

MEETING MINUTES

2016-07-19

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Joe Larmour - Deputy County Counsel

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Burton

Public Comment - Received comments from Liz McIntosh, Lelena Winn, Tim Wright, Terry Mines and Adam Li.

Presentations

Auditor/Controller

1.01 Received a presentation on the Comprehensive Annual Financial Report (CAFR), Single Audit Report and Management Report for the period ended June 30, 2015 as by Brad Constantine of Gallina, LLP, Certified Public Accountants.

Received comments from Auditor/Controller Angie Bickle.

Clerk of the Board

1.02 Received a presentation from USFS Forest Supervisor Dave Meyer regarding insects and disease on national forest lands.

Received comments from Mark Feely, Jose Acosta and Duncan McIntosh.

Consent

Agriculture

Agriculture

- 2.01** Approved an agreement with the California Department of Food and Agriculture (16-0087) to reimburse the Trinity County Agriculture Department to place and service traps for the detection of exotic insect pests.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.02** Approved an agreement with the California Department of Food and Agriculture (16-0265-SA) to reimburse the Trinity County Agriculture Department to provide organic registrations and amendments, spot inspections, soil and tissue residue sampling and complaint investigations.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.03** Approved the Work and Financial Plan (16-73-06-0281-RA) with the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA-APHIS-WS).
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Auditor/Controller

- 2.04** Approved a budget adjustment for FY 2015/16 in the Working Capital Copier Trust Department (Dept. 8802) increasing Services & Supplies by \$3,200 and Fixed Assets by \$1,300, and decreasing Depreciation by \$4,500.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.05** Approved amendment number 4 to the agreement with Tina Thomas dba INFOSHA, extending the term to June 30, 2019 and increasing the maximum cost by \$10,000 for developing and modifying new and existing Click Drag and Drill reports.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Behavioral Health Services

- 2.06** Approved a budget adjustment for FY 2015/16 in the Alcohol & Other Drugs Services Department (Dept. 4230) increasing Revenue by \$34,950, Salaries & Benefits by \$21,300, and Services & Supplies by \$13,650.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.07** Approved a budget adjustment for FY 2015/16 in the Behavioral Health Services Department (Dept. 4200) increasing Transfers In by \$20,925; approved a budget adjustment for FY 2015/16 in the Alcohol & Other Drug Services Department (Dept. 4230) increasing Transfers In by \$10,800; approved a budget adjustment for FY 2015/16 in the BHS Realignment 2011 Department (Dept. 8504) increasing Transfers Out by \$10,800; and approved a budget adjustment for FY 2015/16 in the Mental Health Realignment Department (Dept. 9494) increasing Transfers Out by \$20,925.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.08** Approved an agreement with NorCal Services for Deaf & Hard of Hearing, Inc. to provide the required communication services for deaf, hard-of-hearing, or deaf-blind clients.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.09** Approved an agreement with North Valley Behavioral Health, LLC, dba NVBH, to provide inpatient, involuntary and voluntary, acute care services to adult Medi-Cal beneficiaries of Trinity County.

Received comments from Kay Graves and Director of Behavioral Health Services Noel O'Neil.
Motion: Groves **Second:** Burton **Carried** **Vote:** 5-0
- 2.10** Approved an agreement with Willow Glen Care Center to provide board and care services at Alpine House to residents of Trinity County.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Behavioral Health Services

2.11 Approved an agreement with Willow Glen Care Center to provide board and care services to residents of Trinity County.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Child Support Services

2.12 Approved an agreement with Verizon Wireless to connect the Child Support Services laptop to the State computer system while in court.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Clerk of the Board

2.13 Adopted Resolution No. 2016-059 confirming the continuance of a Local Emergency due to drought conditions.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

2.14 Continued, to allow review by County Counsel, approval of the regular meeting minutes of July 6, 2016 as submitted by the Clerk.

Received comments from Kay Graves and Deputy County Counsel Joe Larmour.

Motion: Groves **Second:** Fenley **Carried** **Vote:** 5-0

County Administrative Officer

2.15 Approved a budget adjustment for FY 2015/16 in the Co Admin/Personnel Department (Dept. 1200) increasing Interfund Expenses and decreasing Services & Supplies by \$25.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

2.16 Approved a budget adjustment for FY 2015/16 in the Trinity County Waterworks #1 Department (Dept. 8667) increasing Revenue and Services & Supplies by \$2,535.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

County Counsel

2.17 Discussed approving a budget adjustment for FY 2015/16 in the County Counsel Department (Dept. 1600) increasing Revenue and Services & Supplies by \$51,042.

Received comments from Auditor/Controller Angie Bickle, Deputy County Counsel Joe Larmour, Terry Mines, Kay Graves and County Administrative Office Accountant Louise Holson.

Supervisor Burton's motion to continue item 2.17 failed for lack of a second.

Motion to approve item 2.17.

Motion: Groves **Second:** Fenley **Carried** **Vote:** 4-1
Burton - NO

District Attorney

2.18 Approved a budget adjustment for FY 2015/16 in the District Attorney Department (Dept. 2100) increasing Interfund UAL by \$2,569, and decreasing Revenue by \$24,570, Salaries and Benefits by \$9,268 and Services & Supplies by \$17,871.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

District Attorney

- 2.19** Approved a budget adjustment for FY 2015/16 in the Victim Witness Grant Department (Dept. 8192) increasing Revenue by \$12,685, Salaries and Benefits by \$9,791 and Services & Supplies by \$4,014, and decreasing Interfund UAL by \$1,120.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Grants

- 2.20** Approved a budget adjustment for FY 2015/16 in the CDBG PI Department (Dept. 1974) increasing Interfund Expenses and decreasing Services & Supplies by \$10,153.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Health & Human Services

- 2.21** Approved a budget adjustment for FY 2015/16 in the Health Department (Dept. 4000) increasing Transfers Out and decreasing Services & Supplies by \$3,434; and approved a budget adjustment for FY 2015/16 in the Women Infants & Children Department (Dept. 4180) increasing Transfers In and decreasing Revenue by \$3,434.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

- 2.22** Approved a budget adjustment for FY 2015/16 in the Welfare Department (Dept. 5000) increasing Fixed Assets and decreasing Other Charges by \$70,683.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

- 2.23** Approved amendment number 1 to the agreement with Cascade Software Systems, Inc. increasing the maximum cost by \$15,000 for timecard/labor distribution, accounts payable, project/grants ledger, budget expenditures ledger and loan portfolio system modules.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

- 2.24** Approved amendment number 1 to the Memorandum of Understanding with Trinity County Solid Waste extending the term to June 30, 2017 for training and support throughout the Cost Accounting Management System implementation.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

- 2.25** Approved amendment number 2 to the Memorandum of Understanding with the Trinity County Office of Education extending the term to June 30, 2017 and increasing the maximum cost by \$2,530 to provide tutoring services for Child Protective Services foster youth in open child welfare cases.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

- 2.26** Approved an agreement with Glenn County Health and Human Services Agency for providing Child Welfare Services/Case Management System staff training.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Library

- 2.27** Approved a budget adjustment for FY 2015/16 in the Library Department (Dept. 6000) increasing Revenue and Salaries & Benefits by \$1,211.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Personnel

- 2.28** Approved an agreement with CPS HR Consulting for Board of State and Community Corrections (BSCC) Examinations.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Sheriff

2.29 Approved a budget adjustment for FY 2015/16 in the Animal Control Department (Dept. 2350) increasing Revenue by \$7,700, Interfund UAL by \$10, Services & Supplies by \$6,890, and Interfund Expense by \$800.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

2.30 Approved a budget adjustment for FY 2015/16 in the Emergency Services - OES Department (Dept. 2260) increasing Interfund UAL by \$618 and Services & Supplies by \$14,637, and decreasing Salaries & Benefits by \$15,006 and Interfund Expense by \$249.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

2.31 Approved a budget adjustment for FY 2015/16 in the Jail Department (Dept. 2300) increasing Interfund UAL by \$27,500, Services & Supplies by \$17,030, Other Charges by \$4,000 and Fixed Assets by \$5,470, and decreasing Salaries & Benefits by \$54,000.

Received comments from Sheriff's Department Business Manager Mary Treece.

Motion: Groves **Second:** Burton **Carried** **Vote:** 5-0

2.32 Approved a budget adjustment for FY 2015/16 in the Jail Health Department (Dept. 2301) increasing Services & Supplies and decreasing Salaries & Benefits by \$15,000.

Received comments from Sheriff's Department Business Manager Mary Treece.

Motion: Morris **Second:** Groves **Carried** **Vote:** 5-0

2.33 Approved a budget adjustment for FY 2015/16 in the Lake Patrol Department (Dept. 2210) increasing Interfund UAL by \$1,568 and Services & Supplies by \$14,152, and decreasing Salaries & Benefits by \$15,000 and Interfund Expense by \$720.

Received comments from Sheriff's Department Business Manager Mary Treece.

Motion: Groves **Second:** Burton **Carried** **Vote:** 5-0

2.34 Approved a budget adjustment for FY 2015/16 in the Local Law Enforcement Sheriff Realignment Department (Dept. 8561) increasing Revenues and Transfers Out by \$64,490.

Received comments from Sheriff's Department Business Manager Mary Treece.

Motion: Morris **Second:** Groves **Carried** **Vote:** 5-0

2.35 Approved a budget adjustment for FY 2015/16 in the Sheriff's Department (Dept. 2200) increasing Revenues by \$387,000, Services & Supplies by \$532,290 and Transfers In by \$64,490, and decreasing Salaries & Benefits by \$80,000, Interfund Expenses by \$21,000, and Fixed Assets by \$14,800; and approved a budget adjustment for FY 2015/16 in the Coroner Department (Dept. 2110) increasing Services & Supplies by \$35,000.

Received comments from Sheriff's Department Business Manager Mary Treece and Auditor/Controller Angie Bickle.

Motion: Groves **Second:** Burton **Carried** **Vote:** 5-0

2.36 Approved a budget adjustment for FY 2015/16 in the State & Local Asset Seizure Department (Dept. 8593) increasing Revenue and Fixed Assets by \$55,132.

Received comments from Sheriff's Department Business Manager Mary Treece and Sheriff Bruce Haney.

Motion: Morris **Second:** Fenley **Carried** **Vote:** 5-0

Sheriff

- 2.37** Approved an agreement with Trinity Tire Factory for as needed general tire repair and/or replacement, vehicle repair services, emergency vehicle road service and other vehicle maintenance to Trinity County Sheriff's Office vehicles.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Transportation

- 2.38** Approved a budget adjustment for FY 2015/16 in the Airport Development Maintenance Department (Dept. 1853) increasing Interfund Expenses and decreasing Fixed Assets by \$40,000.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.39** Approved a budget adjustment for FY 2015/16 in the Airport Operations Department (Dept. 1852) increasing Services and Supplies by \$3,192 and Interfund Expenses by \$2,308, and decreasing Transfers Out by \$5,500.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.40** Approved a budget adjustment for FY 2015/16 in the Planning Department (Dept. 2800) increasing Interfund Expenses and decreasing Salaries & Benefits by \$12,000.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.41** Approved a budget adjustment for FY 2015/16 in the Public Works Department (Dept. 3000) increasing Interfund Expenses and decreasing Services & Supplies by \$22,500.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.42** Approved a budget adjustment for FY 2015/16 in the Special Aviation Development Department (Dept. 1854) increasing Interfund Expense by \$22,500, and decreasing Transfers In by \$5,500 and Fixed Assets by \$28,000.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.43** Approved a budget adjustment for FY 2015/16 in the Surveyor Department (Dept. 1910) increasing Interfund Expenses and decreasing Services & Supplies by \$4,400.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.44** Approved a sole source agreement with the Chico State University, Chico Research Foundation to prepare an economic, demographic and labor statistical profile of Trinity County.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.45** Approved an agreement with Trillium Solutions for annual Trinity Transit web site and GTFS software subscriptions, a one time web site update and developer time and assistance as needed.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE
- 2.46** Awarded to North State Resources and Sycamore Environmental Consultants the agreements for on-call environmental services and authorized the Director of Transportation or his designee to sign specific task orders covered under the contract.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Burton, Groves and Fisher - AYE

Transportation

- 2.47** Continued from July 6, 2016, discussed approving a revised budget adjustment in the Building Department (Dept. 2480) increasing Revenue by \$11,000 and Interfund Expenses by \$51,000, and decreasing Salaries & Benefits by \$6,500 and Services & Supplies by \$33,500.

Received comments from Auditor/Controller Angie Bickle, Liz McIntosh, Terry Mines, Deputy County Counsel Joe Larmour and Director of Transportation Rick Tippett.

Supervisor Burton's motion to continue item 2.47 for review by County Counsel failed for lack of a second.

Motion to approve item 2.47.

Motion: Fenley **Second:** Morris **Carried** Vote: 4-1
Burton - NO

Veterans Services

- 2.48** Approved a budget adjustment for FY 2015/16 in the Veterans Services Officer Department (Dept. 5090) increasing Salaries & Benefits and decreasing Services & Supplies by \$141.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Burton, Groves and Fisher - AYE

- 2.49** Approved the Medi-Cal Certificate of Compliance and Subvention Certificate of Compliance for FY 2016/17.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Burton, Groves and Fisher - AYE

Reports/Announcements

- 3.01** I. Received a report from Director of Transportation Rick Tippett.
A. Did not receive a Code Enforcement Update.
- II. Did not receive a report from the County Administrative Officer due to the position being vacant.
- III. Received reports from Members of the Board of Supervisors.

County Matters

Auditor/Controller

- 4.01** Adopted Resolution No. 2016-058 authorizing Trinity County to issue a Tax Revenue Anticipation Note for FY 2016/17 in the amount of \$3,000,000 with Umpqua Bank and authorized the County Auditor and County Treasurer to sign the Tax Revenue Anticipation Note, 2016.

Received comments from Auditor/Controller Angie Bickle.

Motion: Fenley **Second:** Morris Vote: Morris, Fenley, Groves and Fisher - AYE
Burton - NO

- 4.02** Approved a budget adjustment for FY 2015/16 in the Public Defender Department (Dept. 2170) increasing Services & Supplies by \$17,245; and approved a budget adjustment for FY 2015/16 in the Contingency General Fund Department (Dept. 9901) decreasing Appropriation for Contingency by \$17,245.

Received comments from Auditor/Controller Angie Bickle.

Motion: Burton **Second:** Morris **Carried** Vote: 5-0

Personnel

Personnel

- 4.03** Approved amendment number 12 to the agreement with CalPERS to amend the terms and provisions of the retirement plan with CalPERS to add Pre-Retirement Option 2W Death Benefits for Miscellaneous members; authorized the Chairman and/or County Counsel to sign any other required documents to complete the amendment; and introduced and waived the reading of an ordinance amending Trinity County Code Section 2.60.841 Public Employees' Retirement System - Terms and Conditions--General.

Received comments from Personnel Analyst Monica Stygar.

Motion: Groves **Second:** Burton **Carried** Vote: 5-0

Closed Session

- 5.01** Government Code section 54954.5(f) - Labor Negotiations
County's Designated Representatives: David Prentice and Shelly Pourian
Employee Organization: Deputy Sheriff's Association

Direction was given to staff.

Addendum

Board of Supervisors

- A** Chairman pulled item A, creation of a Commercial Medical Marijuana Cultivation Regulatory Framework Ad Hoc Committee and appointing Supervisors Karl Fisher and Keith Groves, for further review by County Counsel.

Personnel

- B** Pursuant to Trinity County Code Section 2.60.410(2) authorized hiring a permanent part-time Transit Driver at Range G159 Step B effective June 20, 2016.

Received comments from Director of Transportation Rick Tippet.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

Planning

- C** Waived the reading of and directed the Clerk to let the records show that an extension of Urgency Ordinance No. 315-815 adding Section 32(N) to Trinity County Zoning Ordinance 315, a moratorium prohibiting three-acre timberland conversion exemptions except under expressed conditions, enacted on June 7, 2016, is approved for a period of 10 months and 15 days.

Received comments from Director of Transportation Rick Tippet and Diana Sheen.

Motion: Fenley **Second:** Burton **Vote:** Burton, Fenley, Groves, Morris and Fisher - AYE

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

L. KARL FISHER, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____
Deputy