

MEETING MINUTES

2013-09-24

Chairman

Supervisor Debra Chapman - District 4

Vice Chairman

Supervisor Judy Pflueger - District 1

Supervisor Judy Morris - District 2

Supervisor Karl Fisher - District 3

Supervisor John Fenley - District 5

Wendy Tyler - County Administrative Officer/Clerk of the Board

David A. Prentice - County Counsel

Suzie White - Administrative Coordinator

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Fenley

9:00 AM Public Comment - Jim Stillwell

Presentations AM

District Attorney

1.01 Adopted Resolution No. 2013-70 of appreciation recognizing Senior Legal Secretary Jennifer L. Ryan Flint upon her retirement from Trinity County.

Received comments from District Attorney Mike Harper and Senior Legal Secretary Jenni Flint.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

Consent

Board of Supervisors

2.01 Approved the Board's response to the following Grand Jury Reports:
JUR 2012-2013-001 - Trinity County Juvenile Detention Facility: The Application of an Education plan and the development of a work ethic!; correcting the response to recommendation 3 by deleting the reference to the "Sheriff's Office" and inserting in its place "Probation Department"; and
JUR 2012-2013-003 - Trinity County Detention Facility: An Arrested State of Decay.

Received comments from Diana Sheen.

Motion: Pflueger **Second:** Fisher **Carried**

Board of Supervisors

- 2.02** Changed the appointment of Sandy Bechtold from alternate to primary and John Fenley from primary to alternate for the PSA2 Area Agency on Aging Executive Board, effective immediately.
Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

Clerk of the Board

- 2.03** Approved regular meeting minutes of September 10, 2013 and special meeting minutes of September 13, 2013, as submitted by the Clerk.
Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

County Administrative Officer

- 2.04** Adopted Resolution No. 2013-71 which demonstrates the intent of the County to explore Community Choice Aggregation with Trinity Public Utilities District and authorizes the County Administrative Officer to request the County's energy consumption data from Pacific Gas and Electric.
Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE
- 2.05** Approved deviating from Trinity County Code Section 2.60.580(E), Compensatory Leave, in the Probation Department and allowed employees to carry over Compensatory Leave balances in excess of 80 hours but not to exceed 120 hours, effective immediately.
Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

District Attorney

- 2.06** Approved a budget adjustment in the Child Abuse Vertical Prosecution Department (Dept. 2155) increasing Transfers Out by \$7,887; approved a budget adjustment in the ADA Rap Department (Dept. 2157) increasing Transfers Out by \$32,036; approved a budget adjustment in the Contributions to Other Funds Department (Dept. 1990) increasing Transfers In and Transfers Out by \$39,923; approved a budget adjustment in the Anti Drug Abuse Department (Dept. 2150) increasing Transfers In by \$7,887; and approved a budget adjustment in the Victim Witness Department (Dept. 8192) increasing Transfers In by \$32,036.
Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

Health & Human Services

- 2.07** Adopted Resolution No. 2013-72 which removes from the Health and Human Services Public Health Emergency Response Department inventory listing:
Asset ID 13346, a PRO-04 Filling Station Oxygen Generator.
Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE
- 2.08** Approved a budget adjustment in the Health Department (Dept. 4000) decreasing Salaries & Benefits by \$20,000 and increasing Services & Supplies by \$20,000.

Received comments from Diana Sheen and Deputy Director of Health and Human Services Letty Garza.
Motion: Pflueger **Second:** Fenley **Carried**
- 2.09** Approved amendment number 4 to the agreement with California Safety Company to provide for additional panic alarm equipment and services.

Received comments from Diana Sheen, County Administrative Officer Wendy Tyler, and Deputy Director of Health and Human Services Letty Garza.
Motion: Fenley **Second:** Fisher **Carried**

Health & Human Services

2.10 Approved an agreement with the University of California, Davis for 11 units of staff training.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

Transportation

2.11 Approved amendment number 2 with Martin Appraisal and Acquisition Company of Redding increasing the Maximum Cost to County by \$23,775 for additional appraisal and acquisition services for Hayfork Creek Bridge on Wildwood Road Bridge Replacement Project and Lance Gulch Road (East Connector).

Received comments from Diana Sheen and Director of Transportation Rick Tippett.

Motion: Morris **Second:** Fenley **Carried**

2.12 Approved amendment number 4 with Omni Means LTD of Redding increasing the Maximum Cost to County by \$24,223 for additional Land Surveying services for Lance Gulch Road (East Connector).

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

2.13 Authorized the Clerk of the Board of Supervisors to sign the Final Subdivision Map for Smith Subdivision to file with the Trinity County Recorder's Office.

