

MEETING MINUTES

2016-05-17

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret Long - County Counsel/Clerk of the Board

Suzie Hawkins - Deputy Clerk of the Board

Naomi Merwin - Deputy Clerk of the Board

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Morris

Public Comment - Debbie Lono, Terry Mines, Nila Finnigan, Cindie Fonseca, Julie Ryan.

Presentations

Board of Supervisors

1.01 Adopted a proclamation recognizing May 2016 as Mental Wellness Month.

Received comments from Behavioral Health Director Noel O'Neill and MHSA Coordinator Marlinda Butler.

Motion: Groves **Second:** Morris **Carried** Vote: 5-0

Clerk of the Board

1.02 Received a presentation from Tricia Aberg and Kylee White from the Human Response Network regarding smoke free parks.

Consent

Agriculture

2.01 Approved a budget adjustment in the Agricultural Commissioner Department (Dept. 2490) increasing Salaries & Benefits and decreasing Other Charges by \$1,540.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

Auditor/Controller

- 2.02** Approved a budget adjustment in the Auditor-Controller Department (Dept. 1300) increasing revenue and Services & Supplies by \$40,000.

Received comments from Auditor/Controller Angie Bickle.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

- 2.03** Approved an agreement with Gallina, LLP to perform annual financial audits for fiscal years ending June 30, 2016, June 30, 2017, June 30, 2018, June 30, 2019, and June 30, 2020.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.04** Approved an agreement with Rodney Craig Goodman, Jr., CPA to perform budget development services for the 2016-17 annual County budget.

Received comments from Auditor/Controller Angie Bickle and Eric Lono.

Motion: Groves **Second:** Morris **Carried** Vote: 5-0

Behavioral Health Services

- 2.05** Approved an agreement with John Kasdorf to assist with computer and network matters at Trinity County Behavioral Health Services.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.06** Approved an agreement with Mark Armerding, M.D., to provide psychiatric treatment to clients and provide Medical Director Services at TC Behavioral Health Services.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.07** Approved the job specification, salary range and allocated to Behavioral Health Services a Triage Manager at Range M223; effective May 17, 2016 and directed that said change be made to the allocation listing.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

Clerk of the Board

- 2.08** Adopted Resolution No. 2016-039 confirming the continuance of a Local Emergency due to drought conditions.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.09** Approved an agreement with Noel J. O'Neill, LMFT, to serve as Director of Behavioral Health

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.10** Approved regular meeting minutes of May 3, 2016 as submitted by the Clerk.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

County Counsel

- 2.11** Approved an agreement with Murphy and Buchal, LLP to provide legal services as set forth in a settlement agreement arising out of the case of Hou v. Trinity County (Trinity County Superior Court Case No. 16CV002).

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley, Fisher - AYE

District Attorney

District Attorney

- 2.12** Authorized the Chairman to sign the revised Victim Witness Assistance Program Grant VOCA Certificate of Assurance of Compliance form for fiscal year 2015/2016.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

Health & Human Services

- 2.13** Adopted the Trinity County Mass Care and Shelter Plan as a component of the County's Emergency Operations Plan.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.14** Approved a budget adjustment in County Children's Fund Department (Dept. 8511) increasing Revenue by \$217 and Services & Supplies by \$13,008, and decreasing Transfers Out by \$10,000; and approved a budget adjustment in Behavioral Health Service Department (Dept. 4200) decreasing Transfers In and Other Charges by \$10,000.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.15** Approved a budget adjustment in the HHS Realignment Department (Dept. 8503) increasing Transfers Out by \$343,538; approved a budget adjustment in the Indigent Care and Burial Department (Dept. 5080) increasing Transfers In and Other Charges by \$11,590; approved a budget adjustment in the Welfare Department (Dept. 5000) increasing Transfers In by \$184,948, Salaries & Benefits by \$35,660, Services & Supplies by \$36,303 and Other Charges by \$124,575; and approved a budget adjustment in the Categorical Aids Department (Dept. 5050) increasing Transfers In and Other Charges by \$147,000.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.16** Approved amendment number 1 (14-104) to the agreement with Up Town Storage increasing the rent by \$15 per month and changing the storage unit number from 104 to 102.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

- 2.17** Approved the purchase of a 2017 Ford Expedition from Crown Motors for \$45,761.83 and a 2017 Ford Fusion from Harper Motors for \$24,920.80 and authorized the Director of Health and Human Services to sign the required documents.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

Library

- 2.18** Approved an agreement between the Trinity County Library and ByWater Solutions LLC to provide comprehensive technical support and hosting for the Koha integrated library system.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

Personnel

- 2.19** Revised the job title for Risk & Loss Prevention Manager to Risk & Loss Prevention Manager/Personnel Analyst.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley, Fisher - AYE

Transportation

- 2.20** Awarded to DKS Associates the contracts to provide safety studies and to prepare plans, specifications and estimates for striping and signing on select County roads for federal aid project numbers: HSIPL 5905(099), HSIPL 5905(100) and HSIPL 5905(101).

Received comments from Director of Transportation Rick Tippet.

Motion: Morris **Second:** Burton **Carried** **Vote:** 5-0

10:00 AM Public Hearings

Planning

- 3.01** Conducted a public hearing and took the following actions concerning Planning File # P-15-23 (Mulvey) regarding APN 014-070-06, in the Hayfork area:
1. Adopted a Mitigated Negative Declaration, finding that on the basis of the whole record before the Board, including the initial study and comments received, that there is no substantial evidence that the project will have a significant effect on the environment and that a mitigated Negative Declaration reflects the Board's independent judgment and analysis; and
 2. Adopted Resolution No. 2016-040 which approves a Tentative Subdivision Map to subdivide the subject lands into 2 parcels, based on the findings of fact and subject to the conditions of approval attached to the Board resolution, and;
 3. Introduced, waived the reading of and enacted ordinance No. 315-814 amending Trinity County Zoning Ordinance (Ordinance No. 315) by rezoning the northerly portion of APN 014-070-06 from Residential Duplex (R-2) to Retail Commercial (C-1) located at 201 Clinic Avenue, Hayfork; and
 4. Adopted Resolution No. 2016-041 amending the General Plan Designation for the northerly portion of APN 014-070-06 from Multi-Family Residential – Medium Density (MF-M) to Commercial (C); and
 5. Directed staff to review further evaluation of cultural monitoring

Received comments from Senior Planner Carson Anderson, County Counsel Margaret Long, Director of Planning Rick Tippet, Applicant Mulvey, Kay Graves, John Hamilton.

Motion: Burton **Second:** Fenley **Vote:** Fenley, Burton, Groves, Fisher - AYE
Morris - NO

Solid Waste

- 3.02** Conducted a public hearing and authorized the Deputy Director of Solid Waste to submit a Registration Permit Application changing the days and hours of operation of the Hayfork Transfer Station to the Trinity County LEA/Environmental Health Division.

Received comments from Deputy Director of Solid Waste Diane Rader and Debbie Lono.

Motion: Fenley **Second:** Burton **Carried Vote:** 5-0

Reports/Announcements

Reports/Announcements

- 4.01**
- I. Received reports from Treasurer/Tax Collector Terri McBrayer, Director Behavioral Health Noel O'Neill, Clerk/Recorder/Assessor Shanna White, comments from Mike Wear, Director of Transportation Rick Tippet and County Counsel Margaret Long.
 - A. Received a Code Enforcement Update from Director of Building and Development Services Rick Tippet.
 - II. Did not receive a report from County Administrative Officer due to position vacancy.
 - III. Received reports from Members of the Board of Supervisors.
 - A. Supervisor Morris presented proclamation of appreciation recognizing Weaverville Fire Chief Scott Alvord upon his retirement.

Transportation Commission

**RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE
TRANSPORTATION COMMISSION**

Transportation Commission

Transportation Commission

- 5.01** Adopted Resolution No. 2016-042 which authorizes federal funding under the Federal Transit Administration Section 5311 program for a transit capital project.

Received comments from Executive Secretary Rick Tippett.

Motion: Burton **Second:** Fenley **Vote:** Fenley, Burton, Groves, Morris, Fisher - AYE

- 5.02** Received an update from Caltrans Project Manager Clint Burkenpas regarding the 2016 Trinity County State Highway Construction Projects.

Received comments from Executive Secretary Rick Tippett, Diana Sheen, Mike Wear and Kay Graves.

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

County Matters

Auditor/Controller

- 6.01** Approved a budget adjustment in the Public Defender Realignment Department (Dept. 8501) increasing Revenue and Transfers Out by \$1,400; approved a budget adjustment in the Public Defender Department (Dept. 2170) increasing Transfers In by \$1,400 and Services & Supplies by \$9,097, and approved a budget adjustment in the General Fund Contingency Department (Dept. 9901) decreasing Contingency by \$7,697.

Received comments from Auditor/Controller Angie Bickle and County Counsel Margaret Long.

Motion: Groves **Second:** Fenley **Carried** Vote: 5-0

Health & Human Services

- 6.02** Pursuant to Trinity County Code Section 2.60.410(A)(2) authorized hiring a Staff Services Analyst II at Range G194 Step C in the Health & Human Services department, effective June 1, 2016.

Received comments from Deputy Director of Health and Human Services Liz Hamilton and County Counsel Margaret Long.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

Transportation

- 6.03** Pursuant to Trinity County Code Section 2.60.470(c) authorized the Director of Transportation to be paid for 80 hours of vacation in May 2016 and 80 hours of vacation in November 2016.

Received comments from Director of Transportation Rick Tippett, County Counsel Margaret Long, Auditor/Controller Angie Bickle and Kay Graves.

Motion: Burton **Second:** Groves **Carried** Vote: 5-0

Treasurer/Tax Collector

- 6.04** Adopted Resolution No. 2016-043 approving the discontinuance of the Treasury Oversight Committee.

Received comments from Treasurer/Tax Collector Terri McBrayer, County Counsel Margaret Long and Kay Graves.

Motion: Burton **Second:** Fenley **Vote:** Fenley, Burton, Groves - AYE
Morris, Fisher - NO

Treasurer/Tax Collector

6.05 Approved the Trinity County Annual Investment Policy (No. 16-03).

Received comments from Treasurer/Tax Collector Terri McBrayer, Kay Graves and Diana Sheen.

Motion: Groves **Second:** Fenley **Carried** Vote: 3-2
Morris, Fisher - NO

Closed Session

7.01 Government Code Section 54954.5(e) - Public Employee Evaluation: County Counsel

Evaluation was held.

