

**TRINITY COUNTY  
BOARD OF SUPERVISORS**  
Trinity County Library  
Conference Room  
Weaverville, CA

**MEETING MINUTES**

2016-10-18

**Chairman**  
**Supervisor Karl Fisher - District 3**

**Vice Chairman**  
**Supervisor John Fenley - District 5**

**Supervisor Keith Groves - District 1**  
**Supervisor Judy Morris - District 2**  
**Supervisor Bill Burton - District 4**

**VACANT - County Administrative Officer**  
**Margaret Long - County Counsel / Clerk of the Board**  
**Naomi Goulette - Deputy Clerk of the Board**

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**Meeting called to order in open session at 9:00 AM.**

**Pledge of Allegiance - Supervisor Morris**

**Public Comment - No comments received.**

## Consent

### Auditor/Controller

- 1.01** Adopted Resolution No. 2016-083 which authorizes Hyampom Community Services District to have a biennial audit of their records performed in place of an annual audit.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.02** Approved a budget adjustment in the Local Community Corrections Realignment Department (Dept. 8499) decreasing Transfers Out by \$60,328; approved a budget adjustment in the Contributions to Other Funds Department (Dept. 1990) increasing Transfers Out by \$60,328; approved a budget adjustment in the General Fund Discretionary Department (Dept. 1000) decreasing Transfers In by \$100,000; and approved a budget adjustment in the Jail Capital Projects Department (Dept. 1812) increasing Transfers in by \$100,000.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.03** Approved a budget adjustment in the Sheriff's Department (Dept. 2200) increasing Salaries & Benefits by \$20,000.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

### Clerk of the Board

## Clerk of the Board

- 1.04** Adopted Resolution No. 2016-084 confirming the continuance of a Local Emergency due to drought conditions.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.05** Approved amendment number 1 to the agreement with The Howard E. Nyhart Company, Inc. increasing the maximum cost by \$250 and extending the term to 9/30/16 to provide actuarial consulting services for Other Post-Employment Benefits (OPEB) in compliance with Governmental Accounting Standards Board (GASB) Statement Numbers 43 and 45.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.06** Approved the regular meeting minutes from October 4, 2016, as submitted by the Clerk.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## Health & Human Services

- 1.07** Approved a Memorandum of Understanding with the Trinity County Office of Education (TCOE) authorizing a partnership with TCOE so their nursing staff can assist with the October 26, 2016 mass vaccination drive-through clinic.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.08** Approved amendment number 1 to the agreement with the California State Department of Social Services, Adoptions Bureau (CDSS) extending the term to June 30, 2019 and increasing the max cost by \$242,880.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.09** Approved amendment number 1 to the agreement with Valley Industrial Communications extending the term to July 30, 2019, increasing the max cost by \$10,000, revising Exhibit A: Services Pricing and changing the insurance requirements to provide general radio communications and/or electronic services for the general purchase of radio service equipment and/or electronics and installation.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.10** Approved amendment number 2 to the agreement with the Human Response Network increasing the max cost by \$9,361 for FY 2016/17 for tobacco education services and activities, as specified in the state-mandated Trinity County Tobacco Education Plan.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.11** Approved an agreement with Northern California EMS, INC. to provide services in response to medical emergencies, multi-casualty incidents and disaster response.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.12** Approved an agreement with Shasta County to provide training, technical assistance, Registered Dietitian, and Lactation Consultant services for the Women, Infants, and Children (WIC) Program, and authorized the Director of Health and Human Services to sign minor amendments.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.13** Approved changing the name of Health and Human Services "Child Protective Services" unit to "Child Welfare Services."  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## Health & Human Services

- 1.14** Approved the following 6 operational agreements:  
HRN and Trinity County Sheriff's Office;  
HRN and Trinity County Behavioral Health Services;  
HRN and Trinity County Health and Human Services Department;  
HRN and Trinity County Probation Department;  
HRN and Trinity County District Attorney's Office; and  
HRN and Trinity County District Attorney's Office Victim Witness Assistance Program  
to collaborate on services provided to victims of domestic violence and sexual assault; and authorized the  
Department Heads to sign their respective agreement(s).
- Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.15** Approved the Trinity County Health and Human Services Children's Medical Services Plan and Fiscal  
Guidelines for FY 2016/17.
- Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## Information Technology

- 1.16** Approved amendment number 1 to the agreement with Velocity Communications, Inc. revising Exhibit B to  
increase the monthly lease and maintenance payments by \$210 per month and revising Exhibit C to include  
1.4 miles of dark fiber services between the Planning Department and Tom Bell Road to lease dark fiber  
optic strands within the Contractor's fiber optic communication system.
- Received comments from Diana Sheen.
- Motion:** Morris      **Second:** Fenley      **Carried** **Vote:** 5-0

## Personnel

- 1.17** Approved a side letter with the Management Confidential Unit regarding amendment to Article 5 Leave,  
Section 2 - Professional Leave.
- Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## Planning

- 1.18** Approved a budget adjustment for FY 2016/17 for Planning Department (Dept. 2800) increasing Revenue  
and Other Charges by \$3,000.
- Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## Solid Waste

- 1.19** Adopted Resolution No. 2016-087 which removes the following assets from Solid Waste's Capital Asset  
Inventory:  
Asset ID 13254 2008 McNeilus Front Loader, SW Veh #3228, VIN 3BPZL00X48F718367; and  
Asset ID 13242 Solid Waste Server.
- Received comments from Deputy Director of Solid Waste Diane Rader (Attachment A).
- Motion:** Morris      **Second:** Burton      **Vote:** Burton, Morris, Groves, Fenley and Fisher - AYE
- 1.20** Approved an agreement with B&B Portable Toilets, LLC to provide and service portable toilets.
- Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.21** Approved an agreement with Northstate Recycling to haul and recycle metal wastes consolidated at the  
Weaverville, Hayfork, Ruth and Burnt Ranch Transfer Stations.
- Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## Transportation

- 1.22** Adopted Resolution No. 2016-085 approving a standard addendum to hangar lease agreements which adds an electrical surcharge for County owned hangars at Trinity Center Airport and authorized the Director of Transportation to execute addenda.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.23** Approved amendment number 1 to the Memorandum of Agreement (MOA) with the Nor Rel Muk Band of Wintu Nation, correcting a typographical error and thereby affirming the term of the MOA covers a five (5) year period to provide Cultural Monitoring services during construction of County projects.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.24** Approved amendment number 3 to the agreement with Enplan extending the term to 6/30/17.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.25** Approved rescinding the grant award (16-146) for the Overlay and Restripe Runway Project at Ruth Airport and authorized the Director of Transportation to sign the Letter of Concurrence withdrawing the grant award.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.26** Ratified the Department Heads signatures on a Memorandum of Understanding between Building & Planning Department and the Sheriff's Department to provide code enforcement and abatement services.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE
- 1.27** 1. Ratified the Director of Transportation's signature approving Contract Change Orders #13, 14, 15, 16, 19, 20, 21, 22, 23, 25, 27, 28 and 29 with Tullis, Inc. of Redding, California increasing the maximum cost by \$74,189 to provide additional erosion and sediment control facilities, additional water pollution monitoring, additional rock slope protection and RSP fabric, additional hydroseeding, removal of a gate, change of fencing type, regrading of earthwork, changes to driveway #3, additional SWPPP work, a reduction in HMA price, additional HMA dike, apprenticeship training costs, re-hydroseeding of roadway slopes and adjustment of various contract quantities at item prices;
2. Authorized the Director of Transportation to execute and issue the Notice of Completion;
3. Authorized the release of the performance bond and the release of the labor and materials bond, within the statutory 30 day time period, if no claims are made against the project; and
4. Adopted Resolution No. 2016-086 which accepts the road improvements into the County Maintained Road System.  
**Motion:** Groves      **Second:** Fenley      **Vote:** Fenley, Groves, Morris, Burton and Fisher - AYE

## **Reports/Announcements**

- 2.01** I. Received reports from the Director of Health and Human Services Letty Garza and the Director of Transportation Rick Tippet.  
a. Received a Code Enforcement Update from County Counsel Margaret Long.  
II. Did not receive a report from the County Administrative Officer due to the position being vacant  
III. Received reports from members of the Board of Supervisors

## **Transportation Commission**

**RECESSED AS THE BOARD OF SUPERVISORS AND CONVENED AS THE  
TRANSPORTATION COMMISSION**

## Transportation Commission

## Transportation Commission

- 3.01** Made the following appointments to the Social Service Transportation Advisory Council (SSTAC): Caedy Minoletti as Social Service Provider for Persons of Limited Means to complete a vacated term ending December 31, 2018; and Ralph "Lyn" Barber as Senior Social Service Provider to complete a vacated term ending December 31, 2016.

Received comments from Senior Transportation Planner Polly Chapman.

**Motion:** Fenley      **Second:** Groves      **Carried** Vote: 5-0

## **ADJOURNED AS THE TRANSPORTATION COMMISSION AND RECONVENED AS THE BOARD OF SUPERVISORS**

### **County Matters**

#### Clerk of the Board

- 4.01** Created the Permanent Commercial Medical Marijuana Ordinance ad hoc Committee, and appointed Supervisors Morris and Groves.

Motion: Groves      Second: Fenley  
Vote: 5-0

Created the California State Marijuana Legislation ad hoc Committee, and appointed Supervisors Morris and Fenley.

Received comments from County Counsel Margaret Long, Liz McIntosh and Tom Ballanco.

**Motion:** Groves      **Second:** Burton      **Carried** Vote: 5-0

- 4.02** Pursuant to Trinity County Fee Waiver Policy and Trinity County Code Section 8.90.170 approved Richard Frederick's request to have the Code Enforcement Appeal Fee of \$1,050 waived.

All witnesses were sworn in.

Received comments from Richard Frederick, County Counsel Margaret Long and Tom Ballanco.

**Motion:** Burton      **Second:** Morris      **Carried** Vote: 5-0

#### Health & Human Services

- 4.03** Eliminated the Quality Assurance Manager (M215) from the allocation listing and added one (1) Administrative Coordinator I/II at Range G164 and G174, effective November 1, 2016, in the Health & Human Services, Social Services Division.

Received comments from Director of Health and Human Services Letty Garza.

**Motion:** Burton      **Second:** Morris      **Carried** Vote: 5-0

- 4.04** Reclassified the Quality Assurance Manager (M215C) position to an Administrative Coordinator II which will result in Y-rating the incumbent at Y174C, effective November 1, 2016, in the Health & Human Services, Social Services Division.

Received comments from Director of Health and Human Services Letty Garza.

**Motion:** Morris      **Second:** Burton      **Carried** Vote: 5-0

#### Personnel

## Personnel

- 4.05** Changed the allocation of one (1) Administrative Services Officer to one (1) Accounting Technician I, Accounting Technician II, Accounting Technician Senior or Administrative Services Officer effective October 18, 2016 and directed that said change be made to the District Attorney's Department Allocation Listing.

Received comments from County Counsel Margaret Long.

**Motion:** Morris      **Second:** Fenley      **Carried** Vote: 5-0

## **Closed Session**

- 5.01** Government Code Section 54956.95 Liability Claim  
No. of Cases: One

Claimant: Norma Gund (Claim No. TIBN-550326)  
Agency Claimed Against: Trinity County

Direction was given to staff.

- 5.02** Government Code section 54956.9(a) - Conference with Legal Counsel - Pending Litigation  
Number of cases: One

Doe v Trinity County (Trinity County Superior Court Case No.16CV096)

Direction was given to staff.

**ADJOURN**

**TRINITY COUNTY BOARD OF SUPERVISORS**

\_\_\_\_\_  
L. KARL FISHER, CHAIRMAN  
Board of Supervisors, County of  
Trinity, State of California

Attest:

MARGARET E. LONG  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy

10/18/16  
Item 1.19  
Diane Rader  
Corrected  
Backup

**RESOLUTION NO. 2016-XXX**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF TRINITY  
REMOVING VEHICLES AND EQUIPMENT FROM SOLID WASTE  
CAPITAL ASSET INVENTORY LIST**

**WHEREAS**, Trinity County Solid Waste intends to sell or salvage the following vehicle and equipment and deposit the revenues into Acct # 9801-Sale of Fixed Assets:

<b>Asset ID</b>	<b>Description</b>	<b>Internal ID#</b>	<b>Vin</b>
13254	2008 McNeilus Front Loader	3228	3BPZL00X48F718367
13242	Solid Waste Server	N/A	

**WHEREAS**, pursuant to Trinity County Code Section 3.12.030, removal of this vehicle and equipment from the Capital Asset Inventory Departmental Listing must be authorized by the Board of Supervisors;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Trinity remove the above assets from Solid Waste’s Capital Asset Inventory Departmental Listing;

**DULY PASSED AND ADOPTED** this 18th day of October, 2016 by the Board of Supervisors of the County of Trinity by motion, second (/), and the following vote:

- AYES: Supervisors
- NOES: None
- ABSENT: None
- ABSTAIN: None
- RECUSE: None

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L. KARL FISHER, CHAIRMAN  
Board of Supervisors  
County of Trinity  
State of California

ATTEST:

MARGARET E. LONG  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy