

## MEETING MINUTES

2014-10-14

Chairman

Supervisor Judy Pflueger - District 1

Vice Chairman

Supervisor Judy Morris - District 2

Supervisor Karl Fisher - District 3

Supervisor Debra Chapman - District 4

Supervisor John Fenley - District 5

Wendy Tyler - County Administrative Officer/Clerk of the Board

David A. Prentice - County Counsel

Suzie White - Administrative Coordinator

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Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Chapman

Public Comment - UPEC Business Manager Chris Darker

## Presentations

### Board of Supervisors

**1.01** Received an overview from US Bureau of Reclamation Area Manager Brian Person on the Trinity River Division and Lower Klamath River Flow Augmentation.

Received comments from Diana Sheen and Keith Groves.

### Clerk of the Board

**1.02** Received a Presley Fund Annual Domestic Violence Report from Human Response Network Program Director Alsah Bundi.

## Consent

### Behavioral Health Services

**2.01** Adopted Resolution No. 2014-88 authorizing the Director of Behavioral Health Services to sign amendment no. 3 to the agreement with the Department of Health Care Services (DHCS) to provide an increase to the Substance Use Disorder (SUD) Services.

**Motion:** Chapman **Second:** Fisher

Vote: Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## **Clerk of the Board**

- 2.02** Adopted Resolution No. 2014-89 approving revisions to the California Home Finance Authority Joint Powers Authority Agreement.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE
- 2.03** Adopted Resolution No. 2014-90 confirming the continuance of a Local Emergency due to drought conditions.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE
- 2.04** Approved Budget Hearing meeting minutes of September 10 & 11, 2014 and regular meeting minutes of September 23, 2014, as submitted by the Clerk.  
  
Received comments from Dianna Sheen and County Administrative Officer Wendy Tyler.  
**Motion:** Morris **Second:** Fenley **Carried** **Vote:** 5-0
- 2.05** Found that the proposed license meets the public convenience and necessity, and found no objection to the issuance of an On-Sale Beer Alcoholic Beverage License to CH Fuel, Inc., for Weaverville Market located at 1480 Main Street, Weaverville, CA.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## **Clerk Recorder Assessor**

- 2.06** Increased from 1 to 3 the allocation of Assessment Technician I/II or Appraiser I/II or Chief Appraiser, effective October 1, 2014 and direct that said changes be made to the allocation listing.  
  
Received comments from Kay Graves and Clerk/Recorder/Assessor Deanna Bradford.  
**Motion:** Chapman **Second:** Morris **Carried** **Vote:** 5-0

## **County Administrative Officer**

- 2.07** Adopted Resolution No. 2014-91 which removes from the Copier Trust Capital Asset Inventory Departmental Listing:  
Asset ID 13239, Serial No. MPL61862, IR 5000 Copier, located at the Sheriff's Department.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## **General Services**

- 2.08** Approved a lease agreement with Jennifer Durkin for studio "K" in the Sam Lee Ranch House.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE
- 2.09** Approved a lease agreement with Kathy Brown for studio L in the Sam Lee Ranch House.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## **Health & Human Services**

- 2.10** Approved an agreement with the California Department of Public Health to provide local health department support for the Supplemental Nutrition Assistance Program-Education for FY 2014-2015.  
**Motion:** Chapman **Second:** Fisher **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## Health & Human Services

- 2.11** Increased from 2 to 3 the allocation of Program Manager I/II effective October 1, 2014 and direct that said change be made to the allocation listing.

Received comments from Kay Graves and County Administrative Officer Wendy Tyler.

**Motion:** Fisher      **Second:** Morris      **Carried** Vote: 5-0

## Probation/Collections

- 2.12** Approved a budget adjustment in the Protection Order Enforcement Partnership Department (Dept. 8191) increasing Transfers Out by \$10,500 and approved a budget adjustment in the Contributions to Other Funds (Dept. 1990) increasing Transfers In by \$10,500.

**Motion:** Chapman      **Second:** Fisher      Vote: Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

- 2.13** Approved amendment no. 1 to the agreement with Behavioral Interventions extending the term of agreement to November 1, 2016 and increasing the maximum cost to county by \$40,000 for electronic monitoring equipment and services for the Probation Department's Electronic Monitoring/Home Detention Program.

**Motion:** Chapman      **Second:** Fisher      Vote: Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## Sheriff

- 2.14** Approved a budget adjustment in the Justice Asset Seizure Department (Dept. 8587) to establish a Services & Supplies budget of \$57,500 and a Fixed Asset budget of \$156,000.

Received comments from Business Manager Mary Treece.

**Motion:** Fisher      **Second:** Morris      **Carried** Vote: 5-0

- 2.15** Approved a budget adjustment in the State and Local Asset Seizure Department (Dept. 8593) to establish a Services & Supplies budget of \$3,000 and a Fixed Asset budget of \$140,000.

Received comments from Business Manager Mary Treece.

**Motion:** Fisher      **Second:** Fenley      **Carried** Vote: 5-0

- 2.16** Approved amendment no. 1 to the agreement with Stericycle, Inc. replacing the first page of the Service Agreement and increasing the Maximum Cost to County to \$10,000 per fiscal year to provide regulated medical waste services to the Jail.

**Motion:** Chapman      **Second:** Fisher      Vote: Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

- 2.17** Approved amendment no. 2 to the agreement with Janus Advisor dba Trinity Alps Funeral Home increasing the Maximum Cost to County to \$25,000 per fiscal year to provide services related to Coroner cases.

**Motion:** Chapman      **Second:** Fisher      Vote: Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## Solid Waste

- 2.18** Denied the request for credit in the amount of \$107.04 from Solid Waste customer Bar 717 Ranch.

**Motion:** Chapman      **Second:** Fisher      Vote: Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## Transportation

## Transportation

**2.19** Approved amendment number 3 to the agreement with Martin Appraisal and Acquisition, increasing the Maximum Cost to County by \$12,980 and extending the Term of Agreement to January 31, 2016, to provide acquisitions on the Lance Gulch Road project, Lowden Park Pedestrian Path, and Trinity River Bridge 5C-207.

**Motion:** Chapman    **Second:** Fisher    **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

**2.20** Received an annual report on the County's Memorandum of Agreement with the Nor-Rel-Muk Nation.

**Motion:** Chapman    **Second:** Fisher    **Vote:** Fisher, Chapman, Fenley, Morris, and Pflueger - AYE

## Reports/Announcements

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**3.01** I. Received reports from Director of Health and Human Services Christine Zoppi, Director of Transportation Rick Tippet and County Counsel David Prentice.

II. Received a report from County Administrative Officer Wendy Tyler.

III. Received reports from Members of the Board of Supervisors.

## Transportation Commission

### RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE TRANSPORTATION COMMISSION

#### Transportation Commission

**4.01** Received a presentation from Cliff Chambers of Mobility Planners regarding the Final Draft "Short Range Transit Development Plan: 2014-2018" and the Final Draft "Trinity County 2014 Coordinated Public Transit-Human Services Transportation Plan".

Received comments from Executive Secretary Rick Tippet, Bill Burton, Dennis Fox, Diana Sheen, Senior Transportation Planner Polly Chapman, and Kay Graves.

**4.02** Authorized the Executive Secretary to apply for a Caltrans Fiscal Year 2015-2016 Transportation Planning Grant for approximately \$100,000 to complete a study to evaluate the accessibility and connectivity of the non-motorized transportation network in and around the communities of Hayfork, Lewiston, and Weaverville.

Received comments from Executive Rick Tippet, and Bill Burton.

**Motion:** Morris    **Second:** Fisher    **Carried** Vote: 5-0

### ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

## County Matters

### Board of Supervisors

**5.01** Appointed Supervisor Judy Morris as primary and Supervisor Karl Fisher as alternate representatives to the California State Association of Counties (CSAC) Board of Directors.

Received comments from County Administrative Officer Wendy Tyler and Dennis Fox.

**Motion:** Fenley    **Second:** Morris    **Carried** Vote: 5-0

### County Administrative Officer

## County Administrative Officer

- 5.02** Approved a Master Memorandum of Understanding with the Trinity County Miscellaneous Peace Officer Unit.

Received comments from County Administrative Officer Wendy Tyler and Chief Probation Officer Hal Ridlehuber.

**Motion:** Fisher      **Second:** Chapman      **Carried** Vote: 5-0

## General Services

- 5.03** Awarded to Six Rivers Communication the contract for relocation of communications equipment on Pickett Peak.

Received comments from County Administrative Officer Wendy Tyler.

**Motion:** Fenley      **Second:** Fisher      **Carried** Vote: 5-0

## Health & Human Services

- 5.04** Pursuant to Trinity County Code Section 2.60.410(2) authorized hiring Tracy Miller as a Social Worker II at D Step in the Child Protective Services Division, effective October 1, 2014.

Received comments from Director of Health and Human Services Christine Zoppi.

**Motion:** Fisher      **Second:** Chapman      **Carried** Vote: 5-0

## Probation/Collections

- 5.05** Allocated to the Probation Department a Business Manager; pursuant to Trinity County Code Section 2.60.360 reclassified Dede Richards from an Administrative Services Officer to a Business Manager at Range M230 Step A, effective October 1, 2014; and deleted the Administrative Services Officer allocation from the Probation Department.

Received comments from Chief Probation Officer Hal Ridlehuber and County Administrative Officer Wendy Tyler.

**Motion:** Chapman      **Second:** Fenley      **Carried** Vote: 5-0

## Transportation

- 5.06** Adopted the Project Construction Plans and Specification for phase 2 construction of Lance Gulch Road; authorized the Director of Transportation to make revisions as necessary; and authorized solicitation of bids for construction.

Received comments from Director of Transportation Rick Tippett.

**Motion:** Chapman      **Second:** Fenley      **Carried** Vote: 5-0

## **Closed Session**

### County Administrative Officer

- 6.01** Government Code section 54957.6 - Labor Negotiations  
County's Designated Representatives: Wendy Tyler and David Prentice  
Employee Organizations: Trinity County Skilled Trades, Trinity County General Unit, and Trinity County Management and Confidential Unit

Direction given to negotiating team.

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

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JUDITH N. PFLUEGER, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

WENDY G. TYLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy