

MEETING MINUTES

2016-07-06

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret Long - County Counsel/Clerk of the Board

Naomi Merwin - Deputy Clerk of the Board

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Fenley

Public Comment - Andrew Franklin, Bobbi Chadwick, Liz McIntosh, Duncan McIntosh, Mai Vue, Isaiah Chadwick, Carla from Hyampom, Debbie Lono, Jacob Johnson and Eddy Brian.

Presentations

Board of Supervisors

1.01 Adopted a proclamation of appreciation recognizing Tom McKnight for 29 years of service as Planning Commissioner for District 4.

Motion: Groves **Second:** Burton **Carried** Vote: 5-0

Health & Human Services

1.02 Received an informational presentation from Partnership HealthPlan of California (PHC) Executive Director Margaret Kisliuk providing health care related statistical information for Trinity County.

Received comments from Director of Health and Human Services Letty Garza and Mark Feely.

Risk Management

1.03 Tindel representative Randy Robertson presented the 2016 Annual Employee Safety Award to Personnel Analyst Monica Stygar.

Received Comments from Loss Prevention Specialist Becca Cooper.

Transportation

Transportation

- 1.04** Received a presentation from Kittelson and Associates, Inc. Senior Principal Engineer Brian Ray, P.E. regarding alternative roundabout designs for the intersection of Lance Gulch Road and State Highway 299 in Weaverville, and provided direction to Staff regarding traffic control at the intersection.

Received comments from Director of Transportation Rick Tippet, Quincy Engineering Inc. Principal Engineer/Project Manager Jim Foster, P.E., John Hamilton, Mark Feely, Eric Lono, Diana Sheen, Kelli Gant, Scott White, Kay Graves, John Brower, Tom Ballanco and Bobbi Chadwick.

Direction was given to staff to continue exploring alternative roundabout designs, and to schedule a public workshop in District 2.

Consent

Auditor/Controller

- 2.01** Approved a budget adjustment in the Copier Trust Department (Dept. 8802) increasing Services & Supplies by \$3,431 and Other Charges by \$6,600, and decreasing Fixed Assets by \$10,091.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.02** Approved a budget adjustment in the Supp Law Enforcement Realignment Department (Dept. 8560) increasing Revenue and Transfers Out by \$18,888; approved a budget adjustment in the Sheriff's Department (Dept. 2200) increasing Transfers In by \$12,409; approved a budget adjustment in the Jail Department (Dept. 2300) increasing Transfers In by \$469; approved a budget adjustment in the District Attorney Department (Dept. 2100) increasing Transfers In by \$536; and approved a budget adjustment in the Juvenile Hall Department (Dept. 2460) increasing Transfers In and Services & Supplies by \$5,474.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.03** Approved amendment number 1 to the agreement with MGT of America extending the term to June 30, 2018 and increasing the maximum cost by \$16,000.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

Clerk of the Board

- 2.04** Adopted Resolution No. 2016-057 confirming the continuance of a Local Emergency due to drought conditions.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.05** Approved an agreement with the California Department of Forestry and Fire Protection (CAL FIRE) to provide training services in FY 2016/17.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.06** Approved the regular meeting minutes of June 21, 2016 as submitted by the Clerk.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

Clerk Recorder Assessor

Clerk Recorder Assessor

- 2.07** Accepted the Certification of the Canvass of the June 7, 2016 Presidential Primary Election completed on June 27, 2016, and directed the Clerk to let the record show that the Official Statement of Votes Cast is hereby made a part of the minutes of the Board, and the following candidates are hereby declared elected to the offices specified:
Board of Supervisors District 2: Judy Morris;
Board of Supervisors District 3: Barbara Chadwick; and
Board of Supervisors District 5: John Fenley.

Received comments from Kay Graves and Clerk/Recorder/Assessor Shanna White.

Motion: Fenley **Second:** Burton **Carried** Vote: 5-0

General Services

- 2.08** Approved a budget adjustment in the General Services Department (Dept. 1750) increasing Revenues by \$21,814 and Transfers Out by \$78,266, and decreasing Services & Supplies by \$56,452; and approved a budget adjustment in the Capital Building Projects Department (Dept. 1810) increasing Transfers In by \$78,266.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.09** Approved a budget adjustment in the Vehicle Abatement Department (Dept. 2950) increasing Services & Supplies by \$5,000.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.10** Approved a budget adjustment in the Working Capital Motor Pool Department (Dept. 8803) increasing Services & Supplies by \$20,000.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.11** Approved an agreement with Paul Scribner Construction for as needed heavy equipment services.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.12** Approved an agreement with Robert Storckman Plumbing for as needed plumbing services.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.13** Approved an agreement with Trinity Welding for as needed basic welding services.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

Health & Human Services

- 2.14** Approved a Memorandum of Understanding (MOU) with the Trinity County Children and Families First Commission for the provision of support for the 2016 Summer Meals Program and authorized the Health and Human Services Director to sign the MOU.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

- 2.15** Approved a Memorandum of Understanding with the Human Response Network (HRN) allowing the Intergovernmental Transfer (IGT) Policy Council to allocate IGT funds to HRN for their transportation assistance program and allowing Trinity County Health and Human Services to provide payment for a portion of the IGT Funds to HRN.

Motion: Morris **Second:** Groves Vote: Groves, Morris, Burton, Fenley and Fisher - AYE

Health & Human Services

2.16 Approved amendment number 2 to the agreement with the Human Response Network extending the term to July 30, 2019 and increasing the maximum cost by \$120,000 to provide in-home parenting education to at-risk families.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

2.17 Approved an agreement with David Herfindahl, MD authorizing the application of fluoride varnish to children who have an increased risk for dental caries and authorized the Health and Human Services Director to sign the Standing Medical Order.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

2.18 Approved an agreement with the Trinity County Resource Conservation District (RCD) allowing RCD to use a Health and Human Services vehicle for transporting children enrolled in the annual Young Family Ranch Summer Camp during related field trips.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

Risk Management

2.19 Approved a budget adjustment in the Risk Management Department (Dept. 1890) increasing Revenues by \$23,002, Salaries & Benefits by \$21,818 and Services & Supplies by \$1,184.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

Solid Waste

2.20 Approved an agreement with Waste Tire Products to provide recycling of CRT's/E-Waste from the Solid Waste Transfer Stations.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

Transportation

2.21 Continued to July 19, 2016, the approval of a budget adjustment in the Building Department (Dept. 2480) decreasing Salaries and Benefits and increasing Services & Supplies by \$1,500.

Received comments from Liz McIntosh, Martha Wofford and Director of Transportation Rick Tippett.

Motion: Groves **Second:** Morris **Carried** **Vote:** 5-0

2.22 Authorized the Chairman to sign a letter to Senator Mike McGuire, in support of SB-1 Transportation funding: environmental mitigation: oversight and AB-1591 Transportation funding.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

2.23 Ratified the Chairman's signature on an agreement with The Adams Companies, LLC. To prepare a draft project scope of work and Independent Fee Estimate (IFE) for an Airport Layout Plan (ALP) for the Ruth Airport.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

2.24 Ratified the Chairman's signature on an agreement with The Adams Companies, LLC, to prepare a draft project scope of work and Independent Fee Estimate (IFE) for an Airport Master Plan (AMP) for the Trinity Center Airport.

Motion: Morris **Second:** Groves **Vote:** Groves, Morris, Burton, Fenley and Fisher - AYE

Reports/Announcements

- 3.01 I. Received a report from Director of Transportation Rick Tippett.
 - A. Received a Code Enforcement Update from Director of Transportation Rick Tippett.
- II. Received a report regarding the County Administrative Officer position from County Counsel Margaret Long.
- III. Received reports from Members of the Board of Supervisors.

Transportation Commission

RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE TRANSPORTATION COMMISSION

Transportation Commission

- 4.01 Received an update from Caltrans Project Manager, Clint Burkenpas, regarding the bi-annual STIP progress report, focusing on Highway 3 turnouts.

Received comments from Executive Secretary Rick Tippett and Caltrans Project Manager Clint Burkenpas.

ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS

County Matters

Clerk of the Board

- 5.01 Acknowledged receipt of and assigned Supervisor Fisher to draft a response to Grand Jury Report SDR 2015-2016-001 Water Committee.

Motion: Fenley **Second:** Groves **Carried** Vote: 5-0

- 5.02 Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 considered Adam Wanty's request to have the Code Enforcement Appeal Fee of \$1,050 waived.

Received comments from Adam Wanty, County Counsel Margaret Long, applicant' attorney Dorji Roberts and Liz McIntosh.

Motion by Supervisor Burton to approve the fee waiver application failed due to the lack of a second.

Motion by Supervisor Morris, seconded by Supervisor Groves to deny the fee waiver application and issue a refund if the applicant's citation was successfully overturned in its entirety during the appeal process, failed due to passing of a subsequent motion.

Subsequent motion by Supervisor Fenley to deny the fee waiver application failed due to the lack of a second.

Tabled consideration of Adam Wanty's fee waiver application for clarification on notification process.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

- 5.03 Tabled consideration of Airiya D. Song's fee waiver application for clarification on notification process.

Received comments from County Counsel Margaret Long and applicant's attorney Dorji Roberts.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

- 5.04 Tabled consideration of Albert Uribe's fee waiver application for clarification on notification process.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

Clerk of the Board

5.05 Tabled consideration of G and T Holding's fee waiver application for clarification on notification process.

Received comments from applicant's attorney Dorji Roberts.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

5.06 Tabled consideration of Joe Townsend's fee waiver application for clarification on notification process.

Received comments from Joe Townsend.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

5.07 Tabled consideration of Mai Vue's fee waiver application for clarification on notification process.

Received comments from applicant's attorney Dorji Roberts.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

5.08 Tabled consideration of Martha Wofford's fee waiver application for clarification on notification process.

Received comments from applicant's attorney Dorji Roberts.

Motion: Morris **Second:** Groves **Carried** Vote: 5-0

5.09 Tabled consideration of Pa Thao's fee waiver application for clarification on notification process.

Received comments from applicant's attorney Dorji Roberts and Tom Ballanco.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

Closed Session

6.01 Government Code Section 54954.5(e) - Public Employee Evaluation: Director of Transportation.

Evaluation was held.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

L. KARL FISHER, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____
Deputy