

**TRINITY COUNTY
BOARD OF SUPERVISORS**
Trinity County Library
Conference Room
Weaverville, CA

MEETING MINUTES

2014-05-13

Chairman

Supervisor Judy Pflueger - District 1

Vice Chairman

Supervisor Judy Morris - District 2

Supervisor Karl Fisher - District 3

Supervisor Debra Chapman - District 4

Supervisor John Fenley - District 5 - ABSENT; Joined BOS at 11:49 AM for item 5.02 and forward

Wendy Tyler - County Administrative Officer/Clerk of the Board

David A. Prentice - County Counsel

Suzie White - Administrative Coordinator

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Fisher

Public Comment - Diana Sheen

Presentations

Behavioral Health Services

1.01 Adopted Resolution No. 2014-37 proclaiming May 2014 as Mental Wellness Month.

Received comments from Director of Behavioral Health Services Noel O'Neill, Assistant Director of Behavioral Health Services Anne Lugario, and Mental Health Services Act Coordinator Marlinda Butler.

Motion: Morris **Second:** Chapman **Vote:** Chapman, Morris, Fisher, and Pflueger - AYE
Fenley - ABSENT

Cooperative Extension

1.02 Adopted Resolution No. 2014-38 commemorating one hundred years of service by the University of California Cooperative Extension.

Received comments from Cooperative Extension Director Larry Forero.

Motion: Fisher **Second:** Morris **Vote:** Morris, Fisher, Chapman, and Pflueger - AYE
Fenley - ABSENT

Auditor/Controller

Auditor/Controller

- 1.03** Accepted the Comprehensive Annual Financial Report (CAFR), Single Audit and Management Report for the period ended June 30, 2013 as presented by Richard Gonzalez of Gallina, LLP, Certified Public Accountants.

Received comments from Interim Auditor/Controller Angie Bickle, Consultant Craig Goodman, and County Administrative Officer Wendy Tyler.

Consent

Auditor/Controller

- 2.01** Adopted Resolution No. 2014-39 which authorizes biennial audits of records for Coffee Creek Volunteer Fire Department in place of annual audits.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

- 2.02** Adopted Resolution No. 2014-40 which establishes Trinity County's Appropriation Limit for Fiscal Year 2013/14.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

- 2.03** Approved a budget adjustment in the Emergency Medical Services Discretionary Department (Dept. 8591) increasing Services & Supplies by \$784 and Transfer's Out by \$5,000; and approved a budget adjustment in the Fire Protection Department (Dept. 2430) increasing Transfers In and Interfund Expenses by \$5,000.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

- 2.04** Approved the following expenditures from the Emergency Medical Services Discretionary Fund (Dept. 8591) based on the EMS Committee's unanimous recommendation:

- 1) A one-time lump sum allocation of \$3,640 payable to the Trinity County Fire Chiefs' Association to purchase Extrication Gloves, for the Fire Departments, effective fiscal year 2013/2014;
- 2) Fifty percent allocation of revenue received per fiscal year to repeater propane/maintenance expense, budgeted in appropriate department effective for fiscal year 2014/2015;
- 3) A one-time allocation of \$5,000 dollars for repeater propane/maintenance expense, budgeted into the appropriate department effective fiscal year 2013/2014; and
- 4) A one-time allocation of \$500 dollars for mandated immunizations for Emergency Medical Responders; request must come from the Fire Chief and be approved by the Public Health Department, effective fiscal year 2014/2015.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Behavioral Health Services

- 2.05** Approved a budget adjustment in Behavioral Health Services (Dept. 4200) increasing revenues and expenditures by \$90,000.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

- 2.06** Approved a budget adjustment in BHS Realignment (Dept. 8504) increasing revenues and Transfers Out by \$29,629; approved a budget adjustment in Mental Health Realignment (Dept. 9494) increasing revenues and Transfers Out by \$21,527; approved a budget adjustment in Behavioral Health Services (Dept. 4200) increasing Transfers in by \$45,857 and decreasing revenues by \$45,857; and approved a budget adjustment in Alcohol & Other Drug (Dept. 4230) increasing Transfers in by \$5,299 and decreasing revenues by \$5,299.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Behavioral Health Services

- 2.07** Approved an agreement with Anne MacRae for FY 14-15 to provide clinical Medi-Cal reimbursable occupational rehabilitation activities and consultation work.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT
- 2.08** Approved an agreement with Outlook Associates, LLC, to provide project coordination and support.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Child Support Services

- 2.09** Approved a budget adjustment in the Child Support Department (Dept. 2130) increasing revenues and expenditures by \$24,950.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Clerk of the Board

- 2.10** Adopted Resolution No. 2014-41 designating the Trinity County Arts Council as the Local Arts Agency.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT
- 2.11** Approved regular meeting minutes of April 22, 2014 and special meeting minutes of April 28, 2014, as submitted by the Clerk.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

County Administrative Officer

- 2.12** Approved an agreement with Eureka Humboldt Fire Extinguisher Company, Inc., for maintenance, re-charging, re-placing, etc. of fire extinguishers in county buildings and county vehicles.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT
- 2.13** Approved the purchase of a 2014 Jeep Patriot for Motor Pool to be assigned to the Building Department; and approved a budget adjustment in the Motor Pool (Dept. 8803) transferring \$20,608 from Motor Pool cash balance into the Motor Pool operating budget.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT
- 2.14** Ratified County Administrative Officer Wendy Tyler's signature on an agreement with Mike's Heating and Air to provide emergency repairs to the Trinity County Jail AC units.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Grants & Housing

- 2.15** Approved establishing a budget for FY 2013-14 in the Home Grants Department (Dept. 1971) in the amount of \$9,355 in Services & Supplies.
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Probation/Collections

- 2.16** Adopted Resolution No. 2014-42 which removes from the County Listing of Fixed Assets-Probation Department:
Asset ID 12949, a 2000 Ford Crown Vic (VIN 2FAFP74W8YX158764); and
Asset ID 12569, a 1971 Timber Trailer (VIN ES30230).
Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Sheriff

- 2.17** Approved an agreement with Dietz Equipment d.b.a. 99 West to perform general installation and maintenance of radio equipment and other emergency equipment that is used in the Trinity County Sheriff's Office's vehicles and trailers on an as needed basis.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

Transportation

- 2.18** Adopted Resolution No. 2014-43 certifying Trinity County's 2013 Maintained Road System Mileage.

Motion: Morris **Second:** Fisher **Vote:** Fisher, Morris, Chapman, and Pflueger - AYE
Fenley - ABSENT

- 2.19** Approved the following change orders to the agreement with Steelhead Constructors, Inc. for the reconstruction of Hyampom Road:
Change Order No. 1 Supplement No. 1 to reduce the maximum cost by \$3,859.18;
Change Order No. 4 to reconcile quantities and extra work increasing the maximum cost by \$57,678.90;
Change Order No. 5 to account for additional materials increasing the maximum cost by \$84,986; and
Change Order No. 6 to account for differing site conditions increasing the maximum cost by \$88,017.

Received comments from Director of Transportation Rick Tippet and County Administrative Officer Wendy Tyler.

Motion: Chapman **Second:** Fisher **Carried** **Vote:** 4-0
Fenley - ABSENT

Reports/Announcements

Reports/Announcements

- 3.01** I. Received reports from Director of Transportation Rick Tippet, Interim Auditor/Controller Angie Bickle, Director of Behavioral Health Services Noel O'Neill, Director of Health and Human Services Christine Zoppi, and Sheriff Bruce Haney.
- II. Received a report from County Administrative Officer Wendy Tyler.
- III. Received reports from Members of the Board of Supervisors.

Transportation Commission

RECESSED AS THE BOARD OF SUPERVISORS AND CONVENEED AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01** Received a presentation from Steve Rogers of Caltrans regarding upcoming 2014 construction projects in Trinity County on State Highways 299, 36 & 3 (including Buckhorn).
- Received comments from Executive Secretary Rick Tippet.
- 4.02** Adopted Resolution No. 2014-44 which allocates annual Regional Surface Transportation Program (RSTP) funds to the County of Trinity; Department of Transportation, and authorizes the Executive Secretary to execute annual Federal Apportionment Exchange and State Match Agreements with Caltrans.

Received comments from Executive Secretary Rick Tippet and County Administrative Officer Wendy Tyler.

Motion: Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Morris, and Pflueger - AYE
Fenley - ABSENT

Transportation Commission

- 4.03** Adopted Resolution No. 2014-45 which authorizes the Executive Secretary to execute various transportation agreements on behalf of the Trinity County Transportation Commission with the addition of the following language "except for contracts" at the end of the "Now Therefore Be It Resolved" paragraph.

Received comments from Executive Secretary Rick Tippet and County Administrative Officer Wendy Tyler.

Motion: Morris **Second:** Chapman **Vote:** Chapman, Morris, Fisher, and Pflueger - AYE
Fenley - ABSENT

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

County Matters

Auditor/Controller

- 5.01** Accepted Umpqua's offer to extend credit on the terms and conditions stated within the Commitment Letter for Fiscal Year 2014-15 Short Term Note in the amount of \$3,000,000; and authorized the Chairman to sign the Commitment Letter dated April 24, 2014.

Received comments from Interim Auditor/Controller Angie Bickle, Kay Graves, and Cheryl Calhoun of Umpqua Bank.

Motion: Morris **Second:** Chapman **Carried** **Vote:** 4-0
Fenley - ABSENT

Board of Supervisors

- 5.02** Authorized the Chairman to sign a letter to Shasta-Trinity National Forest Supervisor Dave Myers and Bureau of Land Management Field Manager Jennifer Mata supporting the Trinity County Collaborative Roadside and Plantation Shaded Fuel-Break Project.

Received comments from Alex Cousins of Trinity County RCD, and Kay Graves.

Motion: Morris **Second:** Chapman **Carried** **Vote:** 4-0
Fenley - ABSENT

- 5.03** Discussed the letter drafted by Tulare County District 1 Supervisor Allen Ishida and San Joaquin County District 2 Supervisor Larry Ruhstaller concerning the development of a balanced 2014 water bond and directed CSAC representatives to have further discussion at CSAC Legislative Conference with the Ag and Natural Resources Committee regarding water from Trinity County.

County Administrative Officer

- 5.04** Pursuant to Trinity County Code Section 2.60.410 (2) authorized hiring Leanne Brown as a Public Health Nurse III at Range G228 Step E in the Department of Health and Human Services, effective May 14, 2014.

Received comments from County Administrative Officer Wendy Tyler and Director of Health and Human Services Christine Zoppi.

Motion: Fisher **Second:** Chapman **Vote:** 5-0

Closed Session

County Administrative Officer

County Administrative Officer

- 6.01** Government Code section 54957.6 - Labor Negotiations
County's Designated Representatives: Wendy Tyler and David Prentice
Employee Organizations: Trinity County Skilled Trades, Trinity County Miscellaneous Peace Officers Unit, Trinity County General Unit, Trinity County Management and Confidential Unit, and Trinity County Deputy Sheriff's Association

Direction was given to staff.

County Counsel

- 6.02** Government Code section 54956.9 - Conference with Legal Counsel - Existing Litigation
No. of Cases: One

Verizon California Inc. v. California State Board of Equalization, et al. (Sacramento County Superior Court Case No. 34-2013-00138191)

Voted to make a 998 offer in the amount of \$1,000.

Motion: Fenley **Second:** Fisher **Carried** Vote: 5-0

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

JUDITH N. PFLUEGER, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

WENDY G. TYLER
Clerk of the Board of Supervisors

By: _____
Deputy