

MEETING MINUTES

2013-07-09

Chairman

Supervisor Debra Chapman - District 4

Vice Chairman

Supervisor Judy Pflueger - District 1

Supervisor Judy Morris - District 2

Supervisor Karl Fisher - District 3

Supervisor John Fenley - District 5

Wendy Tyler - County Administrative Officer/Clerk of the Board

David A. Prentice - County Counsel

Suzie White - Administrative Coordinator

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Fisher

Announcements - No Announcements

Presentations AM

Transportation

1.01 Adopted Resolution No. 2013-051 of appreciation recognizing Transit Coordinator Kitty Wilson upon her retirement from Trinity County.

Received comments from Transit Coordinator Kitty Wilson.

Motion: Pflueger **Second:** Fenley **Vote:** Fenley, Pflueger, Morris, Fisher, and Chapman - AYE

Consent

Auditor/Controller

2.01 Approved amendment no. 2 to the agreement with Rodney Craig Goodman, Jr. CPA increasing the Maximum Cost to County for Fiscal Year 2012-13 to \$71,500 to further assist the County with the negotiations of the County-Court Memorandum of Understanding.

Received comments from Diana Sheen and County Administrative Officer Wendy Tyler.

Motion: Pflueger **Second:** Fisher **Carried**

Auditor/Controller

- 2.02** Approved an agreement with Rodney Craig Goodman, Jr. CPA to assist the County with the preparation of the financial statements, the development of policies and procedure, the completion of the County's annual State Controller Report and negotiations of the County-Court Memorandum of Understanding; and other professional services as required for Fiscal Year 2013-14.

Received comments from Diana Sheen, Auditor/Controller Marilyn Horn, and County Administrative Officer Wendy Tyler.

Motion: Fenley **Second:** Fisher **Carried**

Board of Supervisors

- 2.03** Approved the Board's response to Grand Jury Report GP 2012/2013-001 - Timeliness of General Plan Updates For The People's Protection.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Behavioral Health Services

- 2.04** Approved an agreement with Remi Vista, Inc. to provide youth mental health services.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.05** Approved an agreement with Willow Glen Care Center to provide Board and Care services to Trinity County residents.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Clerk of the Board

- 2.06** Adopted Resolution No. 2013-052 which removes from the Health and Human Services' Office Capital Asset Inventory Departmental Listing:
Asset ID 12970, 2002 E350 Ford Chassis (VIN #1FDSE35F52HA57691) and authorize Trinity County Life Support to salvage the item.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.07** Appointed Margie Lee, Executive Director of the Human Response Network and Wendy Tyler, County Administrative Officer to the Trinity County Children and Families First Commission.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.08** Approved regular meeting minutes of June 25, 2013, as submitted by the Clerk.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.09** Authorized the Chairman to sign a letter to the California Department of Transportation in support of North Fork Grange and Trinity River Jamboree's application for an encroachment permit to place "Special Event" signs on Highway 299, in the Junction City area on August 17 and 18, 2013.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

County Administrative Officer

- 2.10** Adopted Resolution No. 2013-054 establishing time reporting policies for exempt employees.

Received comments from County Administrative Officer Wendy Tyler.

Motion: Pflueger **Second:** Fisher **Vote:** Fisher, Pflueger, Morris, Fenley, and Chapman - AYE

County Administrative Officer

- 2.11** Approved a Memorandum of Understanding with the Watershed Research and Training Center for Wetlands Restoration work.

Received comments from Director of Transportation Rick Tippett, County Administrative Officer Wendy Tyler, and Josh Smith of the Watershed Research and Training Center.

Motion: Morris **Second:** Fenley **Carried**

- 2.12** Approved amendment no. 1 to the Master Memorandum Of Understanding with Trinity County Skilled Trades Unit to limit cash-out of Compensatory Time Off.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.13** Authorized a promotional in department recruitment for a Transit Coordinator.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.14** Authorized the recruitment and hiring of two Public Health Nurses I/II to fill recent vacancies.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

District Attorney

- 2.15** Adopted Resolution No 2013-053 authorizing the District Attorney to submit to the California Emergency Management Agency an application to receive funding for the Trinity County Victim Witness Assistance Program in the amount of \$73,298 for the period July 1, 2013 through June 30, 2014 and authorizing the District Attorney to sign the Grant Award Agreement, including any extensions or amendments thereof.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.16** Approved a budget adjustment in the APPOE Department (Dept. 8190) increasing both revenues and expenditures by \$3,785.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

- 2.17** Approved a budget adjustment in the Victim Witness - DA Department (Dept. 8192) decreasing Salaries & Benefits and increasing Services & Supplies by \$3,918.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Health & Human Services

- 2.18** Introduced and waived the reading of an ordinance permitting Trinity County to join the Partnership HealthPlan of California Commission providing managed health care for Medi-Cal recipients.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Probation/Collections

- 2.19** Approved a budget adjustment in the Probation Department (Dept. 2400) decreasing Interfund expense and increasing Transfers Out by \$5,000.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Sheriff

