

**MEETING MINUTES**

**2013-08-27**

**Chairman**

**Supervisor Debra Chapman - District 4**

**Vice Chairman**

**Supervisor Judy Pflueger - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Karl Fisher - District 3**

**Supervisor John Fenley - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**David A. Prentice - County Counsel**

**Suzie White - Administrative Coordinator**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Fenley**

**Public Comment - Jim Stillwell**

**Consent**

**Behavioral Health Services**

**1.01** Approved amendment number 1 to the agreement with Outlook Associates, LLC, to replace in its entirety Exhibit "B".

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.02** Approved amendment number 3 to the lease agreement with Enrico and Mary Kay Raffanti for additional office space located at 40-B Glen Road, Weaverville, CA.

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**Board of Supervisors**

**1.03** Appointed Anthony Edwards (District 2) to the Airport Advisory Committee to serve a term concurrent with that of Supervisor Judy Morris.

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.04** Approved the Board's response to Grand Jury Report JUR 2012-2013-002 - CDCR/CAL-FIRE Trinity River Conservation Camp: Pride and a plan go a long way!

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

## Clerk of the Board

**1.05** Adopted Resolution No. 2013-62 which supports the Hayfork Elementary School Halloween Parade.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.06** Approved regular meeting minutes of July 27 and August 13, 2013, and Fiscal Year 13/14 Budget Hearing (August 13-14, 2013), as submitted by the Clerk.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

## County Administrative Officer

**1.07** Approved amendment number 1 to the agreement with Peterson Tractor Company, Inc., increasing the maximum cost to County to \$29,065 to provide additional repairs to equipment CAT 938F Loader.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.08** Approved Veterans Services Fiscal Year 2013-14 Medi-Cal Certificate of Compliance and Subvention Certificate of Compliance.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.09** Authorized the recruitment and hiring of a Legal Secretary II/III in the District Attorney 's Office to fill an upcoming vacancy due to a retirement effective October 1, 2013.  
  
Received comments from County Administrative Officer Wendy Tyler, District Attorney Mike Harper, and Business Manager Donna Harrison.  
**Motion:** Fenley      **Second:** Fisher      **Carried**

**1.10** Authorized the recruitment and hiring of a Mental Health Clinician III in the department of Behavioral Health to fill a recent vacancy.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.11** Awarded to Tom's Trash the franchise agreement for residential/commercial waste and recycle collection services from Cedar Flat to the Humboldt County line for the period of July 30, 2013 to July 30, 2014.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

## Health & Human Services

**1.12** Approved an agreement with Human Response Network to provide tobacco education services and activities according to the Trinity County Tobacco Education Plan.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

**1.13** Approved the Notice of Intent to administer Office of Child Abuse Prevention (OCAP) programs and funding, including CAPIT, CBCAP and PSSF for the next 5 year cycle, which will coincide with the new System Improvement Plan which is currently in development.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

## Probation/Collections

**1.14** Adopted Resolution No. 2013-63 which removes from the Probation Department's Capital Asset Inventory Departmental Listing:  
Asset ID 12780, H&K 9mm Cal Semi Auto Pistol.  
**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

## Transportation

## Transportation

- 1.15** Adopted Resolution No. 2013-64 which ratifies the agreements and certifies the Chairman's signature for Right of Way Agreements for the Lance Gulch Roadway.

Assessor Parcel Numbers:

024-430-16; 024-430-87; 024-390-28; 024-480-31; 024-400-03; 024-370-06; 024-500-40; 024-500-71; 024-210-08; 024-210-09; 024-210-10, and 024-210-11.

Received comments from Director of Transportation Rick Tippet and Kay Graves.

**Motion:** Fenley      **Second:** Fisher      **Vote:** Fisher, Fenley, Morris, Pflueger, and Chapman - AYE

## Reports/Announcements

### Reports/Announcements

- 2.01** I. Received reports from Director of Transportation Rick Tippet and Director of Behavioral Health Noel O'Neill.
- II. Received a report from County Administrative Officer Wendy Tyler.
- III. Received reports from Members of the Board of Supervisors.

## County Matters

### County Administrative Officer

- 3.01** Adopted Resolution No. 2013-65 which adopts Fiscal Year 2013/2014 Final Budget.

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Morris      **Second:** Fisher      **Vote:** Fisher, Morris, Fenley, Pflueger, and Chapman - AYE

- 3.02** Approved the Behavioral Health reorganization plan as follows:
- a. Approved job specification for Assistant Director, Range M250; directed that the change be made to the allocated listing of positions and salary schedule; and authorized inter-departmental recruitment and hiring;
  - b. Approved job specification for MHSA Coordinator II, Range M213; directed that the change be made to the allocated listing of positions and salary schedule; and authorized inter-departmental recruitment and hiring;
  - c. Allocated the position of Administrative Services Officer and authorized inter-departmental recruitment and hiring ;
  - d. Allocated the position of Accountant I and authorized inter-departmental recruitment and hiring;
  - e. Approved job specification for Transportation Aide/Custodian Coordinator, at Range G155; directed that the change be made to the allocated listing of positions and salary schedule; and authorized interdepartmental recruitment and hiring;
  - f. Approved job specification for Prevention Specialist at Range G174; directed that the change be made to the allocated listing of position and salary schedule; and authorized inter-departmental recruitment and hiring;
  - g. Authorized recruitment and hiring of a Mental Health Clinician I/II;
  - h. Approved job specification for Peer Specialist, at Range G174; directed that the change be made to the allocated listing of positions and salary schedule; and authorized recruitment and hiring.

Received comments from Director of Behavioral Health Noel O'Neill and County Administrative Officer Wendy Tyler.

**Motion:** Pflueger      **Second:** Fenley      **Carried**

## **County Administrative Officer**

- 3.03** Pursuant to Trinity County Code Section 2.60.410(2), authorized hiring Megan Marshall as a Deputy District Attorney IV at Range M259 Step D effective August 20, 2013.

Received comments from District Attorney Mike Harper, Business Manager Donna Harrison, and County Administrative Officer Wendy Tyler.

**Motion:** Fenley      **Second:** Fisher      **Carried**

## **1:30 PM Public Hearings**

### **County Administrative Officer**

- 4.01** Conducted a public hearing to consider objections and protests concerning individual late penalties and delinquent fees for the 2013/2014 Solid Waste Parcel fee.

Received comments from County Administrative Officer Wendy Tyler, Deputy Director of Solid Waste Diane Rader, Nancy Winter, Solid Waste Technician Cathie Rash, Karl Von Duering, and Betty Wines.

Waived the \$35 late fee for Solid Waste bill number 6384 for Von Duering, Joanne Trustee.

**Motion:** Fenley      **Second:** Fisher      **Carried**      **Vote:** Morris - ABSENT

Denied the request to waive the late fee and reduction for Solid Waste bill numbers 1706 and 1722 for Mountain Valley Haven.

**Motion:** Pflueger      **Second:** Morris      **Carried**

Denied the request to waive the late fees for Solid Waste bill numbers 6717 for Reynolds, George and Mary and 2338 for Zeiss, Steve.

**Motion:** Fenley      **Second:** Morris      **Carried**

Adopted Resolution No. 2013-66 which confirms the report of delinquent fees.

**Motion:** Pflueger      **Second:** Morris      **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

## **Closed Session**

### **Board of Supervisors**

- 5.01** Government Code section 54954.5(e) - Public Employee Evaluation - County Administrative Officer

Evaluation was held.

### **County Administrative Officer**

- 5.02** Government Code section 94957.6 - Labor Negotiations

County's Designated Representatives: Wendy Tyler and David Prentice

Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, and Trinity County Deputy Sheriff's Association

No reportable action was taken.

### **County Counsel**

## **County Counsel**

**5.03** Government Code section 54956.9 - Conference with Legal Counsel - Existing Litigation  
No. of Cases: One

Walton v. Trinity County (California State Mediation and Conciliation Service Case Number ARB-12-0365)

Authorized settlement agreement.

**Addendum**

**Transportation**

**A** Awarded to J.F. SHEA Construction, Inc. of Redding, CA, the contract for construction of methacrylate deck treatments on multiple bridges.

Received comments from Director of Transportation Rick Tippett.

**Motion:** Morris      **Second:** Fisher      **Carried**

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
DEBRA CHAPMAN, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy