

**MEETING MINUTES**

**2013-10-22**

**Chairman**

**Supervisor Debra Chapman - District 4**

**Vice Chairman**

**Supervisor Judy Pflueger - District 1**

**Supervisor Judy Morris - District 2 - ABSENT**

**Supervisor Karl Fisher - District 3**

**Supervisor John Fenley - District 5**

**Wendy Tyler - County Administrative Officer/Clerk of the Board**

**David A. Prentice - County Counsel**

**Suzie White - Administrative Coordinator**

---

**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Pflueger**

**9:00 AM Public Comment - Diana Sheen, Diane Richards, Gail Goodin, Kay Graves, and Jim Stillwell**

**Presentations AM**

**Board of Supervisors**

**1.01** Adopted Resolution No. 2013-78 of appreciation recognizing Auditor/Controller Marilyn Horn upon her retirement from Trinity County.

Received comments from Auditor/Controller Marilyn Horn and County Administrative Officer Wendy Tyler.

**Motion:** Pflueger      **Second:** Fisher

**Vote:** Fisher, Pflueger, Fenley, and Chapman - AYE  
Morris - ABSENT

**10:00 AM Public Hearings**

**Planning/Natural Resources**

## Planning/Natural Resources

**2.01** Conducted a public hearing, continued from October 08, 2013, and took the following actions concerning Planning File # P 13-13 (Sanders) regarding APN 014-190-40, in the Hayfork area:

1. Adopted a Mitigated Negative Declaration, finding that on the basis of the whole record before the Board, including the initial study and comments received, that there is no substantial evidence that the project will have a significant effect on the environment and that a mitigated Negative Declaration reflects the Board's independent judgment and analysis; and

2. Introduced, waived the reading of and enacted Ordinance No. 315-804 amending Trinity County Zoning Ordinance (Ordinance No. 315) by amending the General Plan and Hayfork Community Plan, changing the land use designation and zoning of APN 014-190-40 from Rural Residential to Single Family Residential - Low Density (1/2 acre minimums), (Planning Commission Recommendation: Do not approve); and

3. Adopted Resolution No. 2013-84 which approves a rezone and Tentative Subdivision Map to subdivide the subject lands into two parcels, based on findings of fact and subject to conditions of approval on the attached Board resolution.

Received comments from Principal Planner Frank Lynch, Mr. Sanders' agent Alan Baird, Ed Watts, Don Williams, and Fred May.

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, and Chapman - AYE  
Fisher - NO; Morris - ABSENT

## Consent

### Auditor/Controller

**3.01** Approved establishing three new Special Revenue Funds as follows:

193 - Grants Administration

194 - CalHOME PI

195 - HOME PI

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

### Board of Supervisors

**3.02** Adopted Resolution No. 2013-79 pertaining to parking on a portion of State Route 299, Weaverville for Halloween Trick-or-Treating on October 31, 2013.

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

**3.03** Ratified the Chairman's signature on a letter to US Forest Service Chief Tom Tidwell regarding an Emergency Situation Declaration for the Stafford Fire Salvage and Restoration Project.

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

### Clerk of the Board

**3.04** Adopted Resolution No. 2013-80 which supports the Trinity High School Homecoming Parade and modified parade route.

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

**3.05** Approved regular meeting minutes of October 08, 2013, as submitted by the Clerk.

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

### Clerk Recorder Assessor

## Clerk Recorder Assessor

**3.06** Appointed, in lieu of election, those candidates who filed for District Board Member positions with less filers than vacancies beginning December 6, 2013 as follows:

Coffee Creek Volunteer Fire District; 4 year term expiring December 1, 2017;

- Debbie Amos
- K.P. Comer
- Lawrence Fitzsimons

Greater Hayfork Valley Park & Recreation District; 4 year term expiring December 1, 2017;

- Dori Davee Viel
- Mike Fillette
- Trinity Kirk

Hayfork Fire Protection District; 4 year term expiring December 1, 2017;

- Stan Ehler
- Alice Susan Loeffler

Hayfork Fire Protection District; 2 year term expiring December 4, 2015;

- Wayne Potts

Hyampom Community Services District; 4 year term expiring December 1, 2017;

- Marianna Strong

Hyampom Community Services District; 2 year term expiring December 4, 2015;

- Carol Minor

Lewiston Community Services District; 4 year term expiring December 1, 2017;

- David Covington
- Mel Deardorff
- Robert Mordecai

Lewiston Community Services District; 2 year term expiring December 4, 2015;

- Jennilea Brookins
- Joseph Kasper

Post Mountain Public Utilities District; 4 year term expiring December 1, 2017;

- John Harbaugh

Ruth Lake Community Services District; 4 year term expiring December 1, 2017;

- Lorin Fleming
- Susan Gordon

Salyer Community Services District; 4 year term expiring December 1, 2017;

- Steve Jorgensen
- James Fattig
- James Mesunas

Salyer Community Services District; 2 year term expiring December 4, 2015;

- Garrett Watty
- James Sheets

Trinity Center Community Services District; 4 year term expiring December 1, 2017;

- Drew Rusnak
- Michael McHugh

Weaverville Community Services District; 4 year term expiring December 1, 2017;

- Reno McFadden
- Andy Moodie

Weaverville Douglas City Parks & Recreation District; 4 year term expiring December 1, 2017;

- Seth Childers

Weaverville Fire Protection District; 4 year term expiring December 1, 2017;

- William Britton
- Larry Helsley

Weaverville Sanitary District; 4 year term expiring December 1, 2017;

- Jack Simmons

**Motion:** Pflueger      **Second:** Fenley

Vote: Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

## Clerk Recorder Assessor

- 3.07** Appointed qualified persons to fill remaining vacancies with insufficient candidates beginning December 6, 2013 as follows:
- Douglas City Community Services District; 4 year term expiring December 1, 2017;
  - Angela Blanchard
  - Lee Brewer
  - Dianna Cross
  - Douglas City Community Services District; 2 year term expiring December 4, 2015;
  - James White
  - Weaverville Community Services District; 4 year term expiring December 1, 2017;
  - Travis Perkins
  - Weaverville Douglas City Parks & Recreation District; 4 year term expiring December 1, 2017;
  - Travis Perkins
  - Weaverville Sanitary District; 4 year terms expiring December 1, 2017;
  - William Talkington
  - Lyle Hymas
  - Michael Williams
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

## County Administrative Officer

- 3.08** Adopted Resolution No. 2013-81 which removes from the Copier Trust Capital Asset Inventory Departmental Listing:  
Asset ID 13255, IR 5570 Digital Copier (Serial No. SLQ22326).
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

## Grants & Housing

- 3.09** Approved establishing a FY 13/14 budget for the State Grants Department (Dept. 1973) setting both the revenue and expenditure appropriations at \$44,000.
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

## Sheriff

- 3.10** Approved a budget adjustment in the COPS Hiring Program Department (Dept. 8523) increasing both revenues and expenditures by \$66,375.
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

## Transportation

- 3.11** Adopted Resolution No. 2013-82 which ratifies the agreements and certifies the Chairman's signature for Right of Way Agreements for the Lance Gulch Roadway.  
Assessor Parcel Numbers: 024-430-10; 024-200-35; and 024-400-02
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT
- 3.12** Approved a budget adjustment in the Road Department (Dept. 3000) increasing Fixed Assets by \$22,500.
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT
- 3.13** Approved three agreements with Verizon Communications, for relocation of utilities required for the future construction of Lance Gulch Road and authorize the Director of Transportation to sign these agreements.
- Motion:** Pflueger      **Second:** Fenley      **Vote:** Fenley, Pflueger, Fisher, and Chapman - AYE  
Morris - ABSENT

## **Reports/Announcements**

## Reports/Announcements

- 4.01** I. Received reports from Director of Transportation Rick Tippett and Director of Behavioral Health Services Noel O'Neill.
- II. Received a report from County Administrative Officer Wendy Tyler.
- III. Receive reports from Members of the Board of Supervisors.

