

**MID YEAR BUDGET REVIEW MINUTES
2016-03-02**

Chairman

Supervisor Karl Fisher – District 3

Vice Chairman

Supervisor John Fenley – District 5

Supervisor Keith Groves – District 1

Supervisor Judy Morris – District 2

Supervisor Bill Burton – District 4

VACANT – County Administrative Officer

Margaret E. Long – County Counsel/Clerk of the Board

Angie Bickle – Auditor/Controller

Suzie Hawkins – Administrative Coordinator

**Meeting called to order in open session at 9:00 AM
Pledge of Allegiance – Supervisor Groves
Public Comment – None**

Mid-Year Budget Review:

Overview

Received comments from County Counsel Margaret Long and Auditor/Controller Angie Bickle.

Health and Human Services, Letty Garza

Received comments from Director of Health and Human Services Letty Garza and Accountant Tracy Tillinghast.

Behavioral Health Services, Noel O'Neill

Received comments from Assistant Director of Behavioral Health Services Anne Lagorio and Deputy Director of Business Services Brian Marshal-Winks.

Child Support Services, Lisa Dugan

Received comments from Senior Account Technician Diane Darrah.

Trinity County Cooperative Extension, Larry Forero

Received comments from Cooperative Extension Director Larry Forero.

Agricultural Commissioner/Sealer, Jeff Dolf

Received comments from Agricultural Biologist/Weights and Measures Inspector Angie Blanchard

Transportation/Building/Planning, Richard Tippett

Received comments from Transportation Director Rick Tippett and Accountant Lisa McNeely.

Probation, Hal Ridlehuber

Received comments from Chief Probation Officer Hal Ridlehuber, Assistant Chief Probation Officer Tim Rogers and Business Manager Dede Richards.

Sheriff, Bruce Haney

Received comments from Sheriff Bruce Haney, Undersheriff Mike Rist and Business Manager Mary Treece.

District Attorney, Eric Heryford

Received comments from District Attorney Eric Heryford and Business Manager Donna Harrison.

Treasurer/Tax Collector, Terri McBrayer

Received comments from Treasurer/Tax Collector Terri McBrayer.

Clerk/Recorder/Assessor/Elections, Shanna White

Received comments from Clerk/Recorder/Assessor Shanna White and Deputy Clerk/Recorder/Assessor Julie Barcellona.

Auditor/Controller, Angie Bickle

Received comments from Auditor/Controller Angie Bickle.

County Administration, VACANT

Received comments from County Counsel Margaret Long, Deputy Director of Solid Waste Diane Rader, Administrative Services Officer Robi Camacho, Network Administrator Michael Singleton, Facilities Operations Superintendent Tony Miller, Administrative Services Officer Jo Scott, Librarian Oresta Esquibel, Risk and Loss Prevention Manager Shelly Pourian and Senior Fiscal Analyst Rachel Sanger.

Authorized Auditor/Controller Angie Bickle and County Counsel Margaret Long to approve the departmental budget adjustments for the following increased General Fund appropriations:

Budget Officer: County Administrative Officer (CAO)

Veteran's Affairs	\$6,044	Additional Training for VetPro online claims system and costs for travel to training. Venues change annually therefore costs fluctuate for travel. Reimbursement is lower than expected and not going to meet budgeted amount.
Library	\$8,174	Reinstate County Librarian to full time following furloughs due to budget imposed reduction.
CAO	\$25,000	Estimated amount necessary to hire an individual or firm to conduct an executive search for a County Administrative Officer.
CAO	\$13,529	Cost of hiring an Administrative Coordinator I for the office of the CAO. This position is currently allocated and it is anticipated hiring will be complete by April 1, 2016.
CAO	\$6,500	Expenses for equipment for Administrative Coordinator I and Acrobat Pro insulation and maintenance for both Administrative Coordinators.
CAO	\$30,000	Estimated amount for an Interim County Administrative Officer for the remainder of 15/16.
CAO	\$2,904	KOA Hills - Benefit Changes in System
CAO	\$3,000	Cost of contract for ensuring compliance with new regulations related to Affordable Care Act reporting.
CAO	\$50,000	In anticipation of the establishment of a commercial medical marijuana permitting system, these funds will be designated for the purpose of hiring marijuana permit processing staff.
BOS	\$10,000	Reinstate BOS travel on behalf of the County business.
BOS	\$11,508	Additional amount of County's portion of election costs related to Measure W.

Budget Officer: Sheriff (SHER)

Sheriff	\$30,000	For the hiring of an additional Deputy Sheriff – money will remain in the CAO's budget until hiring is complete.
Jail Construction	\$75,000	Amount set aside for hard matches and contingency for the construction of the new jail.

Budget Officer: Director of Transportation/Building/Planning (PWD)

Building	\$35,000	Additional costs related to the increased efforts for code enforcement and abatement process for 15/16.
Planning	\$14,383	Additional costs for Planning Commission meetings related to marijuana, including costs related to consultants for GIS by TCRCO related to plot size, zoning densities and general GIS questions.
Planning	\$28,027	Planning Department has very limited internet access, which is limiting their ability to perform GIS functions, Parcel Viewer and Internet searches. These additional funds will allow for Dark Fiber Connection to be established.
Building	\$25,000	The 2015/16 budget has funds set aside for the hiring of retired annuitants for the purpose of performing duties of Code Enforcement Officer. The additional budget request is to allow the County to utilize the Sheriff's Department as the Code Enforcement Officer for the remainder of 15/16.

Public Works	\$28,058	Funds to complete the East Weaver Levee Evaluation and the OHV Forest Service Mixed Use Evaluation.
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Motion: Morris

Second: Fenley

Carried

Vote: 5-0

ADJOURN

Trinity County Board of Supervisors

L. KARL FISHER, CHAIRMAN
Board of Supervisors
County of Trinity, State of California

Attest:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____
Deputy