

MEETING MINUTES

2016-11-01

Chairman

Supervisor Karl Fisher - District 3

Vice Chairman

Supervisor John Fenley - District 5

Supervisor Keith Groves - District 1

Supervisor Judy Morris - District 2

Supervisor Bill Burton - District 4

VACANT - County Administrative Officer

Margaret Long - County Counsel / Clerk of the Board

Naomi Goulette - Deputy Clerk of the Board

Meeting called to order in open session at 9:00 AM.

Pledge of Allegiance - Supervisor Burton

Public Comment - Received comments from Kay Graves.

Presentations

Board of Supervisors

1.01 Adopted a proclamation recognizing the 100th anniversary of the Trinity County Library.

Received comments from Mark Feely.

Motion: Morris **Second:** Burton **Carried** Vote: 5-0

Consent

Auditor/Controller

2.01 Approved a budget adjustment for FY 2016 /17 for Protection Order Enforcement Department (Dept. 8191) increasing Transfers In by \$9; approved a budget adjustment for FY 2016/17 for Contributions to Other Funds Department (Dept. 1990) increasing Transfers Out by \$9.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Auditor/Controller

- 2.02** Approved amendment number 1 to the agreement with Gallina, LLP updating Exhibit A: Services to be Provided by Contractor and updating Exhibit B: Compensation or Fees to be Paid to Contractor thereby increasing the max cost by \$2,000 to provide GASB 68 calculations for CalPERS retirement plans.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Behavioral Health Services

- 2.03** Approved a Memorandum of Understanding with the Burnt Ranch Elementary School District for Club Live during the 2016/17 school year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.04** Approved a Memorandum of Understanding with the Coffee Creek Elementary School District for Club Live during the 2016/17 school year.
Motion: Burton **Second:** Groves **Carried** **Vote:** 5-0
- 2.05** Approved a Memorandum of Understanding with the Douglas City Elementary School District for Club Live during the 2016/17 school year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.06** Approved a Memorandum of Understanding with the Junction City Elementary School District for Club Live during the 2016/17 school year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.07** Approved a Memorandum of Understanding with the Southern Trinity Joint Unified School District, Van Duzen Elementary School, for Club Live during the 2016/17 school year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.08** Approved a Memorandum of Understanding with the Trinity Alps Unified School District, Trinity High School, Roadmap Chapter for Friday Night Live during the 2016/17 school year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.09** Approved a Memorandum of Understanding with the Trinity Alps Unified School District, Weaverville Elementary School, for Club Live during the 2016/17 school year.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Clerk of the Board

- 2.10** Adopted Resolution No. 2016-088 confirming the continuance of a Local Emergency due to drought conditions.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.11** Adopted Resolution No. 2016-089 supporting the 4th Annual Hayfork Light Parade.
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE
- 2.12** Adopted Resolution No. 2016-090 which removes from the Motor Pool Capital Asset Inventory Departmental Listing:
Asset ID 13171, a 2005 Ford Expedition (1fmpu165851a17593).
Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Clerk of the Board

- 2.13** Considered amendment number 1 to the agreement with Cindy Campbell updating Exhibit B: Compensation or Fees to be Paid to Contractor allowing compensation for travel time and pre-approved overnight accommodations for administrative hearing officer services.

Received comments from County Counsel Margaret Long.

Supervisor Burton's motion to modify the amendment by removing compensation for travel time failed due to lack of a second.

Motion to approve item 2.13 as presented.

Motion: Fenley **Second:** Morris **Carried** Vote: 4-1
Burton - NO

- 2.14** Considered amendment number 1 to the agreement with Pickering Law Firm updating Exhibit B: Compensation or Fees to be Paid to Contractor allowing compensation for travel time and pre-approved overnight accommodations for administrative hearing officer services.

Supervisor Burton's motion to modify the amendment by removing compensation for travel time failed due to lack of a second.

Motion to approve item 2.14 as presented.

Motion: Groves **Second:** Morris **Carried** Vote: 4-1
Burton - NO

- 2.15** Approved the special meeting minutes of October 13, 2016 and approved the regular meeting minutes of October 18, 2016 as submitted by the Clerk.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Health & Human Services

- 2.16** Approved a budget adjustment for FY 2016/17 for CDC Public Health Emergency Preparedness Department (Dept. 8550) increasing Capital Outlay by \$5,250, and decreasing Revenue by \$3,315, Services & Supplies by \$7,452, and Interfund Expense by \$1,113.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.17** Approved a budget adjustment for FY 2016/17 for Hospital Preparedness Program (HPP) Department (Dept. 8543) decreasing Revenue by \$21,294, Services & Supplies by \$20,609 and Interfund Expenses by \$685.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.18** Approved amendment number 1 to the amendment with Telelanguage Services increasing the max cost by \$1,000 for language interpretation services.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Personnel

- 2.19** Approved amendment number 2 to the agreement with Marilyn Wooley extending the term to December 31, 2016 to provide psychological services for pre-employment evaluation and fitness for duty examinations.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

- 2.20** Approved amendment number 3 to the agreement with Koff and Associates extending the term to December 31, 2016 to finalize the classification and compensation survey for the County bargaining units.

Motion: Morris **Second:** Fenley Vote: Fenley, Morris, Groves, Burton and Fisher - AYE

Personnel

2.21 Reaffirmed Trinity County's Equal Employment Opportunity Policy (No. 14-01).

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Probation/Collections

2.22 Approved amendment number 2 to the agreement with Behavioral Interventions extending the term to November 1, 2018 and increasing the max cost by \$40,000 for electronic monitoring equipment and services for the Probation Department's Electronic Monitoring/Home Detention Program.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

2.23 Approved an agreement with Lexipol to provide Law Enforcement Policy Manual, Daily Training Bulletins (DTB), updates and DTB Management Services.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Sheriff

2.24 Approved amendment number 2 to the agreement with the County of Los Angeles increasing the cost per prisoner, per mile by \$0.13 and the service hourly rate by \$2.25 for intrastate transportation of prisoners.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

2.25 Approved an agreement with Lexipol to provide the Custody Policy Manual & Updates.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

2.26 Approved an agreement with Lexipol to provide the Law Enforcement Policy Manual & Updates.

Motion: Morris **Second:** Fenley **Vote:** Fenley, Morris, Groves, Burton and Fisher - AYE

Transportation

2.27 Considered the need to extend the reversion deadline in the Federal Cooperative Work Agreement to June 30, 2017 for two bridges: 5C-157 on East Fork Road in Hayfork and 5C-187 on Jordan Road in Douglas City.

Received comments from Director of Transportation Rick Tippet.

Motion to approve item 2.27, with a modified reversion deadline of March 31, 2019.

Motion: Fenley **Second:** Groves **Carried** **Vote:** 5-0

Reports/Announcements

- 3.01**
- I. Received a report from Director of Transportation Rick Tippet.
 - A. Did not receive a Code Enforcement Update.
 - II. Did not receive a report from County Administrative Officer due to the position being vacant.
 - III. Received reports from Members of the Board of Supervisors.

County Matters

Clerk of the Board

Clerk of the Board

4.01 Set the Board of Supervisors meeting schedule for calendar year 2017 (Attachment A).

Received comments from County Counsel Margaret Long.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

Health & Human Services

4.02 Pursuant to Trinity County Code Section 2.60.410(A)(2) authorized hiring a Public Health Nursing Director at Range M250 Step C in the Health & Human Services department, Public Health Division.

Received comments from Director of Health and Human Services Letty Garza.

Motion: Morris **Second:** Fenley **Carried** Vote: 5-0

Closed Session

5.01 Government Code Section 54954.5(e) - Public Employee Evaluation: Clerk of the Board.

Evaluation was held.

ADJOURN

TRINITY COUNTY BOARD OF SUPERVISORS

L. KARL FISHER, CHAIRMAN
Board of Supervisors, County of
Trinity, State of California

Attest:

MARGARET E. LONG
Clerk of the Board of Supervisors

By: _____
Deputy