

**MEETING MINUTES**

**2013-03-26**

**Chairman**

**Supervisor Debra Chapman - District 4**

**Vice Chairman**

**Supervisor Judy Pflueger - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**

**Supervisor John Fenley - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**David A. Prentice - County Counsel**

**Suzie White - Administrative Coordinator**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Morris**

**Announcements - County Administrative Officer Wendy Tyler announced a Special Board of Supervisors Meeting will be held Wednesday, March 27, 2013.**

## **Presentations AM**

### **Board of Supervisors**

**1.01** Received a presentation from Paul Kelly with North Coast Resource Partnership.

## **Consent**

### **Auditor/Controller**

**2.01** Updated the authorized signatories with Union Bank for the Trinity County Public Facilities Corporation Certificates of Participation Series 2005.

**Motion:** Morris

**Second:** Pflueger

**Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

### **Behavioral Health Services**

## **Behavioral Health Services**

**2.02** Approved a budget adjustment in the MHSA Audit Exception Reserve (Dept. 8579) increasing transfers out by \$50; and approved a budget adjustment in the Mental Health SMA Reserve (Dept. 8563) increasing transfers in by \$50.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

**2.03** Approved a budget adjustment in the Substance Abuse Treatment Department (Dept. 8564) increasing transfers out by \$75; and approved a budget adjustment in the Alcohol and Other Drug Department (Dept. 4230) increasing transfers in by \$75.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

## **Clerk of the Board**

**2.04** Appointed Roger Jaegel to represent the Fisheries Category (Primary) and Anthony Fornaciari to represent the Recreation Category (Alternate) on the Trinity County Fish and Game Advisory Commission.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

## **Health & Human Services**

**2.05** Authorized the Director of Health and Human Services to apply for a Medi-Cal Provider Number for Public Health and sign all necessary documents.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

## **Sheriff**

**2.06** Approved a budget adjustment in the Justice Asset Seizure Department (Dept. 8587) increasing both revenues and expenditures by \$55,000.

Received Comments from County Administrative Officer Wendy Tyler, Undersheriff Ken Langston, and Diane Richards.

**Motion:** Pflueger      **Second:** Morris      **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

**2.07** Approved a budget adjustment in the Sheriff's Department (Dept. 2200) increasing salaries and benefits by \$40,500 and decreasing fixed assets by \$40,500.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

## **Transportation**

**2.08** Appointed Brian Howard of Omni Means, LTD., as interim County Surveyor.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

**2.09** Approved procurement of three bus shelters and one dusk to dawn solar light in the amount of \$26,256 for Trinity Transit, and authorized the Director of Transportation to begin the procurement process.

**Motion:** Morris      **Second:** Pflueger      **Vote:** Pflueger, Morris, Fisher, Fenley, and Chapman - AYE

## **Reports**

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## **Reports**

- 3.01** I. Received reports from Auditor/Controller Marilyn Horn and Director of Health and Human Services Linda Wright.
- II. Received a report from County Administrative Officer Wendy Tyler.
- III. Received reports from Members of the Board of Supervisors.

## **Closed Session**

### **Board of Supervisors**

- 4.01** Government Code Section 54954.5(e) - Public Employee Evaluation: County Administrative Officer

Evaluation was held.

Settlement in personal injury claim of Edith Cari (Claim Number TRN 12-004/2-35513-42)  
Agency Claimed Against: Trinity County  
Settlement amount: \$45,000

Meeting reconvenes at 1:30 PM

PUBLIC COMMENT - Terry Sheen, Heather Gosman, Mike Fillette, and Diane Richards

## Public Hearings

### Planning/Natural Resources

- 5.01** Conducted a continued public hearing and took the following actions concerning Planning File PW 11-01:
1. Found the project categorically exempt from CEQA; and
  2. Introduced, waived the reading of and enacted Ordinance No. 315-800 amending Trinity County Zoning Ordinance (Ordinance No. 315) to update the Architectural Review Ordinance; and
  3. Adopt Resolution No. 2013-20 which sets the minimum design guidelines for the construction, rehabilitation and preservation of "commercial" buildings and other structures within special treatment areas including changes mentioned by Senior Planner Frank Lynch; and
  4. Adopt Resolution No. 2103-21 which sets design guidelines for the construction, rehabilitation and preservation of "residential" buildings and other structures within a special treatment area on a special treatment site including changes mentioned by Senior Planner Frank Lynch.

Supervisor Fisher disclosed that he participated, as a Planning Commissioner, in the workshop where this ordinance and resolutions were discussed.

Received comments from Senior Planner Frank Lynch, County Administrative Officer Wendy Tyler, Diane Richards, John Hamilton, Bob Morris, John Jelichich and Darlene Donnelson.

**Motion:** Fenley      **Second:** Pflueger      **Vote:** Pflueger, Fenley, Fisher, and Chapman - AYE  
Morris - NO

### Solid Waste

- 5.02** Conducted a public hearing, and adopted Resolution No. 2013-22 which establishes the schedule of fees, and appropriate exemptions for the 2013-2014 annual solid waste parcel fee billing.

Received comments from Deputy Director of Solid Waste Diane Rader, County Administrative Officer Wendy Tyler, Steven Quaid, and John Hodges.

**Motion:** Morris      **Second:** Fenley      **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

## County Matters

### County Administrative Officer

- 6.01** Enacted Ordinance No. 1328 which amends Trinity County Code Section 2.68.010 pertaining to the appointment of County Counsel.

Received comments from County Administrative Officer Wendy Tyler, Kay Graves, Tom Fox, Diane Richards, and County Counsel David Prentice.

**Motion:** Pflueger      **Second:** Fisher      **Vote:** Fisher, Pflueger, Morris, Fenley, and Chapman - AYE

- 6.02** Authorized waiving the recruitment process and hiring Alex Mattson as an extra-help Junior Engineer.

Received comments from County Administrative Officer Wendy Tyler and Diane Richards.

**Motion:** Fenley      **Second:** Morris      **Carried**

## County Administrative Officer

- 6.03** Changed the Department of Transportation allocation for Transit Drivers from 3 to 4 effective April 1, 2013 and authorized the recruitment and hiring of a Transit Driver.

Received comments from County Administrative Officer Wendy Tyler, Senior Transportation Planner Polly Chapman, and Diane Richards.

**Motion:** Fenley      **Second:** Morris      **Carried**

- 6.04** Pursuant to County Code Section 2.60.540 (C), authorized Richard Lewis, Road Maintenance Worker III, to continue being in an unpaid status for an additional 90 days.

Received comments from County Administrative Officer Wendy Tyler and Road Superintendent DJ Fullerton.

**Motion:** Fenley      **Second:** Fisher      **Carried**      Vote: Morris and Pflueger - NO

- 6.05** Reclassified Dave Martin from an Engineering Aide at Range T171 Step F to a Senior Storekeeper at Range T176 Step F, effective April 1, 2013.

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Pflueger      **Second:** Fenley      **Carried**

## Sheriff

- 6.06** Adopted Resolution No. 2013-23 which authorizes the Chairman of the Board to sign the agreement with California Department of Corrections and Rehabilitation (CDCR) to provide correctional bed space and services for Trinity County Offenders.

Received comments from Undersheriff Ken Langston and Administrative Services Officer Lynn Ward.

**Motion:** Morris      **Second:** Fenley      Vote: Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

## Transportation

- 6.07** Discussed assigning a street name to the future East Connector Road.

Received comments from Senior Environmental Compliance Specialist Jan Smith, County Administrative Officer Wendy Tyler, Senior Planner Frank Lynch, and Diane Richards.

Supervisor Fenley moved to name the road Lance Gulch Road, Supervisor Pflueger seconded the motion. After further discussion both the motion and second were withdrawn.

Further discussion was held and the name Lance Gulch Road was once again chosen.

**Motion:** Fenley      **Second:** Pflueger      **Carried**      Vote: Morris and Chapman - NO

## Addendum

### County Administrative Officer

- A** Designated the County Administrative Officer as the official to handle the pending recall of Bruce Haney, Mike Harper, and Deanna Bradford.

Received comments from County Counsel David Prentice, County Administrative Officer Wendy Tyler and Mary Lynn Rounds.

**County Administrative Officer**

**Motion:** Pflueger    **Second:** Fisher    **Carried**

**Planning/Natural Resources**

**B**      Received and approved the 2013 report on the status of the General Plan.

Recieved comments from Senior Planner Frank Lynch.

**Motion:** Morris      **Second:** Fenley      **Carried**

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

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DEBRA CHAPMAN, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy