

**MEETING MINUTES**

**2016-01-05**

**Chairman**

**Supervisor Karl Fisher - District 3**

**Vice Chairman**

**Supervisor John Fenley - District 5**

**Supervisor Keith Groves - District 1**

**Supervisor Judy Morris - District 2**

**Supervisor Bill Burton - District 4**

**VACANT - County Administrative Officer**

**Margaret Long - County Counsel/Clerk of the Board**

**Suzie Hawkins - Administrative Coordinator**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Burton**

**Public Comment - None**

## **County Matters AM**

### **Clerk of the Board**

**1.01** Accepted nominations and elected Supervisor Karl Fisher as Chairman and Supervisor John Fenley as Vice-Chairman for calendar year 2016.

Substitute motion by Supervisor Burton to appoint Supervisor Morris as Chairman died due to the lack of a second.

**Motion:** Fenley      **Second:** Groves      **Carried** Vote: 5-0

**1.02** Chairman Fisher presented outgoing Chairman Morris of the Board of Supervisors with an engraved gavel.

## **Presentations**

### **Clerk of the Board**

**2.01** Received a presentation from USFS Forest Supervisor Dave Meyers on the 2016 Program of Work for the Shasta-Trinity National Forest and the Post Fire Salvage and Restoration Plan.

## **Consent**

## **Auditor/Controller**

- 3.01** Approved establishing new Special Revenue Funds:  
Fund 527 - NSMIT Pending Asset Forfeiture  
Fund 576 - NSMIT State Account  
Fund 584 - NSMIT Federal Account

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

## **Behavioral Health Services**

- 3.02** Approved amendment number 6 to the agreement with Enrico and Mary Kay Raffanti to add semi-annual carpet cleaning to Article 6.1 and remodeling specifics to Article 6.3 for leased space at 1450 Main Street, 40-A Glen Road and 40-B Glen Road, Weaverville, CA.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.03** Approved an agreement with Mountain Valley Unified School District (MVUSD) to continue providing services in The Link Center.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.04** Approved an agreement with Trinity County Office of Education for administration of the Prevention and Early Intervention Program.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

## **Board of Supervisors**

- 3.05** Ratified Chairman Morris' signature and adopted Resolution No. 2015-129 recognizing Wendy Tyler for her years of dedicated service to Trinity County.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

## **Clerk of the Board**

- 3.06** Adopted Resolution No. 2016-001 confirming the continuance of a Local Emergency due to drought conditions.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.07** Appointed Robert Winkler, Geoffrey Beebe and Andrew Franklin to serve 4 year terms on the Junction City Fire Protection District expiring December 31, 2019.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.08** Approved regular meeting minutes of December 15, 2015, as submitted by the Clerk.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

## **General Services**

- 3.09** Approved a budget adjustment in the General Services Department (Dept. 1750) increasing Revenue and Services and Supplies by \$7,204.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.10** Approved a budget adjustment in the Vehicle Abatement Department (Dept. 2950) increasing Services and Supplies by \$4,000.

**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

## General Services

- 3.11** Tabled to January 20, 2016 the consideration of a lease agreement with Velocity Communications, Inc. for use of space at the Hayfork Bally communications site through June 30, 2025.

Received comments from Facilities Operations Superintendent Tony Miller, Director of Transportation Rick Tippett and Dero Forslund.

**Motion:** Burton      **Second:** Morris      **Carried** Vote: 4-1  
Fenley - NO

- 3.12** Tabled to January 20, 2016 the consideration of a lease agreement with Velocity Communications, Inc. for use of space at the Picket Peak communications site through June 30, 2025.

Received comments from Facilities Operations Superintendent Tony Miller, Director of Transportation Rick Tippett and Dero Forslund.

**Motion:** Burton      **Second:** Morris      **Carried** Vote: 4-1  
Fenley - NO

## Grants

- 3.13** Adopted Resolution No. 2016-002 superseding Resolution No. 2015-125 modifying the DRI grant #10-DRI-6793 application resolution (2011-028) to allow for a budget adjustment to move funds for the completion of the project at the Hospital.

**Motion:** Morris      **Second:** Burton      Vote: Burton, Morris, Groves, Fenley and Fisher - AYE

## Library

- 3.14** Approved a budget adjustment in the Library Department (Dept. 6000) increasing Services and Supplies and decreasing Salaries and Benefits by \$31,184.

**Motion:** Morris      **Second:** Burton      Vote: Burton, Morris, Groves, Fenley and Fisher - AYE

## Transportation

- 3.15** Approved a budget adjustment in the Building & Development Department (Dept. 2480) increasing Services & Supplies and decreasing Salaries & Benefits by \$3,900.

**Motion:** Morris      **Second:** Burton      Vote: Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.16** Approved a budget adjustment in the Director of General Plan Department (Dept. 2850) increasing Services & Supplies and decreasing Intra Fund Expenses by \$1,225.

**Motion:** Morris      **Second:** Burton      Vote: Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.17** Approved a budget adjustment in the Surveyor Department (Dept. 1910) increasing Services & Supplies and decreasing Interfund by \$3,556.

**Motion:** Morris      **Second:** Burton      Vote: Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.18** Approved amendment number 1 to the agreement with Omni Means, LTD., Engineers and Planners, to increase the maximum cost to County by \$30,000 to provide additional on-call County Surveyor services.

**Motion:** Morris      **Second:** Burton      Vote: Burton, Morris, Groves, Fenley and Fisher - AYE

- 3.19** Approved an agreement with Gerard J. Quinn & Associates to provide for preparation of documents to be delivered to Cal OES and FEMA with regard to the 2015 fires in Trinity County.

Received comments from County Counsel Margaret Long.

**Motion:** Fenley      **Second:** Morris      **Carried** Vote: 5-0

## Transportation

- 3.20** Awarded to Cross Petroleum of Redding, California, the agreement to supply the County of Trinity with Fuel for Hayfork, Hyampom and North (Schedule I) and Lubricants for the Weaverville area (Schedule III) for a total amount of \$444,631.01.  
**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE
- 3.21** Awarded to Renner Petroleum of Eureka, California, the agreement to supply the County of Trinity with Fuel for Southern Trinity area (Schedule II) and Lubricants for the Southern Trinity area (Schedule IV) for a total amount of \$84,351.17.  
**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE
- 3.22** Awarded to Tullis, Inc. of Redding, CA the contract for Asphalt Concrete & Premix for Schedule I for a total amount of \$127,018.75 and awarded to Thomas R Bess, Inc. of Carlotta, CA the contract for Asphalt Concrete & Premix for Schedule II for a total amount of \$54,218.50.  
**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE
- 3.23** Ratified the Director of Transportation's signature on contract change orders 12, 15-28, 30, 3S-1, 13-S1, and 14-S1 with Tullis, Inc. of Redding, California decreasing the maximum cost by \$20,629.34 to revise the retaining wall design to meet industry standard construction methods and to better match the adjacent CHP building, to perform lead and asbestos abatement at the car wash, to substitute pull boxes for utility vaults, to modify driveway to meet ADA requirements, to construct conform section for North Nugget Lane, to replace an ADA accessible path on the adjacent Radio Shack business, to install pedestrian barricades at the Highway 299 and Lance Gulch Road, to adjust hot mix asphalt costs based upon the California Statewide Crude Oil Price index, to Re-hydroseed portions of Phase 1 and hydroseed roadway excavation disposal sites; to replace the traffic signal at the Highway 299 and Lance Gulch Road intersection with a 4 way stop, to extend sidewalk drains, to install additional HMA dike to prevent erosion, for Federally mandated apprentice training, to revise striping quantities for the 4 way stop, to increase miscellaneous minor contract items, to purchase funding signs, to install additional rock slope protection and rock drains, to provide additional work related to disposal of excess fill for the Lance Gulch Road - Phase 2 Project.  
**Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE

## Reports/Announcements

### Reports/Announcements

- 4.01** I. Received reports from Director of Behavioral Health Services Noel O'Neill.  
A. Received a Code Enforcement Update from County Counsel Margaret Long.
- II. Did not receive a report from County Administrative Officer Wendy Tyler.
- III. Received reports from Members of the Board of Supervisors.

## Transportation Commission

### **RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE TRANSPORTATION COMMISSION**

### Transportation Commission

- 5.01** Adopted Resolution No. 2016-003 which approves a grant application for California Transit Security Grant Program Proposition 1B-6668-0002 eligible funds naming Trinity County, as the operator of Trinity Transit, the eligible recipient of these funds in the amount of \$11,507 for Fiscal Years 2015-2016.

Received comments from Executive Secretary Rick Tippett.

**Motion:** Morris      **Second:** Fenley      **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

## Transportation Commission

- 5.02** Adopted Resolution No. 2016-004 which authorizes the Executive Secretary to execute all required documents of the Low Carbon Transit Operations Program with Caltrans.

Received comment from Executive Secretary Rick Tippet.

**Motion:** Burton      **Second:** Fenley      **Vote:** Fenley, Burton, Morris and Fisher - AYE  
Groves - NO

## **ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS**

### **County Matters**

#### Planning/Natural Resources

- 6.01** Approved a budget adjustment in the Planning & Zoning Department (Dept. 2800) increasing Services & Supplies by \$64,721 and decreasing Salaries & Benefits by \$44,721 and Contingency by \$20,000.

Received comments from Planning Director Rick Tippet.

**Motion:** Morris      **Second:** Fenley      **Carried** **Vote:** 5-0

### **Closed Session**

#### Board of Supervisors

- 7.01** Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

Evaluation was held.

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
L. KARL FISHER, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

MARGARET E. LONG  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy