discussion will be conducted on matters presented at this time. When addressing the Board, please state your name for the record prior to providing your comments. Address the Board as whole through the Chair.*

## **Presentations**

### **Board of Supervisors**

**1.01** Adopt a proclamation recognizing the 100th anniversary of the Trinity County Library.

**Fiscal Impact:** No fiscal impact.

## **Consent**

*All matters listed under the Consent Agenda are considered routine by the Board and will be enacted by one roll call vote. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. If any member of the public desires to comment on an item on the Consent Agenda, you may appear and request the item be removed and considered separately.*

### **Auditor/Controller**

- 2.01** Approve a budget adjustment for FY 2016 /17 for Protection Order Enforcement Department (Dept. 8191) increasing Transfers In by \$9; approve a budget adjustment for FY 2016/17 for Contributions to Other Funds Department (Dept. 1990) increasing Transfers Out by \$9.

**Fiscal Impact:** Increase in General Fund Appropriations of \$9; current cash balance in Fund 191 is \$-9.

- 2.02** Approve Amendment number 1 to the agreement with Gallina, LLP updating Exhibit A: Services to be Provided by Contractor and updating Exhibit B: Compensation or Fees to be Paid to Contractor thereby increasing the max cost by \$2,000 to provide GASB 68 calculations for CalPERS retirement plans.

**Fiscal Impact:** Increase in General Fund appropriations of \$1,000 for FY's 2016/17 and \$1,000 for FY 2017/18.

### **Behavioral Health Services**

- 2.03** Approve a Memorandum of Understanding with the Burnt Ranch Elementary School District for Club Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$750 from SAPT block grant funding.

- 2.04** Approve a Memorandum of Understanding with the Coffee Creek Elementary School District for Club Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$750 from SAPT block grant funding.

- 2.05** Approve a Memorandum of Understanding with the Douglas City Elementary School District for Club Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$750 from SAPT block grant funding.

- 2.06** Approve a Memorandum of Understanding with the Junction City Elementary School District for Club Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$750 from SAPT block grant funding.

- 2.07** Approve a Memorandum of Understanding with the Southern Trinity Joint Unified School District, Van Duzen Elementary School, for Club Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$750 from SAPT block grant funding.

- 2.08** Approve a Memorandum of Understanding with the Trinity Alps Unified School District, Trinity High School, Roadmap Chapter for Friday Night Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$1,500 from SAPT block grant funding.

## **Behavioral Health Services**

- 2.09** Approve a Memorandum of Understanding with the Trinity Alps Unified School District, Weaverville Elementary School, for Club Live during the 2016/17 school year.

**Fiscal Impact:** No impact to the General Fund; \$750 from SAPT block grant funding.

## **Clerk of the Board**

- 2.10** Adopt a resolution confirming the continuance of a Local Emergency due to drought conditions.

**Fiscal Impact:** No fiscal impact.

- 2.11** Adopt a resolution supporting the 4th Annual Hayfork Light Parade.

**Fiscal Impact:** No fiscal impact.

- 2.12** Adopt a resolution which removes from the Motor Pool Capital Asset Inventory Departmental Listing:

Asset ID 13171, a 2005 Ford Expedition (1fmpu165851a17593)

**Fiscal Impact:** Unknown fiscal impact.

- 2.13** Approve amendment number 1 to the agreement with Cindy Campbell updating Exhibit B: Compensation or Fees to be Paid to Contractor allowing compensation for travel time and pre-approved overnight accommodations for administrative hearing officer services.

**Fiscal Impact:** No fiscal impact.

- 2.14** Approve amendment number 1 to the agreement with Pickering Law Firm updating Exhibit B: Compensation or Fees to be Paid to Contractor allowing compensation for travel time and pre-approved overnight accommodations for administrative hearing officer services.

**Fiscal Impact:** No fiscal impact.

- 2.15** Approve the special meeting minutes of October 13, 2016 and approve the regular meeting minutes of October 18, 2016 as submitted by the Clerk.

**Fiscal Impact:** No fiscal impact.

## **Health & Human Services**

- 2.16** Approve a budget adjustment for FY 2016/17 for CDC Public Health Emergency Preparedness Department (Dept. 8550) increasing Capital Outlay by \$5,250, and decreasing Revenue by \$3,315, Services & Supplies by \$7,452, and Interfund Expense by \$1,113.

**Fiscal Impact:** No impact to the General Fund.

- 2.17** Approve a budget adjustment for FY 2016/17 for Hospital Preparedness Program (HPP) Department (Dept. 8543) decreasing Revenue by \$21,294, Services & Supplies by \$20,609 and Interfund Expenses by \$685.

## **Health & Human Services**

**Fiscal Impact:** No impact to the General Fund.

- 2.18** Approve amendment number 1 to the amendment with Telelanguage Services increasing the max cost by \$1,000 for language interpretation services.

**Fiscal Impact:** No impact to the General Fund; \$3,000 from the HHS budget.

## **Personnel**

- 2.19** Approve amendment number 2 to the agreement with Marilyn Wooley extending the term to December 31, 2016 to provide psychological services for pre-employment evaluation and fitness for duty examinations.

**Fiscal Impact:** No fiscal impact.

- 2.20** Approve amendment number 3 to the agreement with Koff and Associates extending the term to December 31, 2016 to finalize the classification and compensation survey for the County bargaining units.

**Fiscal Impact:** No fiscal impact.

- 2.21** Reaffirm Trinity County's Equal Employment Opportunity Policy (No. 14-01).

**Fiscal Impact:** There could be a potential loss in federal grant funding if compliance is not met.

## **Probation/Collections**

- 2.22** Approve amendment number 2 to the agreement with Behavioral Interventions extending the term to November 1, 2018 and increasing the max cost by \$40,000 for electronic monitoring equipment and services for the Probation Department's Electronic Monitoring/Home Detention Program.

**Fiscal Impact:** \$100,000 over the 5-year term of the agreement from the Probation Dept. budget.

- 2.23** Approve an agreement with Lexipol to provide Law Enforcement Policy Manual, Daily Training Bulletins (DTB), updates and DTB Management Services.

**Fiscal Impact:** \$6,853 from AB109 Implementation Funds.

## **Sheriff**

- 2.24** Approve amendment number 2 to the agreement with the County of Los Angeles increasing the cost per prisoner, per mile by \$0.13 and the service hourly rate by \$2.25 for intrastate transportation of prisoners.

**Fiscal Impact:** Cost per prisoner, per mile \$0.89, cost per meal \$8.00 and hourly service rate \$71.06 from the Jail budget.

- 2.25** Approve an agreement with Lexipol to provide the Custody Policy Manual & Updates.

## **Sheriff**

**Fiscal Impact:** \$2,500 from the Sheriff Dept. budget.

**2.26** Approve an agreement with Lexipol to provide the Law Enforcement Policy Manual & Updates.

**Fiscal Impact:** \$3,000 from the Sheriff Dept. budget.

## **Transportation**

**2.27** Approve the need to extend the reversion deadline in the Federal Cooperative Work Agreement to June 30, 2017 for two bridges: 5C-157 on East Fork Road in Hayfork and 5C-187 on Jordan Road in Douglas City.

**Fiscal Impact:** Savings in the amounts of \$18,434 for East Fork and \$35,540 for Jordan Road that would otherwise come from Road Funds.

## **Reports/Announcements**

- 3.01** I. Report from Department Heads
  - a. Code Enforcement Update
- II. Report from County Administrative Officer
- III. Report from Members of the Board of Supervisors

## **County Matters**

*All contracts submitted to the board are subject to routing for approval as to form and content. County matters will not necessarily be heard in the order listed below. Any department head or member of the public desiring an item be considered out of order may go to the podium at this time and request the item be given priority.*

## **Clerk of the Board**

**4.01** Set the Board of Supervisors meeting schedule for calendar year 2017.

**Fiscal Impact:** No fiscal impact.

## **Health & Human Services**

**4.02** Pursuant to Trinity County Code Section 2.60.410(A)(2) authorize hiring a Public Health Nursing Director at Range M250 Step C in the Health & Human Services department, Public Health Division.

**Fiscal Impact:** Approximate cost in salary and benefits for a M250 at A step is \$9,433 and at C step is \$10,308.

## **Closed Session**

**5.01** Government Code Section 54954.5(e) - Public Employee Evaluation: Clerk of the Board

**ADJOURN**