## **Transportation Commission**

### **RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE TRANSPORTATION COMMISSION**

#### Transportation Commission

- 5.01** Appointed Kelly Murphy to the Social Services Transportation Advisory Council (SSTAC) to fill vacated position.

Received comments from Director of Transportation Rick Tippett.

**Motion:** Pflueger      **Second:** Fisher      **Carried** Vote: Morris - ABSENT

### **ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS**

## **County Matters**

#### County Administrative Officer

- 6.01** Approved the acceptance of AB101-Additional Veterans Service Subvention Funds and authorized the Chairman to sign the Certificate of Compliance.

Received comments from County Administrative Officer Wendy Tyler and Veteran's Services Officer Patrick Meagher.

**Motion:** Pflueger      **Second:** Fisher      **Carried**

#### County Counsel

- 6.02** Adopted a Code Enforcement Policy and Procedures Manual with the addition of language stating that no anonymous complaints will be accepted and that the 30 day grace period will be extended if there is subtenant movement toward compliance within a reasonable time period; directed staff to bring an ordinance to change County Code pertaining to Appeal Fees to the Board; directed staff to bring an ordinance to change County Code pertaining to the number of days allowed to appeal a code enforcement citation from 10 calendar days to 10 business days; and to establish financial criteria for appeal fee waivers.

Received comments from County Counsel David Prentice, Deputy County Counsel Stephanie Alford, County Administrative Officer Wendy Tyler, Debbie Lono, Jose Acosta, Fred May, Firenza Pini, Diane Richards, Anonymous-Hayfork Area, Bill DeWolfe, Bob Davis, Ed Watts, Kenneth Baldwin, Anonymous-Hayfork Area, Mike Wear, Jim Stillwell, Gail Goodin, and Kay Graves.

**Motion:** Fenley      **Second:** Pflueger      **Carried** Vote: Morris - ABSENT

#### Transportation

- 6.03** Received an update from the Director of Transportation Rick Tippett concerning costs associated with construction of the Lance Gulch Road Project.

Received comments from Deputy Director of Solid Waste Diane Rader, Kay Graves, and Jose Acosta.

## Closed Session

### County Administrative Officer

- 7.01** Government Code section 94957.6 - Labor Negotiations  
County's Designated Representatives: Wendy Tyler and David Prentice  
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, and Trinity County Deputy Sheriff's Association

Direction was given to the negotiating team.

## Subsequent

### Sheriff

- 1 Moved to discuss and/or take action on the adoption of a resolution which supersedes Resolution No. 2013-73 and authorizes Trinity County to file an application for funds to build a new jail facility through SB 1022 Financing Program and authorizes County Administrative Officer Wendy Tyler to sign the Applicant's Agreement, submit the proposal for funding and appoint the County Construction Administrator, Project Financial Officer and Project Contact Person and other assurances required by the Board of State and Community Corrections; and found that the need to take immediate action came to the attention of the Board subsequent to the agenda being posted. The urgency was that there was an error in Resolution No. 2013-73 and that the grant application was due prior to the Board's next regular meeting.  
Motion: Pflueger Second: Fenley Carried Vote: Morris - ABSENT

Adopted Resolution No. 2013-83 which supersedes Resolution No. 2013-73 and authorizes Trinity County to file an application for funds to build a new jail facility through SB 1022 Financing Program and authorizes County Administrative Officer Wendy Tyler to sign the Applicant's Agreement, submit the proposal for funding and appoint the County Construction Administrator, Project Financial Officer and Project Contact Person and other assurances required by the Board of State and Community Corrections.

Received comments from County Administrative Officer Wendy Tyler, Sheriff Bruce Haney, and Jeannie Simmons.

**Motion:** Pflueger **Second:** Fisher **Vote:** Fisher, Pflueger, Fenley, and Chapman - AYE  
Morris - ABSENT

## ADJOURN

### TRINITY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
DEBRA CHAPMAN, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy