

MEETING MINUTES

2016-03-15

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret Long - County Counsel/Clerk of the Board

Suzie Hawkins - Administrative Coordinator

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Morris

Public Comment - Juliette Bon, Debbie Lono and Tom Ballanko

Presentations

Board of Supervisors

1.01 Adopted a proclamation recognizing March 2016 as American Red Cross Month.

Motion: Groves **Second:** Morris **Carried** Vote: 5-0

Consent

Auditor/Controller

2.01 Approved a budget adjustment in the Public Defender Department (Dept. 2170) increasing revenues and expenditures by \$13,520.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Behavioral Health Services

Behavioral Health Services

- 2.02** Approved amendment number 3 to the agreement with Mark Armerding, M.D., to increase the maximum cost to county by \$60,000 and replace Exhibit "B" for Medical Director Services and psychiatric treatment to BHS clients.

Received comments from Kay Graves and Director of Behavioral Health Services Noel O'Neill.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

Board of Supervisors

- 2.03** Authorized the chairman to sign a letter supporting the land acquisition for the Pacific Crest Trail—Trinity Divide Project.

Received comments from Dianna Sheen and Kay Graves.

Motion: Burton **Second:** Fenley **Carried** Vote: 5-0

Clerk of the Board

- 2.04** Adopted Resolution No. 2016-016 authorizing the Chairman and Vice-Chairman to sign State contract documents and adopted Resolution No. 2016-017 authorizing the Chairman and Vice-Chairman to sign Federal contract documents.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.05** Adopted Resolution No. 2016-018 confirming the continuance of a Local Emergency due to drought conditions.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.06** Approved regular meeting minutes of March 1, 2016 and Mid Year Budget Review minutes of March 2, 2016, as submitted by the Clerk. (Note: Supervisors absent from the meeting on the 1st will be recorded as an abstained vote.)

Motion: Morris **Second:** Fenley Vote: Fenley, Groves, Burton and Fisher - AYE
Morris - ABSTAINED

General Services

- 2.07** Approved amendment number 1 to the agreement with Trinity Valley Consulting Engineers, Inc. to extend the term to June 30, 2016 for floor plan consulting services on the HHS Building addition.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Grants

- 2.08** Approved a budget adjustment in the Title III Forest Reserve Department (Dept. 8483) decreasing Revenue by \$22,274, Services & Supplies by \$2,000 and increasing Other Charges by \$88,036.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.09** Approved amendment number 3 to the agreement with Adams Ashby Group, LLC to extend the term to June 30, 2016 to provide labor standards coordination for the CDBG DRI Grant.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Health & Human Services

- 2.10** Approved amendment number 1 to the agreement with Marilyn J. Wooley, Ph.D., increasing the maximum cost by \$8,000 extending the term to June 30, 2016 and increasing the number of training days by 4 for Group Crisis Intervention instruction.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Health & Human Services

- 2.11** Approved amendment number 1 to the agreement with Mountain Communities Healthcare District increasing the maximum cost by \$20,000 extending the term to June 30, 2016 and modifying Appendix A to include FY 15/16 to provide hospital preparedness planning and surge capacity.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.12** Approved an agreement with Cascade Software Systems, Inc. for design and development of a customized time study template for Health and Human Services Public Health division.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Probation/Collections

- 2.13** Authorized the Probation/Collections Revenue Recovery's application for discharge of accountability for specific debt collection accounts pursuant to Government Code Sections 25257-25259.

Received comments from Chief Probation Officer Hal Ridlehuber, Senior Revenue Recovery Officer Marcy Dorris, Auditor/Controller Angie Bickle, Kay Graves and Administrative Coordinator Suzie Hawkins.
Motion: Morris **Second:** Fenley **Carried** **Vote:** 5-0

Sheriff

- 2.14** Approved a budget adjustment in the Animal Control Department (Dept. 2350) decreasing Salaries & Benefits and increasing Services & Supplies by \$2,530.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.15** Approved a budget adjustment in the Coroner Department (Dept. 2110) transferring appropriations within Services & Supplies in the amount of \$6,909.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.16** Approved a budget adjustment in the Emergency Services Department (Dept. 2260) increasing Revenues by \$5,000, Salaries & Benefits by \$3,500, Fixed Assets by \$15,987 and decreasing Services & Supplies by \$14,487.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.17** Approved a budget adjustment in the Jail Department (Dept. 2300) transferring appropriations within Salaries & Benefits in the amount of \$25,429 and within Services & Supplies in the amount of \$10,628.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.18** Approved a budget adjustment in the Jail Health Department (Dept. 2301) transferring appropriations within Services & Supplies in the amount of \$2,000.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.19** Approved a budget adjustment in the Lake Patrol Department (Dept. 2210) transferring appropriations within Services & Supplies in the amount of \$1,500.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Sheriff

- 2.20** Discussed a budget adjustment in the New Jail Capital Project (Dept. 1812) increasing Services & Supplies by \$522,000.

Received comments from Business Manager Mary Treece, County Counsel Margaret Long, Auditor/Controller Angie Bickle and Administrative Coordinator Suzie Hawkins.

Motion by Supervisor Burton to approve a budget adjustment in the New Jail Capital Project (Dept. 1812) increasing Services & Supplies by \$522,000, with the understanding that all future expenditures for the project will be approved by the Board was withdrawn.

Approved a budget adjustment in the New Jail Capital Project (Dept. 1812) increasing Services & Supplies by \$522,000.

Motion: Fenley **Second:** Morris **Carried** Vote: 4-1
Burton - NO

- 2.21** Approved a budget adjustment in the NSMIT Federal Account Department (Dept. 8584) increasing Revenue and Services & Supplies by \$20,000.

Received comments from Business Manager Mary Treece and Auditor/Controller Angie Bickle.

Motion: Groves **Second:** Fenley **Carried** Vote: 5-0

- 2.22** Approved a budget adjustment in the NSMIT State Account Department (Dept. 8576) increasing revenue and Services & Supplies by \$20,000.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.23** Approved a budget adjustment in the Search and Rescue Department (Dept. 2270) decreasing Transfers In and Services & Supplies by \$10,000.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.24** Approved a budget adjustment in the Sheriff Department (Dept. 2200) increasing Salaries & Benefits by \$10,127 and Services & Supplies by \$38,572, and decreasing Fixed Assets by \$48,699.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Transportation

- 2.25** Adopted Resolution No. 2016-019 which authorizes the execution of the Low Carbon Transit Operations Program with Caltrans.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Treasurer/Tax Collector

- 2.26** Approved Treasurer/Tax Collector's application for and authorization of discharge of accountability for delinquent taxes on unsecured property pursuant to Revenue and Taxation Code Section 2611.1-2611.3.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Reports/Announcements

Reports/Announcements

- 3.01**
- I. Did not receive any reports from Department Heads.
 - A. Did not receive a Code Enforcement Update.
 - II. Did not receive a report from County Administrative Officer due to position being vacant.
 - III. Received reports from Members of the Board of Supervisors.

Transportation Commission

RECESSED AS THE BOARD OF SUPERVISORS AND CONVENEED AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01** Discussed adoption a resolution which approves the further reduced 2016 Regional Transportation Improvement Program for the 2016 State Transportation Improvement Program.

Receive comments from Senior Environmental Compliance Specialist Jan Smith.

Motion by Supervisor Burton to adopt a resolution which approves the further reduced 2016 Regional Transportation Improvement Program for the 2016 State Transportation Improvement Program adding "revitalization of" right of way to the "NOW, THEREFORE, BE IT RESOLVED" paragraph, died due to the lack of a second.

Adopted Resolution No. 2016-020 which approves the further reduced 2016 Regional Transportation Improvement Program for the 2016 State Transportation Improvement Program.

Motion: Burton **Second:** Groves **Vote:** Groves, Burton, Morris, Fenley and Fisher - AYE

- 4.02** Authorized the Executive Secretary to sign a letter of support for the Shasta Regional Transportation Agency to submit with their grant to the Transit and Intercity Rail Capital Program.

Received comments from Senior Transportation Planner Polly Chapman.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

County Matters

Personnel

- 5.01** Discussed the following proposals and direction to staff to work on a contract for the recruitment of a County Administrative Officer:

- 1) Ralph Anderson & Associates
- 2) Bob Murray
- 3) WBCP
- 4) Paul McIntosh
- 5) CPS HR Consulting

Received comments from County Counsel Margaret Long, Personnel Analyst Monica Stygar and Kay Graves.

Substitute motion to select Paul McIntosh if he was willing to provide the same 2 year guarantee CPS HR Consulting offered in their proposal and if not select CPS HR Consulting to negotiation a contract with failed.

Motion: Burton **Second:** Morris **Vote:** 2-3

Groves, Fenley and Fisher - NO

Selected CPS HR Consulting and directed staff to work on a contract for the recruitment of a County Administrative Officer.

Motion: Fenley **Second:** Groves **Carried** Vote: 3-2
Morris and Burton - NO

Closed Session

6.01 Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel
Evaluation was held.

Addendum

Board of Supervisors

A Appointed John Brower to the Planning Commission for District 4 to serve a term concurrent with that of Supervisor Bill Burton.

Received comments from County Counsel Margaret Long.

Motion: Fenley **Second:** Morris **Carried** Vote: 5-0

Subsequent

Transportation

1 Moved to discuss and/or take action on Local Emergency Proclamation pertaining to road slide on Highway 3, north of Rush Creek Estates, and found that the need to take immediate action came to the attention of the Board subsequent to the agenda being posted.

Motion: Groves Second: Fenley Carried Vote: 5-0

Ratified Director of Emergency Services Proclamation and confirmed the existence of a local emergency due to a road slide on Highway 3 north of Rush Creek Estates.

Motion: Groves **Second:** Morris **Carried** Vote: 5-0

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

L. KARL FISHER, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____
Deputy



OFFICE OF THE SHERIFF
TRINITY COUNTY

101 Memorial Drive, P.O. Box 1228
Weaverville, CA 96093
(530) 623-2611

BRUCE HANEY, Sheriff/Coroner
MICHAEL RIST, Undersheriff

LOCAL EMERGENCY PROCLAMATION

WHEREAS, Ordinance No. 2.40.070 of the County of Trinity empowers the Director of Emergency Services to proclaim the existence of, or the threatened existence of a local emergency when said County is affected or likely to be affected by a public calamity, and;

WHEARAS, the Director of Emergency Services of the County of Trinity does hereby find; that conditions severing the northern communities' of Trinity County from all services in which creates risk to the safety of persons within said county, road failure on State Highway 3 MPM 40.6, which began on the 15th day of March, 2016.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists thought said County, and;

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency powers, functions, and duties of the emergency organization of this County shall be those prescribed by state law, by ordinances, and resolutions of this County; and that this emergency proclamation shall expire in 21 days after issuance unless confirmed and ratified by the governing body of the County of Trinity.

Dated: March 15, 2016

A handwritten signature in blue ink, appearing to read "Michael Rist", is written over a horizontal line.

MICHAEL RIST, UNDERSHERIFF
DEPUTY DIRECTOR OF EMERGENCY SERVICES


By direction of, BRUCE HANEY, SHERIFF

Bruce Haney
P.O. Box 1228
Weaverville, CA. 96093

Local Emergency Proclamation
RE: Hwy 3 Road Failure
March 15, 2016
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RATIFIED by the Board of Supervisors of the County of Trinity on March 15, 2016 by the following vote:

AYES: Supervisors Morris, Groves, Burton, Fenley and Fisher
NOES: None
ABSENT: None
ABSTAIN: None
RECUSE: None



L. KARL FISHER, CHAIRMAN
Board of Supervisors
County of Trinity
State of California

ATTEST:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____


Deputy