

MEETING MINUTES

2016-04-05

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret Long - County Counsel/Clerk of the Board

Suzie Hawkins - Administrative Coordinator

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Fenley

Public Comment - Terry Mines and Kris Schaffer.

Presentations

Board of Supervisors

1.01 Received a presentation from Hoopa Tribe Wildlife Biologist Mark Higley regarding the Environmental Impacts of Marijuana Grows.

Received comments from Roger Chadderden, Diana Sheen, Terry Mines, Tom Ballanko and Bobby Chadwick.

Consent

Agriculture

2.01 Approved an agreement with the California Department of Food and Agriculture (15-0261) for the Agriculture Department to place and service traps for the detection of exotic insect pests.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Auditor/Controller

Auditor/Controller

- 2.02** Approved a budget adjustment in the Prison Rape Elimination Act Department (Dept. 8599) increasing Transfers In by \$28,203 and approved a budget adjustment in the Evidence Based Probation Supervision Department (Dept. 2425) increasing Transfers Out by \$28,203.

Received comments from Assistant Auditor/Controller Mike Martin

Motion: Fenley **Second:** Groves **Carried** Vote: 5-0

- 2.03** Approved a budget adjustment in the Protection Order Enforcement Department (Dept. 8191) increasing Transfers In by \$10,487; approved a budget adjustment in the Contributions to Other Funds Department (Dept. 1990) increasing Transfers Out by \$10,487; and approved a budget adjustment in the General Fund Department (Dept. 1000) increasing Revenues by \$10,487.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.04** Approved a budget adjustment in the Public Defender Department (Dept. 2170) transferring appropriations within Service & Supplies in the amount of \$5,065.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Behavioral Health Services

- 2.05** Adopted Resolution No. 2016-021 authorizing the Director of Behavioral Health Services to sign amendment number 3 to the agreement with the California Department of Health Care Services (#14-90112) modifying the original terms and conditions to provide Substance Use Disorder (SUD) Services.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.06** Approved a budget adjustment in the MHSA Prudent Reserve Department (Dept. 8578) increasing Revenue and Services & Supplies by \$100.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.07** Approved a memorandum of understanding with the Trinity County Probation Department to provide prevention and early intervention services to youth in the Juvenile Justice system.

Received comments from Director of Behavioral Health Services Noel O'Neill.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

- 2.08** Approved a memorandum of understanding with the Trinity County Sheriff's Department to assure that mentally ill or drug addicted inmates receive appropriate crisis intervention, medication support, drug rehabilitation, and inpatient hospitalizations as required during their incarceration.

Received comments from Director of Behavioral Health Services Noel O'Neill.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

- 2.09** Awarded to Ron Beyer, Architect, the contract to design the "Cedar Home" Peer Respite Care Home on property owned by Trinity County, at 250 Main St, Weaverville, CA.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.10** Approved an agreement with Terri Armerding to provide psychiatric nurse services to Trinity County Behavioral Health Services.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Building & Development Services

Building & Development Services

- 2.11** Adopted Resolution No. 2016-022 granting Building and Development Services relief of a \$50 dollar shortage due to a cash handling error pursuant to Government Code Section 29390.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Child Support Services

- 2.12** Approved the purchase order with Verizon for a cell phone to be used by staff in the Child Support Services Hayfork Outreach Office.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Clerk of the Board

- 2.13** Adopted Resolution No. 2016-023 confirming the continuance of a Local Emergency due to drought conditions.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.14** Adopted Resolution No. 2016-024 designating the Trinity County Arts Council as the Local Arts Agency.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.15** Appointed Kenneth Wiley, Jr. to the Trinity County Waterworks District #1 to fill the vacated term expiring December 31, 2016.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.16** Approved regular meeting minutes of March 15, 2016, as submitted by the Clerk.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.17** Pursuant to County Fee Waiver Policy found that the Lewiston Community Services District's New Fire Station project provides a benefit to the public and is not for the purpose of fundraising and approved the department's application for waiver of County fees waiving Building and Planning fees in the amount of \$7,568.88.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.18** Ratified the Director of Emergency Services proclamation and confirm the existence of a local emergency in Trinity County pertaining to road conditions due to excessive soil saturation.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

County Counsel

- 2.19** Ratified Assistant County Counsel David Prentice's signature on a Side Letter Agreement with the Deputy Sheriffs' Association Unit (Association) adding language to Article VI: PHYSICAL FITNESS STANDARDS requiring the Association provide a list of qualified employees no later than June 15 of each calendar year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Health & Human Services

- 2.20** Approved a memorandum of understanding with Solid Waste to provide training and support during the implementation of the cost accounting management system at HHS.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Health & Human Services

- 2.21** Approved a memorandum of understanding with Trinity County Environmental Health to provide reimbursement for Environmental Health to attend specialized emergency responder HAZWOPER training.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.22** Approved a memorandum of understanding with Trinity County Life Support to provide reimbursement of salaries for emergency responders to attend training in health and safety in a national program.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.23** Approved amendment number 1 to the agreement with the California Department of Public Health (14-10933, A-01) extending the term to June 30, 2017 for the Public Health Emergency Supplemental Ebola grant.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.24** Approved amendment number 2 to the agreement with the California Department of Public Health modifying Exhibit A, Scope of Work and Exhibit B, Budget, to adjust the funds amount for State Fiscal Year (SFY) 15/16 to allow the county to complete the Emergency Preparedness Program.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.25** Approved an agreement with Don Will to provide authorized and qualified instruction of I-300 and I-400 Incident Command training.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.26** Approved an agreement with Glenn County Health and Human Services for Trinity County Health and Human Services to provide services under the California Work Opportunity and Responsibility to Kids (CalWORKS) Housing Support Program (HSP); and authorized the Director of Health and Human Services to sign agreement.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.27** Approved an agreement with the California Department of Health Care Services (DHCS) (15-92155) for Trinity County to perform Medi-Cal Administrative Activities (MAA).
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Planning

- 2.28** Approved an agreement with Velocity Communications to provide for installation of dark fiber services to the Planning Department facility on Airport Road.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Probation/Collections

- 2.29** Approved a budget adjustment in the Evidence Based Probation Supervision Department (Dept. 2425) increasing Revenue and Transfers Out by \$52,986 and approved a budget adjustment in the Probation Department (Dept. 2400) increasing Transfers In by \$52,986, Salaries & Benefits by \$40,000, and Services & Supplies by \$12,986.

Received comments from Auditor/Controller Angie Bickle

Motion: Burton **Second:** Morris **Carried** **Vote:** 5-0

Risk Management

- 2.30** Received a report on claims against the county closed between July 1, 2015 and February 29, 2016.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Sheriff

- 2.31** Approved a budget adjustment in the Cannabis Eradication Department (Dept. 2280) decreasing Revenue by \$24,039, Services & Supplies by \$30,039 and increasing Salaries & Benefits by \$6,000.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.32** Approved an agreement with Michael Novak, P.A. to provide medical provider services at the Trinity County Jail and Trinity County Juvenile Detention Facility.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.33** Approved an agreement with Michelle Harris, R.D. to assist the Trinity County Sheriff's Office Jail Kitchen staff in order to stay compliant with Board of State and Community Corrections guidelines, Title 15 and U.S.D.A. American Dietary Guidelines.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.34** Approved an agreement with Richard C. Loomis DBA Transcription Service to provide interview transcription services for the Trinity County Sheriff's Office.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.35** Approved the Boating Safety and Enforcement Financial Aid Program Agreement for Fiscal Year 2016-2017 with the California Department of Parks and Recreation, Division of Boating and Waterways.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Solid Waste

- 2.36** Approved amendment number 1 to the agreement with Peterson Power Systems, increasing the Maximum Cost to County by \$20,000 annually to provide as needed repair of Solid Waste equipment and vehicles.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.37** Approved an agreement with Asbury Environmental Services to provide for the collection of used oil, filters and antifreeze for the Solid Waste and Transportation Departments.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.38** Approved an agreement with Presort Center of Stockton, Incorporated, to provide printing and mailing services of the County's Solid Waste annual parcel fee bills and delinquent notices.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.39** Approved an agreement with Scott Valley Disposal Incorporated to provide roll off services for municipal solid waste (MSW) disposal.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Transportation

Transportation

- 2.40** Discussed the approval of amendment number 5 to the agreement with Quincy Engineering, Inc. to increasing the maximum cost by \$394,855 to provide evaluation and potential Roundabout design for Lance Gulch Road at Highway 299.

Received comments from Director of Transportation Rick Tippett, John Hamilton and Eric Lono.

Motion by Supervisor Burton, seconded by Supervisor Fenley to approve amendment number 5 to the agreement with Quincy Engineering, Inc. failed due to passing of substitute motion.

Tabled to April 19, 2016 the consideration of amendment number 5 to the agreement with Quincy Engineering, Inc. to increasing the maximum cost by \$394,855 to provide evaluation and potential Roundabout design for Lance Gulch Road at Highway 299.

Motion: Morris **Second:** Groves **Carried** Vote: 3-2
Burton and Fisher - NO

Reports/Announcements

Reports/Announcements

- 3.01** I. Received a report from Director of Transportation Rick Tippett and County Counsel Margaret Long.
A. Receive a Code Enforcement Update from Planning Director Rick Tippett.
- II. Did not receive a report from County Administrative Officer due to position vacancy.
- III. Received reports from Members of the Board of Supervisors.

County Matters

Board of Supervisors

- 4.01** Discuss CalFire "Three Acre Conversion to Ag" process in Trinity County and the potential designation of a Conversion Exemption Conformance Officer.

Received comments from Debbie Lono, Director of Transportation Rick Tippett, County Counsel Margaret Long, Jose Acosta, Diana Sheen, Tom Ballanko and Kay Graves.

Directed staff to prepare an emergency moratorium on under 3 acre conversions and bring back to the Board at the earliest possible meeting.

Reaffirmed the Planning Director or his/her designee as the Conversion Exemption Conformance Officer and authorized the chairman sign a letter to CalFire reaffirming this.

Motion: Morris **Second:** Groves **Carried** Vote: 5-0

Clerk of the Board

- 4.02** Discuss changes to Supervisor appointments to represent the County on various Boards, Commissions, Committees and Task Forces.

Received comments from County Counsel Margaret Long.

Replaced Supervisor Fenley with Supervisor Morris on the Colusa-Glenn-Trinity Community Action Partnership Board.

Motion: Groves **Second:** Morris **Carried** Vote: 5-0

Closed Session

5.01 Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel
Evaluation was held.

Addendum

Board of Supervisors

- A** Authorized the Chairman to sign a letter to Chief Karen Dill of the Department of Parks and Recreation Boating and Waterways Division supporting the Minersville Boat Launching Facility Improvements Project.

Received comments from Trinity County Resource Conservation District District Manager Shilo Braxton.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

- B** Authorized the Chairman to sign a letter to Senate Committee on Energy, Utilities and Communications Chairman Ben Hueso and Vice Chairman Mike Morrell supporting SB 1250—911 Emergency Reliability and Public Safety Act.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

- C** Authorized the Chairman to sign letters to the Assembly Utilities and Commerce Committee, Senate Committee on Energy, Utilities and Communications, and various Legislative Leaders supporting AB 1758—Internet for All Now Act of 2016.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

Personnel

- D** Approved an agreement with CPS HR Consulting for Board of State and Community Corrections tests.

Received comments from County Counsel Margaret Long.

Motion: Fenley **Second:** Morris **Carried** Vote: 5-0

- E** Approved an agreement with Peace Officer Standards and Training (POST) for the POST Entry level dispatcher selection tests.

Received comments from County Counsel Margaret Long.

Motion: Burton **Second:** Groves **Carried** Vote: 5-0

- F** Awarded to CPS HR Consulting the contract to perform a recruitment for the position of County Administrative Officer.

Received comments from County Counsel Margaret Long.

Motion: Groves **Second:** Fenley **Carried** Vote: 3-2
Morris and Burton - NO

Transportation

- G** Ratified Road Commissioner Rick Tippet's signature on an agreement with GeoStabilization International, LLC of Grand Junction, Colorado and amendment number 1 to modify the scope of work and increase the maximum cost by \$13,440.78 for emergency stabilization of a slide on Ruth Zenia Road, County road number 502.

Received comments from Director of Transportation Rick Tippet.

Motion: Fenley **Second:** Morris **Carried** Vote: 5-0

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

L. KARL FISHER, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____
Deputy