- 2.20** Approved a budget adjustment in the Animal Control Department (Dept. 2350) increasing both revenues and expenditures by \$7,641.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Sheriff

- 2.21** Approved a budget adjustment in the Sheriff's Department (Dept. 2200) decreasing Services & Supplies by \$10,000; and approved a budget adjustment in the Coroner's Department (Dept. 2110) increasing Services & Supplies by \$10,000.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

Transportation

- 2.22** Approved the destruction of Department of Transportation Request for Proposal files from 1979-1998; Prelim Budget Reports from 1980-1985; Eligibility Lists from 1974-1983; Salary Schedules from 1968-1978; Various Payroll Forms from 1984-1985; Accounts Payable/Receivable, Inventory and Cost Center Ledgers from 1985; and Miscellaneous Correspondence from 1985.

Received comments from Terry Sheen, Director of Transportation Rick Tippett, and County Administrative Officer Wendy Tyler.

Motion: Fenley **Second:** Fisher **Carried**

County Matters AM

Auditor/Controller

- 3.01** Adopted Resolution No. 2013-050 authorizing Trinity County to issue a Tax Revenue Anticipation Note for Fiscal Year 2013-14 in the amount of \$3,000,000 with Umpqua Bank and authorized the County Auditor and County Treasurer to sign the Tax Revenue Anticipation Note, 2013.

Received comments from Auditor/Controller Marilyn Horn and County Administrative Officer Wendy Tyler.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

Transportation Commission

RECESSED AS THE BOARD OF SUPERVISORS AND CONVENEED AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01** Received a presentation from Caltrans Project Manager Steve Rogers regarding Counties' Regional Improvement Program funded projects on State Highway Systems in Trinity County.

Received comments from Executive Secretary Rick Tippett.

- 4.02** Adopted Resolution No. 2013-055 allocating Local Transportation Funds for Fiscal Year 12/13 and authorize the Executive Secretary to transmit Allocation Instructions to the County Auditor.

Received comments from Executive Secretary Rick Tippett.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Fisher, Pflueger, and Chapman - AYE

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

Reports

Reports

Reports

- 5.01** I. Received no reports from Department Heads.
- II. Received a report from County Administrative Officer Wendy Tyler.
- III. Received reports from Members of the Board of Supervisors.

Closed Session

County Counsel

- 6.01** Government Code section 54956.9 - Conference with Legal Counsel - Inition of Litigation
Number of Cases: One

No reportable action was taken.

Meeting reconvenes at 1:30 PM

PUBLIC COMMENT -

Public Hearings

County Administrative Officer

- 7.01** Accepted the annual 2012-2013 CDBG Grantee Performance Reports (GPR) for grant #10-DRI-6793 Disaster Recovery Initiative, The Community Facilities Revolving Loan Fund, Economic Development Revolving Loan Fund and Housing Rehabilitation Revolving Loan Fund and authorized the County Administrative Officer to sign the reports for submittal to CDBG.

Received comments from County Administrative Officer Wendy Tyler, Project Specialist Rachel Allen, Grants Consultant Jim Cook, SCEDD Executive Director Bob Nash and SCEDD Program Manager Loree Byzick.

Motion: Pflueger **Second:** Morris **Carried**

County Matters

Clerk of the Board

- 8.01** Acknowledged receipt of 3 Grand Jury reports and assigned Supervisor Fenley to draft a response to Grand Jury Report JUR 2012-2013-001 - Trinity County Juvenile Detention Facility: The Application of an Education plan and the development of a work ethic!;
Supervisor Pflueger to draft a response to Grand Jury Report JUR 2012-2013-002 - CDCR/CAL-FIRE Trinity River Conservation Camp: Pride and a plan go a long way!;
Supervisor Morris to draft a response to Grand Jury Report JUR 2012-2013-003 - Trinity County Detention Facility: An Arrested State of Decay.

Received comments from County Administrative Officer Wendy Tyler.

Motion: Morris **Second:** Fenley **Carried**

County Administrative Officer

- 8.02** Increased the allocation from one Administrative Coordinator I/II to two Administrative Clerk Seniors or Administrative Coordinators I/II effective July 1, 2013 and authorized the recruitment and hiring of one Administrative Clerk Senior or Administrative Coordinator I to fill a recent vacancy in the County Administrative Office.

Received comments from County Administrative Officer Wendy Tyler.

Motion: Fenley **Second:** Fisher **Carried**

- 8.03** Pursuant to Government Code Section 21221(h) and Trinity County Code Section 2.60.410(2), authorized hiring annuitant Carol Huang as an extra help Public Health Nurse III at Range G228 Step D and found that this position requires specialized skills.

Received comments from County Administrative Officer Wendy Tyler and Deputy Director of Health and Human Services Letty Garza.

Motion: Fenley **Second:** Fisher **Carried**

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

DEBRA CHAPMAN, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

WENDY G. TYLER
Clerk of the Board of Supervisors

By: _____
Deputy