Motion: Pflueger **Second:** Morris **Vote:** Morris, Pflueger, Fisher, Fenley, and Chapman - AYE

Reports/Announcements

Reports/Announcements

3.01 I. Received reports from Director of Transportation Rick Tippett and Sheriff Bruce Haney.

II. Received a report from County Administrative Officer Wendy Tyler.

III. Received reports from Members of the Board of Supervisors.

Transportation Commission

RECESSED AS THE BOARD OF SUPERVISORS AND CONVENEED AS THE TRANSPORTATION COMMISSION

Transportation Commission

4.01 Pulled from consideration the adoption of a resolution which revises previous allocations of Local Transportation Funds (LTF) to the County for Fiscal Year 2012/2013.

Received comments from County Administrative Officer Wendy Tyler.

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

County Matters

County Administrative Officer

County Administrative Officer

- 5.01** Awarded to Danco Builders Northwest the contract to reroof the main hospital, security addition and connecting corridor for Mountain Communities Healthcare District's Trinity Hospital, in the amount of \$416,162.

Received comments from County Administrative Officer Wendy Tyler.

Motion: Fenley **Second:** Morris **Carried**

- 5.02** Approved the request of Trinity County General Services Department to waive the Building Permit Fee for E. Clampus Vitus Trinitarians to install a new flag pole at the softball field at Lowden Park.

Received comments from County Administrative Officer Wendy Tyler.

Motion: Morris **Second:** Fisher **Carried**

County Counsel

- 5.03** Received comments on the adoption of the new Code Enforcement Policy and Procedures Manual from Deputy County Counsel Stephanie Alford, Debbie Lono, Susan Weiss, Duane Sceper, Jose Acosta, Kay Graves, County Administrative Officer Wendy Tyler, and County Counsel David Prentice.

Supervisor Pflueger moved to table the adoption of the Code Enforcement Policy and Procedures Manual to October 22, 2013.

Motion was withdrawn.

Supervisor Fenley moved to adopt the new Code Enforcement Policy and Procedures Manual with the following changes: no acceptance of anonymous complaints, 90 day final fine period, and clarity on abatement issues.

Motion was withdrawn

Directed staff to bring the new Code Enforcement Policy and Procedures Manual back to the Board on October 22 with the changes as described below:

*No acceptance of anonymous complaints

*90 day period for final fines with the direction to the Code Enforcement Officer to do a site visit to review the violation upon the completion of that 90 day period.

*Clarify the flow chart in regards to abatement vs. citation

Motion: Pflueger **Second:** Fenley **Carried**

- 5.04** Enacted Ordinance No. 1330 amending Title 2 by creating chapter 20.11 of the Trinity County Code which establishes qualifications for Auditor/Controller, introduced September 10, 2013.

Received comments from County Counsel David Prentice.

Motion: Pflueger **Second:** Fisher **Vote:** Fisher, Pflueger, Morris, Fenley, and Chapman - AYE

Planning/Natural Resources

- 5.05** Directed staff to initiate a County sponsored community wide rezone for the Wildwood area.

Received comments from Senior Planner Frank Lynch, Director of Transportation Rick Tippett, and County Administrative Officer Wendy Tyler.

Motion: Fenley **Second:** Fisher **Carried**

Sheriff

Sheriff

- 5.06** Adopted Resolution No. 2013-73 which authorizes Trinity County to file an application for funds to build a new jail facility through SB 1022 Financing Program and authorizes County Administrative Officer Wendy Tyler to sign the Applicant's Agreement, submit the proposal for funding and appoint the County Construction Administrator, Project Financial Officer and Project Contact Person and other assurances required by the Board of State and Community Corrections.

Received comments from Sheriff Bruce Haney, Undersheriff Ken Langston, and County Administrative Officer Wendy Tyler.

Motion: Pflueger **Second:** Fenley **Vote:** Fenley, Pflueger, Morris, Fisher, and Chapman - AYE

Closed Session

Board of Supervisors

- 6.01** Government Code section 54954.5(e) - Public Employee Appointment
Title: Health and Human Services Director

No reportable action was taken.

County Administrative Officer

- 6.02** Government Code section 54957.6 - Labor Negotiations

County's Designated Representatives: Wendy Tyler and David Prentice
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, and Trinity County Deputy Sheriff's Association

No reportable action was taken.

Transportation

- 6.03** Government Code Section 54956.8 - Conference with Property Negotiators
Assessor Parcel Numbers: 024-430-10; 024-200-35; and 024-400-02
Negotiator: Rick Tippett

No reportable action was taken.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

DEBRA CHAPMAN, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

WENDY G. TYLER
Clerk of the Board of Supervisors

By: _____
Deputy